



The City Bridge Trust Committee

ANNEXES – APPLICATION FORMS

Date: FRIDAY, 18 MARCH 2016
Time: 1.45 pm
Venue: COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

- b) Africa Advocacy Foundation (AAF) (Pages 1 - 8)
- c) Lambeth and Southwark Mind (Pages 9 - 18)
- d) The Guild of Psychotherapists (Pages 19 - 26)
- e) West London Gay Men's Project (Pages 27 - 34)
- f) Kentish Town City Farm Ltd (Pages 35 - 44)
- g) Haringey Shed (Pages 45 - 54)
- h) Headway East London (Pages 55 - 64)
- i) Independent Living Agency (ILA) (Pages 65 - 74)
- j) Islington Boat Club (IBC) (Pages 75 - 84)
- k) Rosetta Life (Pages 85 - 94)
- l) St Paul's Church West Hackney (Pages 95 - 102)
- m) Albert Kennedy Trust (Pages 103 - 110)
- n) International Social Service of the United Kingdom (ISS UK) (Pages 111 - 118)
- o) Kiran Project (Pages 119 - 128)
- p) Claremont Project (Islington) (Pages 129 - 138)
- q) Covent Garden Dragon Hall Trust (Pages 139 - 148)
- r) Deafblind UK (Pages 149 - 158)
- s) St Augustine's Community Care Trust (Pages 159 - 168)
- t) Asylum Support Appeals Project (Pages 169 - 178)

- u) Latin American Women's Rights Service (LAWRS) (Pages 179 - 188)
- v) South London Refugee Association (Pages 189 - 196)
- w) Tamil Welfare Association (Newham) UK (Pages 197 - 206)
- x) Fine Cell Work (Pages 207 - 216)
- y) West London Zone (Pages 217 - 226)
- z) Bexley Voluntary Service Council (Pages 227 - 236)
- aa) London Funders (Pages 237 - 246)
- bb) Merton Voluntary Service Council (Pages 247 - 256)
- cc) Pro Bono Community (Pages 257 - 264)

John Barradell
Town Clerk and Chief Executive

The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: Africa Advocacy Foundation (AAF)	
If your organisation is part of a larger organisation, what is its name? N/A	
In which London Borough is your organisation based? Lewisham	
Contact person: Mrs. Agnes Baziwe	Position: Chief Executive
Website: http://www.africadvocacy.org	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1059268
When was your organisation established? 18/11/1996	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Improving Londoners' Mental Health
Which of the programme outcome(s) does your application aim to achieve? More refugee and asylum seekers experiencing trauma, grief and loss accessing mental health services resulting in improved mental health More children and young people receiving specialist help, resulting in improved mental health
Please describe the purpose of your funding request in one sentence. To promote mental health and wellbeing of 200 African young women aged 16-24 with personal experiences of Female Genital Mutilation in Lambeth, Southwark and Lewisham.
When will the funding be required? 01/04/2016
How much funding are you requesting? Year 1: £40,052 Year 2: £39,782 Year 3: £40,114 Total: £119,948

Aims of your organisation:

Africa Advocacy Foundation is a charity established in 1996 with the aim of promoting health, education and other opportunities for disadvantaged African and other BME people mainly in London. We support and empower some of the most marginalised individuals who often feel they have no active part to play in the society. This includes identifying appropriate pathways to enable our beneficiaries to move out of isolation, poverty, ill-health etc. leading to independence and better quality of life.

Constitutional aims:

- To support persons suffering from longterm health conditions
- To provide space for recreation and group activities to promote social inclusion
- Relieve poverty and sickness within disadvantaged communities through information, advice and support
- To advance education of young people by providing appropriate environment, facilities and activities for learning.

Main activities of your organisation:

Our main activities are:

- Community awareness campaigns on sexual health and female genital mutilation
- Advice and support for children survivors of FGM and their families
- Peer support groups for people living with HIV
- Training for faith leaders on FGM and HIV
- Job access skills, IT, advocacy and volunteering
- Community outreach, small group work, 1:1 support and referrals
- Mental health awareness training and advocacy skills
- Production and distribution of resouce materials e.g. leaflets, flyers, posters and beneficiary diaries etc

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
3	6	7	38

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Owned	

Summary of grant request

Project need:

The Young FGM Survivors Project is a community initiative resulting from our work within female genital mutilation (FGM) practising communities in South London over the past 5 years through which we are seeing increasing numbers of women presenting with a variety of physical and psychological health problems and seeking support. In 2014, we supported 243 women from Lambeth, Southwark and Lewisham including 72 young women with personal experiences of FGM.

30 young AAF survivors spearheaded 4 month consultation on FGM impact on women's health and wellbeing. 93% of the 340 young respondents confirmed experiencing isolation, shame, stigma, depression, post-traumatic stress, sleeplessness, nightmares, poor appetite, weight problems, panic attacks, low self esteem; fear of external interference in family issues and legal implications

Majority of participants were refugees and asylum seekers, newly arrived and unaccompanied minors experiencing social and economic exclusion due to language barriers, poor educational background, trauma due to conflict or war, harmful cultural practices, anxiety and isolation as a result of being lost in between two cultures.

Other barriers included:

- Cultural beliefs, family pressures, lack of confidence and fear of being ostracised.
- Undetermined immigration status
- Lack of confidence to engage with their GPs who are usually males
- Limited understanding of FGM by frontline professionals
- Lack of knowledge on rights, choice and the law

There are currently no culturally appropriate FGM support services in south London, yet according to a new report by City University London and Equality Now (2015), London has the highest national prevalence for any city with an estimated 2.1% of women affected by FGM. Southwark has the highest national prevalence estimated 4.7% women affected by FGM and highest percentage of girls born to mothers undergone FGM 10.4%.

Activities:

- 1:1 advice and group counselling sessions (talking therapies) in a safe, non-judgemental environment.
- Bi-weekly Peer support sessions
- Monthly music, poetry and art sessions
- FGM specific mental health and advocacy training.
- Volunteer training and placements
- FGM and mental health events
- Inter-agency work, resources, publicity

Aim:

To promote mental health and wellbeing of 200 African young women aged 16-24 with personal experiences of FGM in Lambeth, Southwark and Lewisham. Through a person centred approach we will support and empower beneficiaries to to overcome the devastating emotional and psychological effects of FGM.

Why AAF:

AAF has over 19 years successful track record of delivering community programmes. Our expertise in engaging FGM practising communities has enabled us develop effective networks and understanding of various barriers faced in addressing FGM. We are able to mobilise, recruit, train and deploy volunteers from diverse communities and social backgrounds with appropriate faith, language and cultural competencies, which enable us to reach beneficiaries who would otherwise not normally participate in activities.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

Matrix Standard

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

One to one and group counselling sessions (talking therapies) with a qualified professional in a safe and non judgemental environment for beneficiaries to share experiences, openly talk about their feelings, build self confidence and social skills.

Bi-weekly Peer support sessions and monthly music, poetry and painting sessions for beneficiaries to self reflect, express their feelings and deal positively with life challenges i.e overcoming shame, anger, trauma and stress experienced

FGM specific mental health and advocacy training for a core group of beneficiaries to equip them with skills and knowledge as mentors and champions to actively challenge FGM beliefs and spearhead community support networks for victims and those at risk.

Volunteer training and placements for beneficiaries to gain work related experience, access further training and employment opportunities. Design and production of resource for publicity including social media activities.

Inter-agency working to promote greater understanding of beneficiaries needs, share appropriate approaches in supporting FGM victims, their families and those at risk.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

200 confident young women experiencing improved mental health and able to positively deal with the terrible physical, emotional and psychological effects of FGM

At least 90% of the beneficiaries experiencing less isolation; openly sharing their experiences and actively involved in peer support networks and community life

Over 90% of beneficiaries exhibiting increased resilience and confidence levels on rights, needs, choices and actively advocating for self and others in similar situations

Increased awareness and understanding of the mental health effects of FGM as well as beneficiaries faith, cultural, language needs among frontline professionals and the existence of coordinated and appropriate services for victims of FGM

Over 40% beneficiaries accessing training, work experience and employment opportunities leading to better life chances, economic status and health outcomes.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

AAF is already involved in consultations with local councils to improve FGM services and we are in a strong position to bid for contracts when tenders are advertised.

We will continue explore other funding sources.

We will retain some of the trained beneficiaries as peer mentors to continue providing support to others in need.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

70

In which Greater London borough(s) or areas of London will your beneficiaries live?

Lambeth (30%) Southwark (40%) Lewisham (30%)

What age group(s) will benefit?

16-24

What gender will beneficiaries be?

Female

What will the ethnic grouping(s) of the beneficiaries be?

Black/ African/ Caribbean/ Black British (including African; Caribbean; Any other Black/ African/ Caribbean background)

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

1-10%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Staff costs and Employer's NI	25,292	25,548	25,806	76,646
Sessional staff costs (Counsellor)	2,400	2,400	2,400	7,200
Volunteer travel and subsistence	3,000	3,000	3,000	9,000
Staff and volunteer training	600	500	500	1,600
Staff recruitment	400	0	0	400
Project activities	4,260	4,303	4,346	12,909
Project marketing	1,000	900	900	2,800
Project overheads	1,100	1,111	1,122	3,333
Management costs	2,000	2,020	2,040	6,060
TOTAL:	40,052	39,782	40,114	119,948

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
None	0	0	0	0
	0	0	0	0
TOTAL:	0	0	0	0

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
None	0	0	0	0
	0	0	0	0
TOTAL:	0	0	0	0

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Staff costs and Employer's NI	25,292	25,548	25,806	76,646
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Staff and volunteer training	600	500	500	1,600
Staff recruitment	400	0	0	400
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Project marketing	1,000	900	900	2,800
Project overheads	1,100	1,111	1,122	3,333
Management costs	2,000	2,020	2,040	6,060
TOTAL:	40,052	39,782	40,114	119,948

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2015
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Income received from:	£
Voluntary income	153
Activities for generating funds	9,095
Investment income	45
Income from charitable activities	384,396
Other sources	0
Total Income:	393,689

Expenditure:	£
Charitable activities	336,331
Governance costs	13,550
Cost of generating funds	200
Other	0
Total Expenditure:	350,081
Net (deficit)/surplus:	43,608
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	527,968

Asset position at year end	£
Fixed assets	391,603
Investments	0
Net current assets	179,974
Long-term liabilities	0
*Total Assets (A):	571,557

Reserves at year end	£
Restricted funds	164,756
Endowment Funds	0
Unrestricted funds	406,821
*Total Reserves (B):	571,577

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
61-70%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

None

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	24,221	26,703	21,500
London Councils	0	0	24,348
Health Authorities	121,448	126,000	121,500
Central Government departments	45,000	0	19,623
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
Elton John AIDS Foundation	39,707	47,819	21,500
Trust for London	26,450	28,687	32,932
The Monument Trust	0	40,000	40,000
Time To Change	0	19,237	18,687
Carers Trust	22,937	20,132	17,683

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Agnes Baziwe**

Role within **Chief Executive**
Organisation:

The City Bridge Trust
Investing In Londoners:
Application for a grant



About your organisation

Name of your organisation: Lambeth and Southwark Mind	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Lambeth	
Contact person: Dr Ajay Khandelwal	Position: Chief Executive
Website: http://www.lambethandsouthwarkmind.org.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 296893
When was your organisation established? 01/09/1982	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Improving Londoners' Mental Health		
Which of the programme outcome(s) does your application aim to achieve? More people from BME communities accessing appropriate mental health services, resulting in them receiving the right care and treatment More offenders and ex-offenders receiving help and support to improve their mental health		
Please describe the purpose of your funding request in one sentence. Reducing mental distress in deprived inner city communities, especially Black and Minority Ethnic groups, through the provision of excellent therapy and peer support groups.		
When will the funding be required? 01/04/2016		
How much funding are you requesting?		
Year 1: £38,400	Year 2: £80,400	Year 3: £82,400
Total: £201,200		

Aims of your organisation:**Our mission**

Lambeth and Southwark Mind aims to improve the lives of local people who are experiencing mental distress. This means equipping them with the knowledge to make good decisions about their care, while building their confidence, self-esteem, skills and sense of purpose and enabling them to be represented in the decision making processes of those who provide and commission mental health services. It also means supporting and informing friends, families, carers and professionals.

Our background

Lambeth Mind (as it was then called) was set up by local people in 1982, and from the outset, people with mental health difficulties have formed the majority of our staff, volunteers and trustees. This is one of our greatest strengths. It means that we have first-hand, current knowledge of local issues and services, and it creates trust, gives us credibility, and gives us a real understanding of people's needs and how to meet those needs most effectively.

Main activities of your organisation:**INFORMATION SERVICE**

We run a very popular information service that provides phone, face to face and email based advice for individuals and professionals seeking advice about mental health services in Lambeth and Southwark.

PEER SUPPORT GROUPS

We also run a women's forum, a peer support group, and a hearing voices groups. All of these groups aim to provide community based support for individuals who have or are experiencing mental distress. They are well regarded and well attended.

SERVICE USER COUNCIL

We work with service users across Southwark Council who are paid and recruited to represent the views of local people and influence the shape and nature of services.

PSYCHOTHERAPY SERVICE

We have recently launched a unique and free long term psychotherapy service from our premises.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
2	10	10	20

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Rented	six months

Summary of grant request

Lambeth has the highest rates of serious mental health in Europe. In fact, Lambeth has more recorded cases of psychosis, running at 400 a year, than anywhere else in the UK. The rate is 9 times the UK average, and 30 times the lowest rate in the UK. The Black and Ethnic Minority population are much more likely to be affected. There are combination of factors in play: poverty, racism, trauma, and a dominant medical and short term approach to addressing mental distress.

Many of the people we work with experience acute states of mind, including anxiety, depression, and psychotic episodes. They may also experience self-destructive states of mind, including suicidal feelings. Research has shown that the BAME community, which represents over 30% of the population, is much more likely to be diagnosed, medicated and hospitalised compared with the white population.

According to a recent Southwark Clinical Commissioning Group report the BAME communities are also underrepresented in talking therapies, "Black people are more likely than white people to be given physical treatments such as medication and ECT, and are likely to be prescribed higher doses of medication. They are less likely to be offered psychotherapy, counselling and other non medical interventions."

Our project will be to substantially increase the uptake of psychotherapy, counselling and group services in community settings by the BAME population. This will involve developing our recently launched free psychotherapy services; creating a BAME peer support group for survivors of the psychiatric system; and holding a series of public and lectures and seminars on the value of therapeutic interventions in the inner city.

We are well positioned to run this service. We are a user led organisation, with the majority of our staff, volunteers, and management board (trustees) having personal experience of mental distress. We have been established since 1986. The make up of the board, staff and volunteers is ethnically and culturally diverse. We are well regarded in the local community as an alternative to statutory and hospital based mental health services.

We will meet the outcome outlined by increasing the number of people we help over the year to increase by 25 % from around 1000 to 1250. Over 50% of the people we see in our therapy and groups therapy services will be from the BAME communities. Through our networks and location (in deprived neighbourhoods in Brixton and Camberwell) we will focus on groups who are under served by existing services. These will include BAME communities on low incomes and with multiple health and psychological difficulties.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

QMIM

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

20 individuals from BAME community to be in long term psychotherapy weekly in our inner city clinic

10 individuals from the BAME community to in our peer support group

12 public lectures and events to highlight the value of therapeutic approaches for BAME communities

5 individuals from the BAME community to be taken on as volunteers each year and given placements in the Information Service

5 individuals from the BAME community to participate in our weekly Hearing Voices group

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

The relief of mental distress in a long term and sustained way for 50 people from the BAME community who are experiencing multiple difficulties (increasing year on year)

The development of a cohort of 10 psychotherapists and supervisors who have the skills to work with deprived BAME communities.

A reduction in cases of hospitalisation for psychiatric reasons by 50 % for the BAME communities and individuals we work with

The creation of a learning network and summit to reflect on how individual and group therapy can service BAME communities; the publication of writings and reflections on the process

The development of a local network of mental health provision that can contain individuals in mental distress outside hospital and primary care settings

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

Yes. I have recently started as Chief Executive. We have a long term vision at Lambeth and Southwark Mind to develop long term individual and groups therapies and peer support groups for the local community. We are developing a fundraising strategy aiming to secure funds across public, private and statutory sectors.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

50

In which Greater London borough(s) or areas of London will your beneficiaries live?

Lambeth (50%)

Southwark (50%)

What age group(s) will benefit?

16-24

25-44

45-64

65-74

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

41-50%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Clinical Co-ordinator	6,000	6,000	6,000	18,000
BAME Peer Support Group	7,200	7,200	7,200	21,600
Clinical Supervision for BAME Psychotherapy ⁴⁸⁰⁰	5,200	5,200	5,200	15,600
CEO and Clinical Director	54,000	54,000	54,000	162,000
Room Hire	6,000	8,000	10,000	24,000
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	72,400	74,400	76,400	241,200 ^{223,200}
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Tudor Trust	10,000	0	0	10,000
Monument Trust	30,000	0	0	30,000
	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	40,000
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
Big Lottery (supervision aspect)	10,000	0	0	0
Mind Small Grants Fund (service design aspect)	5,000	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	15,000	0	0	0
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
CEO and Clinical Director	14,000	54,000	54,000	122,000
BAME Peer Support Group	7,200	7,200	7,200	21,600
Clinical Supervision for BAME Psychotherapy	5,200	5,200	5,200	15,600
Clinical Co-ordinator	6,000	6,000	6,000	18,000
Room Hire	6,000	8,000	10,000	24,000
	0	0	0	0

TOTAL:	38,400	80,400	82,400	201,200
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2015
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Income received from:	£
Voluntary income	54,077
Activities for generating funds	23,948
Investment income	64
Income from charitable activities	125,525
Other sources	
Total Income:	203,614

Expenditure:	£
Charitable activities	201,583
Governance costs	2,227
Cost of generating funds	
Other	
Total Expenditure:	203,810
Net (deficit)/surplus:	(196)
Other Recognised Gains/(Losses):	
Net Movement in Funds:	(196)

Asset position at year end	£
Fixed assets	1,956
Investments	
Net current assets	79,837
Long-term liabilities	
*Total Assets (A):	81,793

Reserves at year end	£
Endowment funds	
Restricted funds	9,339
Unrestricted funds	72,454
*Total Reserves (B):	81,793

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources? c.50%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:
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Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	0	0	0
Health Authorities	94,000	94,000	94,000
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
Tudor Trust	20,000	20,000	25,000
Monument Trust	0	0	20,000
Big Lottery	0	0	8,000
SLAM	0	0	20,000
MAN group	0	0	3,750

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Ajay Khandelwal**

Role within **Chief Executive**
Organisation:

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The City Bridge Trust
Investing In Londoners:
Application for a grant



About your organisation

Name of your organisation: The Guild of Psychotherapists	
If your organisation is part of a larger organisation, what is its name? N/A	
In which London Borough is your organisation based? Southwark	
Contact person: Ms Victoria Marcello	Position: Fundraiser
Website: http://www.guildofpsychotherapists.org.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1093686
When was your organisation established? 01/01/1974	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Improving Londoners' Mental Health
Which of the programme outcome(s) does your application aim to achieve? More people from BME communities accessing appropriate mental health services, resulting in them receiving the right care and treatment
Please describe the purpose of your funding request in one sentence. Expansion of Community Psychotherapy Service to support disadvantaged people with mental health problems from BME communities.
When will the funding be required? 01/01/2016
How much funding are you requesting? Year 1: £20,775 Year 2: £24,913 Year 3: £30,586 Total: £76,274

Aims of your organisation:

Established in 1974, The Guild of Psychotherapists is a registered charity and professional training organisation run by its members, all of whom are practicing or non-practicing Psychoanalytic Psychotherapists. The Guild's key objective is the relief of psychological disturbance or disorder in members of the public, to be achieved through a combination of education, training, research and clinical psychotherapy services. The Guild exists for both the benefit of the profession and the wider public seeking psychological help, and aims to improve the quality of life and mental health of people experiencing severe mental distress, with a particular emphasis on supporting people who are disadvantaged by poverty. Amongst the Guild's many shared values are respect for, and the promotion of, individual and cultural differences and diversity.

Main activities of your organisation:

The Guild has delivered professional Psychotherapy training for over 40 years, and currently runs introductory and four-year professional training courses in Psychoanalytic Psychotherapy as well as Clinical Supervision training, accredited by the UK Council for Psychotherapy (UKCP), the principal national body for the registration and regulation of psychotherapy.

The Guild's Referral Service puts those seeking therapy privately in touch with psychotherapists in their area, and the Guild also runs a Community Psychotherapy Clinic. Established in 1998, it offers a lifeline to people on low incomes experiencing debilitating mental health problems who through disadvantage, cannot access appropriate help elsewhere. Residents of Lambeth, Southwark and Lewisham on incomes below £16,000 are offered weekly psychotherapy sessions for up to two years. Patients attending give an affordable contribution towards their sessions, often as little as £5. Each year up to 50 people benefit from the service, which fills a significant gap in local provision by offering vital help to deprived members of the local community.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
0	5	10	60

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Owned	

Summary of grant request

The need for the project

The Guild offers a vital service to local people who are struggling with chronic mental health difficulties and are disadvantaged. All are on low incomes and many are unemployed. The combination of poor mental health and financial hardship has significantly impacted on their opportunities and chances in life, often preventing them from gaining the skills, education, or employment they need to improve their lives. Despite the success of the service there is still a significant unmet demand for mental health support services locally, particularly amongst people from BME communities in South London.

How the work will be delivered

The Guild will offer a psychotherapy service from people from BME groups on low incomes with mental health issues, who are unable to access suitable mental health services elsewhere. Those benefitting will be offered weekly affordable psychotherapy for up to two years, giving as little as £5 towards their sessions, which will be provided by experienced Psychotherapists and Trainee Psychotherapists under clinical supervision.

What your project will aim to achieve

The project will aim to provide better access to high quality regular psychotherapy for people from BME groups in South London with mental health issues, helping them overcome mental ill-health, reduce isolation and function more fully in society. The project will strengthen the Guild's position to reach people from BME groups in the future, through CPD workshops, training and partnership work.

Why you are the right organisation to deliver the work

For 17 years the Community Psychotherapy Clinic has provided an effective, professional psychotherapy service for up to 50 people per year experiencing the distress of chronic mental health issues. The clinic has successfully helped people on low incomes experiencing a range of problems including depression, anxiety, relationship and family issues, trauma, identity problems or bereavement. Often this has helped turn people's lives around, with measurable consequences such as patients returning to paid work, entering training, or overcoming alcohol and drug addiction. The clinic is well established and over time has become in substantial demand locally, with most patients self-referring. The waiting list is limited to 15 people and regularly reaches capacity. We receive an average of 20 new enquires each month from local people in need of help.

How your project will meet the Trust's programme outcome under which you are applying

This project will meet the Trust's programme outcome of more people from BME communities accessing appropriate mental health services, by providing people from BME communities with mental health issues access to high quality professional psychotherapy for up to two years. Most of those we work with have not been able to access suitable support and have struggled for many years with poor mental health, profoundly affecting their lives. Two-thirds have accessed short-term treatments via NHS services but remain in need of longer-term support.

How your project meets the Trust's 'Principles of Good Practice' as shown at the bottom of the page of each of our programmes.

We actively seek to reach people from all backgrounds and place importance on representing and reflecting the local community, which has significant religious, cultural and ethnic diversity. Volunteers are fundamental to the clinic; both qualified and trainee psychotherapists work in the clinic on a voluntary basis or for a nominal fee and a committee of volunteer psychotherapists (Guild members) meets fortnightly to review clinical and management issues. As an organisation the Guild endeavours to minimise its impact on the environment, with effective recycling practices, minimal use of paper and resources within the office, and keeps energy use to a minimum whilst maintaining the premises to maximise energy saving.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **No**

What Quality Marks does your organisation currently hold?

All policies and practices and closely reviewed and scrutinised as part of the United Kingdom Council of Psychotherapy (UKCP) accreditation process.

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Deliver a targeted outreach and promotion programme to increase awareness /access to the Community Psychotherapy Clinic amongst people for BME communities in South London. To include producing and distributing publicity material jointly with partner agencies, consulting service-user groups and voluntary organisations supporting people from BME communities locally.

Expand provision within the Guild's Psychotherapy Clinic, delivering regular Psychoanalytic Psychotherapy for up to two years for up to 27 people per year from minority ethnic groups in South London with mental health issues. Beneficiaries will be on low incomes and unable to access appropriate mental health treatments locally.

Delivering training, workshops and CPD within the organisation to ensure it can respond to the needs of people from BME groups, further increasing the capacity of the Community Psychotherapy Clinic to meet the needs of people from diverse cultural and ethnic backgrounds.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

BME people with mental health issues will have access to longer-term affordable psychotherapy treatment, helping them to feel less isolated and more supported.

Beneficiaries will have improved mental health and wellbeing and functioning, and a reduction in symptoms (eg depression, anxiety, self-harm, suicidal thoughts).

Beneficiaries feel more in control of their lives (eg returning to employment, improving health /relationships, overcoming drug or alcohol issues).

The Guild will have improved its capacity to provide accessible psychotherapy services to people from BME communities.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

The Guild will extend access to its Psychotherapy Clinic to serve more people from BME communities, build closer links with local services to promote the service, and increase the organisation's knowledge and capacity. The clinic will continue to operate beyond the funded period, having developed stronger partnerships and community links.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

20

In which Greater London borough(s) or areas of London will your beneficiaries live?

Lewisham (28%) Lambeth (40%) Southwark (32%)

What age group(s) will benefit?

16-24 25-44 45-64

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

Mixed/ Multiple ethnic groups (including White and Black Caribbean; White and Black African; White and Asian; Any other Mixed/ Multiple ethnic background) Asian/ Asian British (including Indian; Pakistani; Bangladeshi; Chinese; Any other Asian background) Black/ African/ Caribbean/ Black British (including African; Caribbean; Any other Black/ African/ Caribbean background) Other ethnic group (including Arab)

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

1-10%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Salary-Clinic Co-ordinator	8,000	8,080	8,161	24,241
Session costs - Therapists fees	10,890	15,566	20,243	46,699
Clinical assessments	350	500	750	1,600
Advertising, promotion & outreach	5,000	5,000	5,000	15,000
External facilities (clinical space)	1,980	3,300	4,620	9,900
Clinical supervision	2,200	4,400	4,400	11,000
Travel	690	703	717	2,110
Capacity building: workshops, training, events	700	1,400	1,400	3,500
Office admin support, stationery & overheads	4,100	4,141	4,182	12,423

TOTAL:	33,910	43,090	49,473	126,473
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Projected £ (Not secured, based on current):	0	0	0	0
Guild funds [from membership/facilities/training]	5,000	5,500	6,000	16,500
Clinic income [predicted based on current figures]	4,000	4,080	4,160	12,240
	0	0	0	0

TOTAL:	9,000	9,580	10,1	28,740
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
Current clinic applications (part to project):	0	0	0	0
Clare King Charitable Trust	2,000	0	0	0
Hilden Charitable Fund	7,000	0	0	0
	0	0	0	0

TOTAL:	9,000	0	0	9,000
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Salary-Clinic Co-ordinator	4,000	4,000	4,000	12,000
Session costs - Therapists fees	6,525	9,613	14,186	30,324
Clinical assessments	350	400	500	1,250
Advertising, promotion & outreach	5,000	5,000	5,000	15,000
External facilities (clinical space)	1,500	2,500	3,500	7,500
Clinical supervision	2,200	2,200	2,200	6,600
Capacity building: workshops, training, events	700	700	700	2,100
Office admin support, stationery & overheads	500	500	500	1,500

TOTAL:	20,775	24,913	30,586	76,274
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: September	Year: 2014
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Income received from:	£
Voluntary income	80,051
Activities for generating funds	0
Investment income	167
Income from charitable activities	141,468
Other sources	0
Total Income:	221,686

Expenditure:	£
Charitable activities	184,499
Governance costs	11,306
Cost of generating funds	15,159
Other	0
Total Expenditure:	210,964
Net (deficit)/surplus:	10,722
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	10,722

Asset position at year end	£
Fixed assets	504,601
Investments	0
Net current assets	111,780
Long-term liabilities	0
*Total Assets (A):	616,381

Reserves at year end	£
Restricted funds	77,571
Endowment Funds	0
Unrestricted funds	538,810
*Total Reserves (B):	616,381

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources? 0%
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Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts: N/A

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
Hilden Charitable Fund	7,000	7,000	0
Peter Minet Trust	3,000	0	2,000
Merchant Taylors' Company	0	7,000	0
Goldsmiths Company Charity	0	0	3,000
Brian Guinness Charitable Trust	3,000	0	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Victoria**

Role within **Part-Time Fundraiser**
Organisation:

The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: West London Gay Men's Project	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Kensington & Chelsea	
Contact person: Miss Marisa Hartley-Brown	Position: Trust Fundraiser
Website:	
Legal status of organisation: Registered community interest	Charity, Charitable Incorporated Company or company number: 07975254
When was your organisation established? 03/05/2012	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Improving Londoners' Mental Health
Which of the programme outcome(s) does your application aim to achieve? More LGBT people accessing mental health services resulting in improved mental health and reduced mental distress
Please describe the purpose of your funding request in one sentence. A counselling and group therapy service for transgender people facing mental health issues.
When will the funding be required? 01/01/2016
How much funding are you requesting? Year 1: £35,962 Year 2: £37,402 Year 3: £37,402 Total: £110,766

Aims of your organisation:

Our mission is to improve health and well-being. We are proactive in identifying the needs of diverse and often marginalised communities. Our approach enables and empowers individuals to make positive, informed choices about their health and overall wellbeing. We provide supportive, knowledgeable, non-judgemental support to those who need us most.

Our goals are:

- To support people to take control of their health, well-being and substance misuse.
- To ensure that individuals have access to appropriate advice, care and support to meet their individual needs.
- To enable people to make informed, positive choices to lead healthy, happier and fulfilled lives
- To fight the spread of HIV and support individuals and communities affected by it.

Main activities of your organisation:

We have been providing pioneering services for 20 years and our services are highly regarded by the communities we serve, leading policy organisations in the sector, local councils and the NHS.

West London Gay Men's Project- Outreach and testing services to gay and bisexual men living, working or socialising in London

ACE- HIV testing and awareness in local BME Communities

The Brighter Partnership- HIV prevention and testing in Wandsworth

GMI Partnership - HIV prevention, sexual health promotion and support, testing/screening, mentoring) provided in Ealing, Hounslow, Hammersmith and Fulham, Westminster and Kensington and Chelsea.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
19	7	4	1

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Rented	3 years 5 months

Summary of grant request

The need for the project

Research estimates there are 300,000 people are affected by gender variance in the UK. Over 48% have attempted suicide.

Trans* is a term used to describe people whose gender identity occasionally or always does not correlate to the gender assigned to them at birth. Trans* people are among the most discriminated against of any minority group and experience high levels of social exclusion.

There are a conspicuous lack of services aimed at working with the specific needs of the trans* communities. Many trans* people do not feel comfortable accessing mainstream mental health and counselling services and even if they do, many are not equipped to help trans* people. Over 54% report being turned away by healthcare professionals due to being trans*.

How the work will be delivered

Our project will bring specialist counselling and group therapy services to trans* people in London. Our aim is to provide high quality mental health support appropriate and tailored to the specific life experiences trans* people face.

We will monitor and fully evaluate the service using KPIs, client feedback forms and use the WEMWBS scale to monitor improvements in mental health.

What your project will aim to achieve

Our service will provide trans* people with tailored support that meet their needs and addresses the gender identity issues, transition issues, anxiety and depression they experience. We seek to reach the most vulnerable and look to reach out to trans* people who are most at risk of suicide. Each client will be treated as an individual with support tailored to the specific issues they are facing in their lives. Together, we can change the lives of over 70 transgender people in a year.

Our services will:

1. Be accessible to all trans* people. This includes people less likely to access other support and health services because the services are not set up to meet the needs of trans* people.
2. Puts trans* clients experiences, feelings and needs at the centre of the planned support packages and services.
3. Provide vital opportunities for trans* people in London to access support to meet their specific mental health needs.

Why you are the right organisation to deliver the work

Our organisation has been supporting marginalised communities and trans* clients in London for over 20 years. We have been successfully running and developing our trans* peer led health group Spectrum over three years.

Involve service users in the planning of services

Our services are managed by trans* people, for trans* people. We involve service users in project planning, development and evaluation throughout. Our service users help develop the agenda for each group therapy session and develop their own action plans for individual counselling.

Welcome people from all backgrounds and value diversity

We have an equal opportunities policy and commit to ensuring our organisation reflects our diverse local population. We will manage admissions to our service to ensure a gender, age and ethnicity balance. We operate a proactive outreach and marketing of our services to BME trans* people. 1 in 5 trans* people in London have mobility issues and so our service are also available by telephone or email.

Value and support volunteers

We have recently started operating a volunteering programme and are committed to supporting and celebrating the contribution volunteers make. We have recruited a Volunteer Manager dedicated to supporting, recognising and investing in our volunteers.

Taking steps as an organisation to reduce your carbon footprint

We are committed to reducing our carbon foot print. We are applying to City Bridge Trust for an eco-audit.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

N/A

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

48 group therapy sessions to support transgender people facing mental health issues.

480 individual specialist counselling sessions for transgender people.

A telephone advice line for transgender people in London

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Transgender people in London attending the group therapy sessions will be less isolated.

Transgender clients undertaking counselling and group therapy sessions experience better wellbeing and improved mental health.

Transgender people in London are better able to cope with gender identity and transition issues.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

Yes, we will be approaching trust and foundations as well as London local authorities for funding. We plan to use the evidence gathered evaluating the service during the grant period to provide a strong case for support.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

156

In which Greater London borough(s) or areas of London will your beneficiaries live?

London-wide (100%)

What age group(s) will benefit?

16-24

25-44

45-64

65-74

75 and over

What gender will beneficiaries be?

Transgender or other gender identity

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

91-100%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Psychotherapist salary	31,368	31,368	31,368	31,368
Employer national insurance	3,210	3,210	3,210	9,630
Venue hire	1,440	1,440	1,440	4,320
Marketing	1,000	1,000	1,000	3,000
Evaluation	100	100	100	300
Refreshments	384	384	384	1,152
Management and overheads	3,750	3,750	3,750	11,250
	0	0	0	0
	0	0	0	0

TOTAL:	41,252	41,252	41,252	123,756
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
London Borough Sutton	5,190	0	0	5,190
Own reserves	0	3,750	3,750	7,500
	0	0	0	0
	0	0	0	0

TOTAL:	5,190	3,750	3,750	12,690
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
BIG Lottery	0	6,674	6,674	0
Henry Smith Charity	0	37,502	37,502	0
	0	0	0	0
	0	0	0	0

TOTAL:	0	44,176	44,176	0
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Psychotherapist salary	31,368	31,368	31,368	94,104
Employer national insurance	3,210	3,210	3,210	9,630
Venue Hire	0	1,440	1,440	2,880
Marketing	1,000	1,000	1,000	3,000
Refreshments	384	384	384	1,152
Management and overheads	0	0	0	0
Evaluation	100	100	100	300
	0	0	0	0
	0	0	0	0

TOTAL:	36,062	37,502	37,502	111,066
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2015
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Income received from:	£
Voluntary income	0
Activities for generating funds	0
Investment income	0
Income from charitable activities	551,553
Other sources	0
Total Income:	551,553

Expenditure:	£
Charitable activities	321,864
Governance costs	0
Cost of generating funds	135,022
Other	0
Total Expenditure:	456,886
Net (deficit)/surplus:	94,667
Other Recognised Gains/(Losses):	-19,022
Net Movement in Funds:	75,670

Asset position at year end	£
Fixed assets	5,163
Investments	0
Net current assets	71,288
Long-term liabilities	0
*Total Assets (A):	76,451

Reserves at year end	£
Restricted funds	0
Endowment Funds	0
Unrestricted funds	76,451
*Total Reserves (B):	76,451

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources? 91-100%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts: N/A

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	272,163	267,263	384,803
London Councils	0	0	0
Health Authorities	109,333	167,804	107,768
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
	0	0	0
	0	0	0
	0	0	0
	0	0	0
	0	0	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Marisa Hartley-Brown**

Role within **Trust Fundraiser**
Organisation:

The City Bridge Trust

**Investing In Londoners:
Application for a grant**



About your organisation

Name of your organisation: Kentish Town City Farm Ltd	
If your organisation is part of a larger organisation, what is its name? Federation of City Farms and Community Gardens	
In which London Borough is your organisation based? Camden	
Contact person: Ms. Rachel Schwartz	Position: Chair of Trustees
Website: http://kcityfarm.org.uk	
Legal status of organisation: Registered Charitable Incorporated	Charity, Charitable Incorporated Company or company number: 294797
When was your organisation established? 01/01/1972	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Improving London's Environment
Which of the programme outcome(s) does your application aim to achieve? More Londoners with a greater knowledge and understanding of the 'green' environment and biodiversity
Please describe the purpose of your funding request in one sentence. To fund the salary and work of our Education Officer, who provides environmental education to over 6000 people, supports animal care, gardening, volunteering and outreach.
When will the funding be required? 01/04/2016
How much funding are you requesting? Year 1: £38,850 Year 2: £38,850 Year 3: £38,850 Total: £116,550

Aims of your organisation:

The mission of the farm is: To improve mental, social and physical well-being for the local community and educate children and young people on farm life and food cultivation. The focus of our efforts are young people living in the dense, low-income estates of Gospel Oak and the surrounding area, local people with learning, physical and mental health disabilities and school children.

We enable people living in a dense, urban environment to experience the benefits of farm life. Through animal care, gardening, horse riding, environmental education, arts and play, we aim to develop life and social skills among our programme participants: confidence, self-esteem, self-control, responsibility and interpersonal skills such as communication, ability to work in teams and tolerance of difference. We teach people how meat, dairy, grains, vegetables and fruits are produced, how to ethically care for working animals, and help them understand the relationship between healthy natural and cultivated environments and protecting the food supply.

Main activities of your organisation:

We have 43 years of experience delivering services, including: Our Young Urban Farmers programme for Children and Young People (CAYP) from disadvantaged backgrounds and those with disabilities; a riding programme offering subsidised pony rides/ lessons to disadvantaged local children and therapeutic riding for people with disabilities; an education programme - outdoor learning about animals, plants, the environment to over 6000 children, teachers and parents (nursery -- KS2); a volunteer led gardening programme - pensioner allotments, community garden, under 5's garden; an arts & crafts programme serving 2350 people per year with under 5's drop-ins, pottery classes, art activities and three annual community festivals.

We are a hands-on, interactive and collaborative project where staff and over 100 volunteers from the local community come together to develop and learn. Respected by peers and loved in the community, our programmes, activities and events are used by over 17,000 per year representing four generations of local people.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
4	1	4	40

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	83 years

Summary of grant request

We're seeking your support towards the salary and associated cost of our Education Officer over the next three years.

This central role meets a vital need/demand in our community to support the environmental education of Londoners, bringing outdoor learning initiatives to a diverse group.

As the first UK city farm, created and still run by locals, there is continued high demand for our programmes, activities and events; in particular the stimulating educational resource provided. Over 5 acres of outdoor space provide an ideal learning space for environmental topics; including live farm animals, gardens, wildlife pond, orchard, grazing pastures and bee keeping. Allowing free access to the farm creates a welcoming, inclusive atmosphere, encouraging people to return often, making the farm an extension of the local community.

The demand for our work is ever increasing, as educators recognise the importance of environmental education for primary school children and value of teaching it outdoors.

Topics covered include:

- ethical care of working animals
- relationship between healthy environments and food supply
- growing and cooking produce
- animal and plant identification and life cycles
- how to work with rather than against nature
- bee pollination and honey production
- the changing seasons and natural world
- medicinal uses of plants and herbs
- using all the senses to understand and appreciate the natural world
- importance of land/water conservation

In 2012-15 the school environmental education project served an average of 5975 people, 22% increase over the annual average of 4909 in the previous 3 years. The program has grown organically through repeated take up and word of mouth. Teachers consistently report high levels of satisfaction with the content and delivery of the material and visits are directly linked to the National Curriculum.

The role of Education Officer is at the heart of much of our activities and provision, playing a key part in:

- Co-ordinating and delivering educational sessions for school children, teachers, parents; using the farm as a living classroom
- Sessions for bespoke groups including nursery children, special needs groups, agencies in the environmental and educational fields
- Young people engaging in ethical working animal care, sustainable food cultivation, and protection of the environment through hands-on after school, weekend, holiday programmes
- Continued delivery of environmental themed projects including sustainable agriculture, nature club, healthy eating cookery, and recycled materials crafts
- On site guidance/support for our strong volunteer force, including those with learning disabilities, mental health issues, who are not in employment, education, or training
- Management of maintenance/site improvements that contribute to greening of the site, increase educational impact and enhance visitor experience for the further 10,000 visitors each year to our green, open, inner city space.

We have a strong, on-going commitment to greening the site/reducing our carbon footprint; over 10 years including investment in green roofs, solar panels, recycling/repurposing waste and rainwater, and a clean vehicle for animal transport.

The current post holder has been in post 14 years with continuously positive feedback/evaluation from participants, colleagues, volunteers. He's passionate about his work, including the promotion of biodiversity at the Farm. We have protected natural areas that home natural fauna/flora.

These areas help improve/educate our participants' understanding and recognition of native plants/animals and their relationship to a healthy ecosystem.

Through his work, the farm has been accredited under the Countryside Educational Visits Accreditation Scheme (CEVAS) run by Access to Farms (ATF) -- partnership of national organizations aiming to improve opportunities/quality of educational access to farms by schools. He's also undertaken additional training across health & safety, challenging behaviour and emergency first aid.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

none

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Over the 3-year grant period: During term time, the Education Officer will directly plan and lead over 20 environmental and eco-themed educational visits to the farm through which over 12000 children, plus teachers and parents from the local area will engage with outdoor learning initiatives over the next year.

Over the 3-year grant period: The Education Officer will plan and deliver fun and educational displays, activities and demonstrations themed and linked to the land and environment; to over 6600 members of our diverse local community at outreach events, including three farm based community festivals.

Over the 3-year grant period: The Education Officer will prepare activities for and supervise over 1500 corporate volunteers in outdoor environmental activities including facilities maintenance and repair, gardening and animal care over the course of the year.

Over the 3-year grant period: During term time, the Education Officer will plan and lead weekly Learning Outside the Classroom sessions, with a focus on environmental themes, scientific principles and maths, for up to 24 students who require specialist social, emotional and behavioural difficulties (SEMH) provision.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Over the 3-year grant period: Through the work of the Education Officer, over 12000 children, plus teachers and parents, will gain awareness and respect for the environment and healthy lifestyle choices through the educational programme and greater understanding of biodiversity.

Over the 3-year grant period: Through the educational displays, activities and demonstrations designed and presented by the postholder, over 6600 people from the diverse local community will achieve increased understanding and awareness of positive use of outdoor space, healthy lifestyle choices and the environment, as well as increased community cohesion.

Over the 3-year grant period: Through the work of the Education Officer, over 1500 corporate volunteers will benefit from enhanced awareness of environmental issue and help protect the farm site to encourage biodiversity.

Over the 3-year grant period: Through a project designed and delivered by the Education Officer, up to 8 students who require specialist social, emotional and behavioural difficulties (SEMH) provision, will have improved behaviour, attention and knowledge of nature, scientific principles and maths.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

This project has been running continuously since 2002 with a combination of Trust funding (City Bridge Trust, John Lyons Charity) and self-generated funding. Over the past two years, we have expanded sources of income from community donors and service fees. We are also exploring ways for the education programme to raise more revenue without compromising our charitable aims.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

6,508

In which Greater London borough(s) or areas of London will your beneficiaries live?

Camden (75%)

Several NW London (15%)

Several NE London (10%)

What age group(s) will benefit?

0-15

16-24

25-44

45-64

65-74

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

11-20%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Education Officer Salary	28,000	28,000	28,000	84,000
Education materials	250	500	500	1,500
Corporate Volunteer materials	500	500	500	1,500
Animal and Horse Costs	7,000	7,000	7,000	21,000
Independent Exam, accounting and bookkeeping	1,350	1,350	1,350	4,050
Office costs	1,300	1,300	1,300	3,900
Programme Manager Salary (management costs)	2,800	2,800	2,800	8,400
Public Events and Activities	1,250	1,250	1,250	3,750
Premises costs	15,900	15,900	15,900	47,700

TOTAL:	58,350	58,350	58,350	175,050
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
School visit fees	12,000	12,000	12,000	36,000
Corporate volunteer fees	2,500	2,500	2,500	7,500
Public events and activities	1,500	1,500	1,500	4,500
LBC Rent Grant	3,500	3,500	3,500	10,500

TOTAL:	17,500	17,500	17,500	52,500
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0

TOTAL:	0	0	0	0
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Education Officer Salary	28,000	28,000	28,000	84,000
Education materials	250	250	250	750
Animal and horse costs	7,000	7,000	7,000	21,000
Rent & Rates	2,225	2,225	2,225	6,675
Site Maintenance	1,375	1,375	1,375	4,125
	0	0	0	0

TOTAL:	38,850	38,850	38,850	116,550
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2015
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Income received from:	£
Voluntary income	18,034
Activities for generating funds	35,676
Investment income	0
Income from charitable activities	270,553
Other sources	0
Total Income:	324,263

Expenditure:	£
Charitable activities	275,201
Governance costs	7,854
Cost of generating funds	4,437
Other	0
Total Expenditure:	287,492
Net (deficit)/surplus:	36,771
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	36,771

Asset position at year end	£
Fixed assets	685,091
Investments	0
Net current assets	126,284
Long-term liabilities	0
*Total Assets (A):	811,375

Reserves at year end	£
Restricted funds	25,330
Endowment Funds	735,271
Unrestricted funds	50,774
*Total Reserves (B):	811,375

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources? 61-70%
--

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts: Lisa Thomas resigned from the Board of Trustees September 2015 to attend to other personal commitments. She has stayed on as an Advisor to the Board.

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	161,172	166,429	250,778
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder		2012 £	2013 £	2014 £
The Big Lottery Local Food Project	0	15,030	53,135	
John Lyon's Charity	0	25,000	25,000	
Award for All	9,890	0	0	
Heritage Lottery Fund	11,800	9,440	2,360	
Help A London Child	4,239	0	0	

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Rachel Schwartz**

Role within **Chair of Trustees**
Organisation:

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The City Bridge Trust
Investing In Londoners:
Application for a grant



About your organisation

Name of your organisation: Haringey Shed	
If your organisation is part of a larger organisation, what is its name? Former charity no. 1098862	
In which London Borough is your organisation based? Haringey	
Contact person: Mr. Jim Shepley	Position: Executive Director
Website: http://www.haringeyshed.org	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1129641
When was your organisation established? 05/08/2003	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Making London More Inclusive
Which of the programme outcome(s) does your application aim to achieve? Disabled people actively taking part in the arts or sport Disabled people reporting increased well-being as a result of taking part in the arts or sport
Please describe the purpose of your funding request in one sentence. 3 year inclusive volunteer programme for disadvantage young people of all abilities and disabilities based in Tottenham
When will the funding be required? 01/04/2016
How much funding are you requesting? Year 1: £37,551 Year 2: £37,551 Year 3: £37,551 Total: £112,653

Aims of your organisation:

To advance the education of disadvantaged children and young people through performing arts - in particular those who require help with mobility, communication or behaviour - to encourage their independence and integration into the community and increase their confidence and skills. To provide support for the transition in to adulthood.

Main activities of your organisation:

Haringey Shed works with disadvantaged children of all abilities in Tottenham, to advance their education through participation in performing arts. We place a particular emphasis on involving children with disabilities or special needs. Around 30% of the young people attending our holiday and afterschools activities have a disability or Special Educational Needs (SEN), with some requiring 1:1 support. Our work is distinctively inclusive and uses theatre, music and dance to give children and young people access to high quality creative activities, after-school, during the holidays. Last year we provided 1,222 opportunities for children and young people. Our young volunteer programme gives young people work experience, builds skills and confidence.

Our work has four main strands: Afterschool Activities; Holiday Programmes; Community Outreach and Volunteering. We regularly stage performances with casts in excess of a hundred people - all helping disadvantage young people along the route to greater independence, employment, self-confidence, better relationships and transition into adulthood.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
3	16	11	93

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Rented	Ongoing agreement

Summary of grant request

Funding is sought to continue our volunteering programme to increase inclusivity, recruiting more volunteers with disabilities and SEN, and take it to the next level -- through the "Shed Volunteer Academy" and by employing an inclusion officer.

Northumberland Park is the most widely deprived ward in London, over 35% of children and young people living in poverty (London Poverty Profile). A high proportion of families we work with are unemployed, employed in low-level jobs or are receiving benefits (over 50%). Young people lack significant role models, support and guidance to enable their progression into employment and training.

Increased provision of activities for young people is highlighted as a key priority within Haringey's strategic plans. Reductions in local authority provision and the closure of other voluntary sector provision has increased demand for volunteering opportunities, especially for young people with disabilities.

The young people with disabilities we have spoken to tell us there are few opportunities for them to get involved with their communities. They experience significant barriers of transport, accessibility of facilities and acceptance (other people seeing past their disability).

In response to the worsening economic and social situation across Haringey, we want to sustain our reach to disadvantaged young people of all abilities and backgrounds, to give them the opportunity to learn new leadership skills and gain in experience through meaningful volunteering and work experience, especially those at risk of: falling out of education; exposure to drugs and alcohol, crime, gangs, inappropriate sexual relationships; and isolation (in particular young people with disabilities).

We will engage, recruit and train 270 volunteers aged 14 -- 25 years, including more young people with disabilities, offering them innovative ways to get involved in positive activities, improving their confidence, and develop new skills that will contribute to their future education and employment.

There will be a range of practical roles for young volunteers that will support the work of the company: leading drama session; 1:1 support; set & costume; front of house; back stage; design; and writing. The project has added value as it helps increase our capacity to deliver more activities for children, support more children with disabilities, engaging them in the arts and providing them with positive role models.

A new element of the programme will be the additional support for young people through the new inclusion officer role. Allowing more volunteers with disabilities will be recruited, to reflect the membership, to promote role models with disabilities and support their involvement in running the service.

We will use the grant from City Bridge Trust to employ: a full-time Company & Volunteer Manager and a part-time Inclusion Officer to support the young volunteers, to oversee the volunteer project, deliver training and act as child protection officer.

Haringey Shed has over 15 years' experience delivering inclusive activities through a wide range of programme, including volunteering. We have worked with a cross-section of funders including Big Lottery, Children in Need, The Arts Council and have experience in managing projects of this scale, in terms of activity delivery, financial management, safeguarding, reporting, monitoring and evaluation, with robust policies and procedures that are reviewed regularly.

We are committed to reducing our impact on the environment, encourage recycling and have recently produced a schools theatre tour promoting awareness of CO2 emissions.

Our staff team is experienced at delivering projects to a wide range of needs and is able to quickly adapt to different needs. We encourage continued professional development, including accessing external training and in-house workshops. We have established a strong network of partner organisations that enable us to deliver the work, including other arts organisations, disability groups and third-tier organisations.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **No**

What Quality Marks does your organisation currently hold?

London Volunteer Management Health Check Certificate

Member of the Fundraising Standards Board

We are currently working towards our London Youth Mark Award

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

270 volunteer opportunities for young people aged 14 -- 25 years old, including disadvantaged and young people with disabilities, providing practical experience and training in a performing arts environment

18 training events for volunteers, covering induction, inclusive theatre practice, child protection and safeguarding

6 Shed Academy training weeks for 120 volunteers, including away-day adventure outdoor pursuits, team challenges, communication skills and end of week presentations, including peer videos

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Reduced isolation and increase their social networks for young people, especially those with disabilities. We will use the feedback on the Progression Web as an indicator of this. Plus, feedback from families.

More young people from disadvantage backgrounds feeling positive about their transition into adulthood, including their progression into training or employment. Case studies, number of references and onward referrals by Haringey Shed.

Young people improve communication skills, better self-awareness and increased confidence. We will use the individual's and supervisors' feedback on the Progression Web as an indicator of this. Feedback from families.

Reduced risk taking by young people, building resilience, so they are able to make better life choices that keep them safe. Feedback through our volunteer surveys and case studies to demonstrate this.

More positive images and stories of young people in local media and social media. Measured by number of stories in press and internet. Twitter and Facebook activity.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

We will apply to other trust funds and foundations for continued support of this project. We will seek out corporate support from local and city businesses, as we are aiming to develop this source of funding in the future. We have recently established partnerships with local banks, supermarkets and shops and will continue to build on these corporate supporters.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year? 90
In which Greater London borough(s) or areas of London will your beneficiaries live? Haringey (90%) Enfield (10%)
What age group(s) will benefit? 0-15 16-24 25-44
What gender will beneficiaries be? All
What will the ethnic grouping(s) of the beneficiaries be? Mixed/ Multiple ethnic groups (including White and Black Caribbean; White and Black African; White and Asian; Any other Mixed/ Multiple ethnic background)
If Other ethnic group, please give details:
What proportion of the beneficiaries will be disabled people? 21-30%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Company and Volunteer Manager	28,598	28,887	29,176	86,661
Inclusion Officer	8,577	8,664	8,751	25,992
Volunteer Training	1,500	1,500	1,500	4,500
Volunteer Expenses	4,500	4,500	4,500	13,500
Academy weeks	4,200	4,200	4,200	12,600
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	47,375	47,751	48,127	143,253
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Volunteer Training	1,500	1,500	1,500	4,500
Volunteer Expenses	4,500	4,500	4,500	13,500
Academy weeks	4,200	4,200	4,200	12,600
	0	0	0	0

TOTAL:	10,200	10,200	10,200	30,600
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Company and Volunteer Manager	28,598	28,887	29,176	86,661
Inclusion Officer	8,577	8,664	8,751	25,992
	0	0	0	0
	0	0	0	0

TOTAL:	37,175	37,551	37,927	112,653
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Appendix A

Funding required for the project *- Revised project budget*

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Company and Volunteer Manager	28,598	28,887	29,176	86,661
Inclusion Officer	8,577	8,664	8,751	25,992
Volunteer Training	1,500	1,500	1,500	4,500
Volunteer Expenses	4,500	4,500	4,500	13,500
Academy weeks	4,200	4,200	4,200	12,600
Office Costs	6,333	6,333	6,333	18,999
Staff Training	600	600	600	1,800
Management	2,426	2,426	2,426	7,278
	0	0	0	0

TOTAL:	56,734	57,110	57,486	171,330
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Volunteer Training	1,500	1,500	1,500	4,500
Volunteer Expenses	4,500	4,500	4,500	13,500
Academy weeks	4,200	4,200	4,200	12,600
	0	0	0	0

TOTAL:	10,200	10,200	10,200	30,600
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Company and Volunteer Manager	11,677	11,794	11,912	35,383
Inclusion Officer	8,970	9,060	9,151	27,181
Office Costs	6,333	6,397	6,461	19,191
Staff Training	600	606	613	1,819
Management	2,470	2,493	2,513	7,476

TOTAL:	30,050	30,350	30,650	91,050
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2015
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Income received from:	£
Voluntary income	37,946
Activities for generating funds	9,921
Investment income	149
Income from charitable activities	188,332
Other sources	0
Total Income:	236,348

Expenditure:	£
Charitable activities	225,860
Governance costs	18,064
Cost of generating funds	22,163
Other	0
Total Expenditure:	266,087
Net (deficit)/surplus:	29,739
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	29,739

Asset position at year end	£
Fixed assets	2,999
Investments	0
Net current assets	126,578
Long-term liabilities	0
*Total Assets (A):	129,577

Reserves at year end	£
Restricted funds	24,500
Endowment Funds	0
Unrestricted funds	105,077
*Total Reserves (B):	129,577

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources? 1-10%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts: N/A

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	27,732	46,269	65,703
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
Children in Need	26,630	24,884	25,396
Big Lottery	64,134	64,450	0
Arts Council	0	13,086	26,117
Aurum Foundation	17,132	20,000	20,000
Tottenham Grammar School Foundation	13,310	12,506	12,098

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Jim Shepley**

Role within **Executive Director**
Organisation:

The City Bridge Trust
Investing In Londoners:
Application for a grant



About your organisation

Name of your organisation: Headway East London	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Hackney	
Contact person: Mr Ben Graham	Position: Development Director
Website: http://www.headwayeastlondon.org	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1083910
When was your organisation established? 01/06/1997	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Making London More Inclusive
Which of the programme outcome(s) does your application aim to achieve? Disabled people actively taking part in the arts or sport Disabled people involved in the running and management of arts provision
Please describe the purpose of your funding request in one sentence. To create a flagship art studio for adults disabled by brain injury, investing in their development as artists and enhancing public awareness of their work.
When will the funding be required? 03/01/2016
How much funding are you requesting? Year 1: £71,194 Year 2: £74,233 Year 3: £77,607 Total: £223,033

Aims of your organisation:

Every year in London there are over 40,000 admissions to hospital for brain injury (BI). Due to improvements in medical care, an increasing proportion of injured people survive and are left with disabilities that make return to work and family roles extremely challenging. Many become long-term unemployed, isolated and develop secondary mental and physical health problems.

Headway East London (HEL) supports BI survivors and their families to cope with the practical and emotional consequences of BI - offering advice and advocacy, therapies, support groups and a community centre based in Hackney. 150 survivors visit the centre each week to access services and find value through peer support and creative occupation. We believe there is no upper limit to the value disabled people can offer the community if supported adequately. We intend to invest as much as we can in supporting our members to achieve their creative goals and in building HEL's reputation as a unique cultural institution.

Main activities of your organisation:

Available across 13 London boroughs, our Therapy and Advocacy services are open to survivors and their families at any stage of recovery -- offering assistance from the point of hospitalisation, through to discharge and over the longer term in the community. Our Day Services create a social hub for survivors in the long term and our Community Support services offer home-based assistance for those who need it. The Day Service includes a Young People's Group on Monday and Friday catering especially for 18-30 year-olds.

Our activities include a life-writing project (www.whoareyounow.org), a professional kitchen where members cook for everyone at the centre as well as local residents and our art studio, based in a railway arch adjacent to the centre. With a growing public following, the art studio has demonstrated huge value - increasing members' wellbeing, raising public awareness and creating a significant revenue stream for both the artists and the organisation.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
20	17	10	53

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	12

Summary of grant request

Need and aims

BI survivors are at three times greater risk of early death due to suicides, assaults and accidents and 70% are long term unemployed. The majority of our members have not participated in art prior to their attendance and would not be able to do so without the studio. The factors most strongly associated with good outcome after BI are self-esteem and mood (Whitnall et al 2006) and our projects have demonstrated strong impact in these areas. 91% of our members report that the art studio improves their confidence and 100% that it improves their mood (survey 2015).

This project will enhance the quality of the studio's resources, improve the quality and capacity of the studio environment, bring in expertise and collaboration from across the art world and draw attention and support from the wider public and art-buying market.

Delivery / why HEL is the right organisation

The project will be led by two existing staff -- a Studio Manager and a Studio Coordinator -- who have extensive experience of the HEL client group and are already responsible for the largest studio of its kind in London. Additional space will be secured through local providers. We are in discussion with a leading training institute (Open School East) about the inclusion of HEL artists in their programme and have contacts who can help find exhibition space and a high calibre of applicants to run workshops or take up residencies (Studio Manifold; Into Art; White Columns Gallery; Frieze Arts). We have a design agency in place for the development of a new website.

With 18 years' experience working with BI survivors and a track record of positive feedback, HEL is the largest provider of 3rd sector BI services in London. The success of the art studio to date places us in a unique position to deliver more and better provisions of this kind.

Programme outcomes and good practice

The studio is currently home to 40 artists with BI. Since 2012, they have contributed work to three one-day exhibitions, generating over £36,000 worth of sales. They are all people who would be without creative opportunities if the studio were not available.

We have a commitment to making our projects as welcoming as possible and we understand that diversity of experience and expression are a vital asset -- especially in the art studio. Over the past decade we have cultivated inclusiveness as a specialism. In the art studio, our collaborative painting and sculpture projects create a low-pressure situation for individuals with low confidence (whether a member or a volunteer from the wider public) while our hand-painting techniques removes physical barriers for people with movement impairments.

We have always supported our members to act as peer mentors and collaborate in service delivery but, more recently, our artists have begun using these same techniques in running workshops for paying visitors. They have also spoken at exhibitions and acted as spokespersons for Headway in dealing with corporate sponsors. The aim of this project is to increase the number of members helping to run our art studio day-to-day, to enhance the creative collaboration happening between them and the public and to create opportunities for exchange and inspiration between our artists and those from the wider community.

We are an environmentally positive organisation. None of our staff drive to work. We offer the cycle-to-work scheme. We use recycled materials in the art studio and recycle all paper, cans, plastics and glass. We source most of our kitchen ingredients from FareShare (a waste-food collection service) and have received awards for our horticultural projects along the Regents canal.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Increased capacity. 20m sq. of additional studio space (through a local provider)

Increased range of materials available, introducing equipment and materials for ceramics and/or screenprinting/textiles

Workshops and residencies. Two three-week workshops per year by visiting artists; One six-week visiting artist residency per year

Formal training. Two artists to gain places in formal training institutions -- e.g. 12 month associate positions at Open School East, including individual studio space and study programme with peer mentors

Increased public awareness. This will be delivered via a new website promoting the studio and its artists; improved archiving facilities and 5 public exhibitions (two in 2016 and three in 2018)

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Increased wellbeing for 60 artists -- evidenced by participation in the studio, expansion of individual portfolios, public speaking, and self report (feedback questionnaires and interviews)

Increased range of expertise among the artists -- through the introduction of new techniques and resources, the inclusion in formal training and the introduction of visiting residencies and workshops

Increased exposure for HEL artists. The work of 6 artists will be shown at individual exhibitions and that of 60 will be shown in collective exhibitions

Increased public awareness. 10,000 members of the public will see the studio's new website and online portfolios. 1200 members of the public will see the work in person through exhibitions. Members of the public will report increased understanding of disability, brain injury and the contribution of artists with disabilities

Increased revenue for artists and HEL. Yearly income from sales increases from £12k to £20k p/a. 1 artist-led workshop for paying visitors per year -- revenue of £5k per year

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

Yes. This work will help to bolster the ability of the existing art studio to generate its own income - it will raise enough money to be self-sustaining after the funding is complete.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

80

In which Greater London borough(s) or areas of London will your beneficiaries live?

Several NE London (100%)

What age group(s) will benefit?

16-24

25-44

45-64

65-74

75 and over

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

81-90%

J Funding Required

All the questions in this section refer to the specific project or area of work for which you are applying, NOT your organisation as a whole. If you have more expenditure or income lines than are available please group these on the form and provide a full breakdown in your detailed proposal. See the supporting documents guidance for more information on the detailed proposal.

What is the total cost of the proposed activity/project?

Please list main expenditure headings and amounts.

Expenditure Heading	Year 1	Year 2	Year 3	Total
Art Studio Manager 4 days/week	28,486.20	29,768.08	31,107.64	89,361.92
Art Co-ordinator full-time	27,250.30	28,476.56	29,758.01	85,484.87
Project Management	4,628.93	4,837.23	5,054.91	14,521.07
Publicity & marketing	5,660.08	5,887.79	6,325.74	17,873.61
Volunteer expenses	3,168.00	3,263.04	3,360.93	9,791.97
1 x artist residency & 2 x workshops by visiting artists/year	6,700.00	6,700.00	6,700.00	20,100.00
Art materials	4,000.00	4,000.00	7,000.00	15,000.00
Exhibition Costs	14,840.00	9,460.00	12,880.00	37,180.00
Website development & maintenance	5,000.00	500.00	500.00	6,000.00
Rental of current Art Studio space (years 9-11 of a 20 year lease)	11,500.00	11,500.00	11,500.00	34,500.00
Rental for additional studio space	5,892.56	5,892.56	10,606.90	22,392.02
IT and Archiving Equip	7,913.00	3,630.00	3,738.90	15,281.90
Totals	125,039.07	113,915.26	128,533.03	367,487.36

What income has already been raised?

Please list amounts and main sources

Source	Year 1	Year 2	Year 3	Total
D'Oyly Carte Charitable Trust	3,750.00	0.00	0.00	3,750.00
Boshier-Hinton Foundation	3,000.00	0.00	0.00	3,000.00
Art Sales and workshop fees	20,000.00	20,000.00	20,000.00	60,000.00
Network Rail	1,500.00	0.00	0.00	1,500.00
RS Brownless Charitable Trust	200.00	0.00	0.00	200.00
Total	28,450.00	20,000.00	20,000.00	68,450.00

What other funders are currently considering the proposal?

Please list funders and amounts

Source	Year 1	Year 2	Year 3	Total
Contributions from several small foundations	7,000.00	0.00	0.00	7,000.00
Osbornes Solicitors (website)	5,000.00	0.00	0.00	5,000.00
Thompsons Solicitors (website)	5,000.00	0.00	0.00	5,000.00
Bolt Burdon Kemp (website)	5,000.00	0.00	0.00	5,000.00
Total	22,000.00	0.00	0.00	22,000.00

How much is requested from the Trust?

Please list main expenditure headings and amounts.

Expenditure Heading	Year 1	Year 2	Year 3	Total
Art Studio Manager 3 days/week	21,364.65	22,326.06	23,330.73	67,021.44
Art Co-ordinator 2 days/week	10,900.12	11,390.62	11,903.20	34,193.94
Project Management	4,628.93	4,837.23	5,054.91	14,521.07
80% of publicity & marketing costs	4,528.06	4,710.23	5,060.59	14,298.88
Volunteer expenses	3,168.00	3,263.04	3,360.93	9,791.97
1 x artist residency	2,000.00	2,000.00	2,000.00	6,000.00
Total	46,589.76	48,527.18	50,710.36	145,827.30

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2015
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Income received from:	£
Voluntary income	268,391
Activities for generating funds	50,806
Investment income	1,506
Income from charitable activities	911,633
Other sources	0
Total Income:	1,232,336

Expenditure:	£
Charitable activities	1,204,370
Governance costs	78,452
Cost of generating funds	0
Other	0
Total Expenditure:	1,282,822
Net (deficit)/surplus:	-50,486
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	50,486

Asset position at year end	£
Fixed assets	173,644
Investments	0
Net current assets	402,248
Long-term liabilities	0
*Total Assets (A):	575,892

Reserves at year end	£
Restricted funds	132,118
Endowment Funds	0
Unrestricted funds	443,774
*Total Reserves (B):	575,892

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources? 71-80%
--

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts: N/A

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	568,543	586,171	671,669
London Councils	0	0	0
Health Authorities	65,604	48,740	39,927
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
NESTA	90,000	0	0
The Henry Smith Charity	46,900	30,500	19,400
Sir Halley Stewart Trust	20,016	0	0
CHK Charities Limited	0	20,000	20,000
The Childwick Trust	0	24,470	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Ben Graham**

Role within **Director of Development**
Organisation:

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The City Bridge Trust
Investing In Londoners:
Application for a grant



About your organisation

Name of your organisation: Independent Living Agency (ILA)	
If your organisation is part of a larger organisation, what is its name? N/A - ILA is independent	
In which London Borough is your organisation based? Barking & Dagenham	
Contact person: Mr. Terry Miller	Position: Co-ordinator
Website: http://www.independentlivingagency.org	
Legal status of organisation: Charitable company	Charity, Charitable Incorporated Company or company number: 1064099
When was your organisation established? 15/05/1997	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Making London More Inclusive
Which of the programme outcome(s) does your application aim to achieve? Services helping people with a newly acquired or diagnosed disability to maintain choice and control in their lives Work enabling disabled people of all ages to live independently
Please describe the purpose of your funding request in one sentence. Enabling disabled people to develop skills to assist their [disabled] peers research and arrange their own services from their personal budgets thus managing independent living.
When will the funding be required? 01/09/2015
How much funding are you requesting? Year 1: £41,973 Year 2: £35,355 Year 3: £29,299 Total: £106,627

Aims of your organisation:

Main Aims -- the overriding aim of the ILA is to raise awareness of the number of options for disabled people regarding their care needs and work towards ensuring that they have the choice as to how this is managed. The ILA will ensure that disabled people will :-

- have raised awareness, access to information and support to make informed decisions as regards independent living as it applies to themselves and their families
- be supported towards living independently and ultimately live independently if they so choose
- be offered the choice to live independently and provided with resources to be able to do so
- gain skills and build confidence to be able to take control of their own lives
- be more aware of legislation and changes that affect them directly

Main activities of your organisation:

ILA offers the following activities to disabled people:-

1. The 'Choices' Project -- 'Choices' provides advocacy, support, information, encouragement / assistance with finding accommodation and training on daily living skills.
2. Financial Management Services -- we organise and facilitate the management of direct payments or individual budgets by professionals to ensure the financial aspects of their lives are addressed.
3. Payroll Service -- in order to support disabled people employing their own staff as part of their personal budget management, ILA arranges and facilitates a payroll service thus making this task easier
4. Accessible Transport -- we provide fully wheelchair accessible transportation for all clients enabling them to participate in a community life e.g. to access services and activities
5. Equipment Service -- ILA provides simple aids for daily living for disabled people to

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
13	11	8	5

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	5 years

Summary of grant request

The "Peer Support Brokers" Project

The Premise -- Barking & Dagenham accommodates 10,750 disabled adults of working age. Most lack personal skills as the borough has high levels of illiteracy and innumeracy leading to unemployment-caused deprivation e.g. fewer than 1 in 5 people with a disability is in paid employment.

This lack of skills means many people are not capable of managing finances / independence yet they are being awarded personal budgets of up to £10,000pa to spend on their health / development within the 'personalisation agenda'.

Consequently, they are prone to spending the money inappropriately as there is no impartial / quality advice available to support disabled people in researching appropriate provision, planning, spending and generally managing their personal budgets.

As such, many simply use council provided services as they are being directed by the council WHICH REMOVES CHOICE countering the ethos of personal budgets.

Pilot [2012 - 13] -- we engaged 20 disabled people as "Peer Support Brokers" with 4 ultimately gaining work [for pay] and 16 plans delivered for disabled people leading to improved access to services, better opportunities, health and independence

Consultation [2013 - 14] -- communications with Peer Support Brokers [PSB's] and disabled people in general were positive establishing interest for PSB training opportunities and evidencing myriad benefits e.g. choice of services, being better able to manage budgets and independence as a result of support from the team [Reports available].

Project Breakdown -- the "Peer Support Broker" Project ' has three key spheres :-

1. Peer Support Brokers (PSB's) -- opportunities for disabled people to train and be engaged as Peer Support Brokers assisting one disabled person with their personal budget quarterly [4 per year]

2. Peer Support and Planning -- the trained Peer Support Brokers Team will provide disabled people [in receipt of a personal budget] with a short consultancy to research the best local service providers, choose which they prefer [from an impartial viewpoint] and develop personalised plans on which their personal budgets can be spent.

3. Follow-On Activities comprising :-

i. Ongoing support to PSB's regarding future development, training and employment

ii. Supporting service users [disabled people] to undertake / modify their personal plans and access community services

Project Outcomes :

1. 30 disabled people seeking personal development will build confidence, improve their skills and be able to take up employment opportunities

2. 120 disabled people receiving direct payments will receive 1-1 support leading to improved confidence, skills and health

The Right Organisation -- ILA was formed in 1996 responding to changes in community care and has always been fully user-led e.g. disabled people are trustees, and all services focus on supporting 'choice' and 'independent living'.

We now support more than 500 disabled people every year with turnover exceeding £200k which is 100% funded through commissions and generated income having developed chargeable and contracted services from the late 1990's to effect sustainability.

CBT Priority "Making London More Inclusive" -- personal budgets were supposed to develop independence and choice for disabled people yet many simply use council provided services directed by council officers on receipt of their moneys.

The project will facilitate impartial analyses enabling users [disabled people] to make their own choices of the best services / providers -- ongoing support will enable them to manage their own budgets facilitating independent living.

Principles of Good Practice -- the project has been planned via communicating with disabled people to establish their needs i.e. it is user-led, will be delivered by a team of peers i.e. disabled people, who will be volunteers yet eligible for consultancy fees and we will proactively engage with disabled people from BAMER communities to enable inclusivity.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

The ILA delivers effective services within a quality framework -- this is particularly important as we work within a community comprising vulnerable [disabled] people who need our support. We do not have formal quality

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Peer Support Brokers (PSB's) -- opportunities for 10 disabled people annually [30 over 3 years] to train and become PSB's. They will use their new skills to develop activity plans for their peers to manage their personal budgets and they can also be engaged privately as a source of employment.

Peer Support -- trained PSB's will support 4 disabled people in receipt of personal budgets annually [10 x 4 = 40 and 120 over 3 years]. Via a short consultancy, each individual will receive an independent, personalised plan regarding care and services on which their personal budgets can be spent.

Follow-On activities :-

- 1. Supporting PSB's to gain their accreditations, engage on the programme and undergo future development e.g. further training or entering [self] employment**
- 2. Supporting service users [disabled people] to update / modify their personal plans and access community care, services and activities as appropriate [if circumstances change]**

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

[Service Users] Disabled people in receipt of personal budgets will :-

- **have choices regarding community care, services and activities they can access**
- **improve their mental / physical health**
- **develop personal and financial independence**
- **make most effective use of their personal budgets / disability living allowances**

[Peer Support Brokers] Disabled people seeking personal development will :-

- **access new training opportunities, improve their skills and learn new skills**
- **build confidence in their own abilities**
- **become 'employment ready' and access further training**
- **gain employment immediately**
- **develop personal and financial independence**

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

The "Peer Support Brokers" Project will have an income generation function inbuilt which will operate on two bases [1] being commissioned by Local and Health Authorities / CCGs and [2] clients who receive personal budgets will pay

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

50

In which Greater London borough(s) or areas of London will your beneficiaries live?

Barking & Dagenham (80%) Havering (20%)

What age group(s) will benefit?

16-24 25-44 45-64 65-74

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

91-100%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading		Year 1	Year 2	Year 3	Total
Project Co-ordinator & NI	18,187	18,572	18,964	55,723	
Peer Support Workers	12,000	6,000	0	18,000	
Recruitment & Staff Training	1,000	500	500	2,000	
Staff Travel & Expenses	720	734	749	2,203	
Peer Support Workers Training	4,250	4,335	4,422	13,007	
Trainee Peer Support Brokers' travel & expenses [during training]	500	500	500	1,500	
Advertising, Promotions and information literature	500	500	500	1,500	
Evaluation	1,000	1,000	1,000	3,000	
Overheads & Revenue	3,816	3,214	2,664	9,694	

TOTAL:	41,973	35,355	29,299	106,627
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What income has already been raised?

Source		Year 1	Year 2	Year 3	Total
N/A -- we are requesting 100% from City Bridge Trust to launch the programme	0	0	0	0	
	0	0	0	0	
	0	0	0	0	
	0	0	0	0	

TOTAL:	0	0	0	0
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What other funders are currently considering the proposal?

Source		Year 1	Year 2	Year 3	Total
N/A -- this is our first bid for this project	0	0	0	0	

	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
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How much is requested from the Trust?

Expenditure heading		Year 1	Year 2	Year 3	Total
Project Co-ordinator [&NI]	18,187	18,572	18,964	55,723	
Peer Support Workers	12,000	6,000	0	18,000	
Recruitment & Staff Training	1,000	500	500	2,000	
Staff Travel & Expenses	720	734	749	2,203	
Peer Support Workers Training	4,250	4,335	4,422	13,007	
Trainee Peer Support Brokers' travel & expenses [during training]	500	500	500	1,500	
Advertising, Promotions and information literature	500	500	500	1,500	
Evaluation	1,000	1,000	1,000	3,000	
Overheads & Revenue	3,816	3,214	2,664	9,694	
TOTAL:		41,973	35,355	29,299	106,627

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2015
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Income received from:	£
Voluntary income	0
Activities for generating funds	52,331
Investment income	0
Income from charitable activities	107,837
Other sources	0
Total Income:	159,840

Expenditure:	£
Charitable activities	121,400
Governance costs	1,650
Cost of generating funds	0
Other	0
Total Expenditure:	123,050
Net (deficit)/surplus:	36,790
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	36,790

Asset position at year end	£
Fixed assets	15,128
Investments	0
Net current assets	167,164
Long-term liabilities	11726
*Total Assets (A):	170,566

Reserves at year end	£
Endowment funds	0
Restricted funds	7,953
Unrestricted funds	162,613
*Total Reserves (B):	170,566

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources? 61-70%
--

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts: Changes have been positive in that income generation streams have begun to generate surplus as planned.

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	63,345	47,482	99,069
London Councils	0	0	0
Health Authorities	21,135	0	0
Central Government departments	0	0	0
Other statutory bodies	76,293	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
Link	0	98,000	0
	0	0	0
	0	0	0
	0	0	0
	0	0	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Terry Miller**

Role within **Chief Officer**
Organisation:

The City Bridge Trust
Investing In Londoners:
Application for a grant



About your organisation

Name of your organisation: Islington Boat Club (IBC)	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Islington	
Contact person: Mr Leo Collier	Position: Director
Website: http://www.islingtonboatclub.com	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 287680
When was your organisation established? 25/08/1983	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Making London More Inclusive
Which of the programme outcome(s) does your application aim to achieve? Disabled people actively taking part in the arts or sport Disabled people involved in the running and management of sport activities
Please describe the purpose of your funding request in one sentence. Provide a unique inclusive programme of watersports and outdoor activities that are accessible to people with mental health and special educational needs.
When will the funding be required? 01/01/2016
How much funding are you requesting? Year 1: £27,300 Year 2: £27,300 Year 3: £27,300 Total: £81,900

Aims of your organisation:

Our aims

- To provide facilities in the interests of social welfare for recreation and other leisure time occupation for the benefit of children and young people principally but not exclusively in London Borough of Islington with the object of improving the conditions of life of such young people.
- To support staff, Club users and volunteers to achieve their full potential
- To maximize the use of our beautiful urban waterside location working in partnership with other partners who share our charitable ethos
- To provide a programme of activities that focus on young people and their families and ensure that the Centre is sustainable financially into the future

Main activities of your organisation:

Our vision is to develop young people's life skills through the provision of an affordable and constructive outlet for their natural energy and enthusiasm and encouraging excellence through supervised water and land based activities which include:

- Kayaking
- Canoeing
- Narrowboating
- Powerboating
- Sailing
- Martial arts/self defence
- Pedalos
- Mountain biking
- Bellboating
- Dragonboating
- First Aid

Delivered to:

- Young people aged 9-19

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
2	2	10	20

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	9

Summary of grant request

'All Aboard' will encourage/support 250+ people with mental health and special educational needs (SEN) per year to actively take part in sports that otherwise are not available giving opportunities to gain NGB accreditation at a pace that suits them.

Meeting CBT outcomes by making IBC:

- Accessible and as a result more widely used by people with SEN who will be involved in the running and management of the service as well as supporting people with SEN in the transition to adulthood.
- Inclusive, enabling people with SEN to actively take part in a multitude of sports to increase well-being as a result of taking part.

With 31,000 people in Islington identifying themselves as having an impairment or disability (IMD). This is around 17% of the population. 49% of disabled people of working age are not economically active in Islington. Over 2,000 children in Islington have SEN's. Four hundred 16-18 year olds are NEET but disabled young people are nearly three times as likely to be NEET.

Sport/Physical Activity Needs Assessment for Young People says 'Disabled young people have lower participation levels than non-disabled young people in Islington' In Islington over three fifths (61.4%) of disabled people are not playing sport compared to two-fifths (41.6%) of non-disabled people. This project has been developed to get more disabled people into sport and narrow this gap and become the only inclusive watersports centre in Islington whereby people, particularly those with disabilities, can play, enjoy and acquire skills provided to an excellent standard to build confidence and self-esteem. Sailing amongst other watersports is one of the very few sports in which able-bodied sailors and disabled sailors can participate on equal terms. Imagine the thrill of kayaking, narrowboating, canoeing for people who can feel and hear but have no sight, or of sailing a boat or powerboat at speed even though they can't walk, or of joining in a sport where deafness doesn't matter.

39 days per year for three years our doors will open for children and young people with SEN aged 9+, for those who do not wish to participate initially on the water they will be able to be inspired by those taking part while enjoying sports activities on land!

10 peer mentoring/family days will be organised through consultation and may take the form of: peer mentoring, IBC youth members will pair up with beneficiaries to encourage team work and integration into other club activities and 1day a week, work experience programmes for beneficiaries who will help to plan and deliver this project.

Beneficiaries initially will be introduced in an exclusive setting with the aim of full integration into other activities. Volunteers will be recruited, crucial to the longterm sustainability. We are developing a scheme whereby volunteers can bank hours against watersports accreditations.

Set up 40 years ago, by and for the people of Islington and its near neighbouring areas, we have offered inspiration, self-development and opportunity to our community ever since.

We have Sport England Clubmark accreditation, proving we are the right environment which ensures the welfare of beneficiaries, encouraging everyone to enjoy sport and stay involved throughout their lives in an inclusive setting.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

We are Sport England Clubmark accredited. It shows that we provide the right environment which ensures the welfare of members, encouraging everyone to enjoy sport and stay involved throughout their lives. As an accredited club we are recognised as a safe, rewarding and fulfilling place for participants of all ages as well as helping parents and carers know that they're choosing the right club for their young people.

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Thirty nine days for 39 weeks for three years (117 days) of two watersports sessions (234 sessions) for people with SEN

Thirty nine days for 39 weeks for three years (117 days) of two on shore sporting sessions (234 sessions) for people with SEN

Provide each year for three years a one day a week provide work experience to SEN young people who will help to plan, steer, outreach and deliver 'all aboard' programme.

Peer mentoring days (IBC youth members will pair up with people with SEN to encourage team work and integration into club daily activities 5 days per year for three years (total 15 days)

Family days 5 days per year for three years (15 in total) - beneficiaries who have participated will be encouraged to bring their families and friends along to celebrate their new found skills and encourage community links.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

People with mental health and special educational needs, their parents & friends report an increase of well-being as a result of taking part in watersports which isn't normally available to them

IBC more widely used by people with SEN with a heightened awareness of the services available to them.

IBC becomes an inclusive club for both disabled and able people to enjoy together and acquire skills that build their confidence and abilities.

People with mental health and special educational needs involved in the running and management of the IBC and the 'All aboard' programme

New volunteers recruited essential for the long term sustainability of 'All aboard' programme and IBC as a whole

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

We are working with LB of Islington and local architects on a scheme to re-develop our site allowing us to continue to provide and expand this important service to the local community. With this in mind we have developed a Business Plan (Available on request) which sets out our long term aim to become more sustainable and financially self-reliant.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

250

In which Greater London borough(s) or areas of London will your beneficiaries live?

Islington (50%) Camden (20%) Hackney (10%) City (20%)

What age group(s) will benefit?

0-15 16-24 25-44 45-64

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

81-90%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
4 instructors x 3 x 2 hr sessions plus 1 additional hour for setting up and debriefing 39 weeks = 4x7hrsx39 days@£25ph	27,300	27,300	27,300	81,900
39 days Heat, lighting, venue & depreciation. Management, development, compliance and overheads	3,810	3,810	3,810	11,430
Coordinator - 1 dry land sessional/Minibus driver/canteen/ for those who do not wish to go afloat and compliance reporting £25ph x 8 hrs x 39 days	7,800	7,800	7,800	23,400
10 Peer mentoring and family days = 4 instructor x 6 hour sessions x 10 days @£25PH	6,000	6,000	6,000	18,000
Peer mentoring/family days Heat, lighting, venue & depreciation. Management, development, compliance and overheads	600	600	600	1,800
Promotional	3,000	3,000	3,000	9,000
changing room adaptations to make fit for purpose	39,128	0	0	39,128

TOTAL:	87,638	48,510	48,510	184,568
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
IBC contribution	2,000	2,000	2,000	6,000
Sportivate	4,068	0	0	4,068
IBC continued project fundraising events	3,000	5,000	5,000	13,000
changing room adaptations Sport England and S106	39,128	0	0	39,128

TOTAL:	48,196	7,000	7,000	62,196
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
Sport England	10,000	0	0	10,000
Sir Edward Lewis Foundation	5,000	5,000	5,000	15,000
	0	0	0	0
Henry Smith Charity	12,142	9,210	9,210	30,562
	0	0	0	0
We have a prospect list of funders which we will continue to apply to	0	0	0	0

TOTAL:	27,142	14,210	14,210	55,562
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
	0	0	0	0
4 instructors 3 x 2 hr sessions plus 1 additional hour for setting up and debriefing /skill card updating 39 weeks =4 x7hrsx39 days@£25ph	27,300	27,300	27,300	81,900
	0	0	0	0
TOTAL:	27,300	27,300	27,300	81,900

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2015
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Income received from:	£
Voluntary income	140,447
Activities for generating funds	48,922
Investment income	328
Income from charitable activities	63,420
Other sources	77,100
Total Income:	320,217

Expenditure:	£
Charitable activities	308,392
Governance costs	30,166
Cost of generating funds	0
Other	0
Total Expenditure:	338,558
Net (deficit)/surplus:	(8,341)
Other Recognised Gains/(Losses):	1,352
Net Movement in Funds:	(6,989)

Asset position at year end	£
Fixed assets	161,459
Investments	22,678
Net current assets	71,636
Long-term liabilities	0
*Total Assets (A):	255,773

Reserves at year end	£
Endowment funds	168,335
Restricted funds	0
Unrestricted funds	87,438
*Total Reserves (B):	255,773

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
41 - 50%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	114,916	112,094	186,512
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	3,690	15,510

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
	0	0	0
EB Moller	0	0	10,000
	0	0	0
Arts Council	0	9,900	0
	0	0	0
Changemakers	0	2,800	0
	0	0	0
Social Investment fund	0	9,900	0
	0	0	0
Big Lottery Fund	56,037	0	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Leo Collier**

Role within **Director**

Organisation:

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The City Bridge Trust
Investing In Londoners:
Application for a grant



About your organisation

Name of your organisation: Rosetta Life	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Lambeth	
Contact person: Ms Lucinda Jarrett	Position: Artistic Director
Website: http://www.rosettalife.org	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1090851
When was your organisation established? 01/03/1999	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Making London More Inclusive
Which of the programme outcome(s) does your application aim to achieve? Services helping people with a newly acquired or diagnosed disability to maintain choice and control in their lives Disabled people reporting increased well-being as a result of taking part in the arts or sport
Please describe the purpose of your funding request in one sentence. To replicate a model for movement and singing activities for stroke survivors across London, piloted in Camden with a 2012 City Bridge Trust grant.
When will the funding be required? 11/01/20156
How much funding are you requesting? Year 1: £21,041 Year 2: £45,620 Year 3: £0 Total: £66,661

Aims of your organisation:

The charity's objects are:

The relief of emotional suffering of persons with life threatening illnesses by providing a creative service that enables individuals to document their lives in whatever form is appropriate to their needs

To advance the education of the rehabilitation of those who have had a life threatening diagnosis by providing them with access to creative skills which will give them back their self confidence and self esteem

To advance the education of the public

- i. through exhibitions, performances and screenings
- ii. through training packages for artists, nursing and medical staff

Main activities of your organisation:

Rosetta Life is a national charity, founded in 1999, based in Oxfordshire, with a core team of three members of staff. With a wide network of associate artists, the charity encourage those with life-threatening illness to give creative expression to something that matters through the art form of their choice and to share it, if they wish, with a wider audience through live events in their immediate or wider community and on the internet. Rosetta Life's work is about enabling participants to find voice, to regain self-esteem and to make visible the often-invisible lives of the seriously ill.

Rosetta Life has a media advocacy arm and develops advocacy media tools to communicate to wider audiences the needs and the stories of those living with life threatening illnesses. www.youtube.com/rosettalive.

It has also developed a network of movement in health practitioners working in health care in order to facilitate understanding of movement as an expressive tool for the very ill.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
0	3	4	4

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Rented	Five years

Summary of grant request

Evidence of need:

"One of the big problems with people who have stroke is that they can develop significant anxiety, particularly around the risk of developing further strokes as well as low self esteem and confidence. There are relatively few interventions that we have for people late after stroke to address some of the psychological complications that arise and it would seem to me that this is potentially an intervention that could be developed and used widely at relatively low cost and potentially great benefits."

Tony Rudd CBE, Professor of Stroke Medicine, King's College London, Consultant Stroke Physician GSTT NHS Foundation Trust, National Clinical Director. Stroke NHS England, London Stroke Clinical Director.

Research from the South London Stroke Register based on 3,240 people living with stroke has found those who were depressed at 3 months after stroke were more disabled and had a lower quality of life in the long term. It also found that they had a reduced life expectancy compared to stroke survivors who were not depressed. At one year after stroke, 30% of stroke survivors said they were depressed, and 17% said they were very anxious.

80% of the UK's 1.1m stroke survivors live at home. 75% will not recover completely from their stroke. Within 6 months of discharge <50% participate in meaningful activities and 25% no longer leave their homes. Anxiety and depression rates are high (33%-70%) and adversely relate to recovery. Depression can increase healthcare costs by around 45% (The Kings Fund, Naylor, Parsonage, McDaid et al 2012).

Project Delivery:

Seventeen years of work in health care means that partnerships with hospitals have been quickly granted. A partnership with The Place, London secures the professionalism of the dance delivery and with The Guildhall School of Music and Drama ensures the professionalism of the artists training. A partnership with the Victoria and Albert Museum enables us to bring all community and hospital choirs together for a single performance as part of their Opera City exhibition. This will enable us to disseminate the project widely.

Aims:

This arts project addresses anxiety, depression, and resilience amongst newly disabled stroke survivors and carers. It will contribute to a modern system of integrated care that enables stroke survivors to maintain independent living, and will increase quality of life through engagement with arts.

Rosetta Life:

Rosetta Life has spent three years delivering dance and songwriting performance projects for stroke rehabilitation. We have strong reported qualitative evidence for the psychological outcomes -- improved mastery, self esteem and reduced anxiety and depression. Please see the Rosetta Life Stroke Odysseys pilot in Derry/Londonderry 2013 <https://youtu.be/-XT5ekX6Od8> and the year long programme of movement and image initiatives on the stroke rehab unit at the NHNN delivered by Rosetta Life and The Place, London's leading centre for contemporary dance and funded by City Bridge Trust. (<https://youtu.be/OcqWcfjKT7U>)

We carried out a wide consultation across London (2014 -- 15) and have now been awarded funding by Guys and St Thomas Charitable Foundation to develop a model for clinical commissioning for Lambeth and Southwark. We are the only charity capable of replicating this model and now seek funding from City Bridge Trust to widen access to this model across North and South West London and to train a network of volunteers to support its sustainability.

Good Practice:

Rosetta Life's practice is to develop art works and art activities in collaboration with service users. Guys and St Thomas Charity are supporting the charity's remit by funding research and design of a model that combines singing, songmaking and movement that is fit for clinical commissioning that is co created with service users.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Seminars delivered in Spring 2016 at The Institute of Neurology at University College Hospitals, Camden, at St Georges Hospital, Tooting and across the communities of Wandsworth, Westminster and Camden to disseminate the co created practice developed from the research development design funded by Guys and St Thomas Charitable Trust.

Training programmes for artists and community healthcare assistants in Camden, Westminster and South West London delivered with stroke survivors and carers. Recruitment and training of peer ambassadors to buddy and mentor stroke survivors attending workshops in clinical and community settings. Recruitment of volunteer manager to support their engagement.

2 X 10 week multidisciplinary arts interventions combining music and dance and songmaking and narrative identity in hospital settings at University College Hospitals, Camden and at St Georges Hospital, Wandsworth, resulting in two informal performance events developed and led by stroke survivors in partnership with artists.

Producing a sustainable legacy for the project in the community: 3 x 8 weeks sessions in London communities of Westminster, Tooting, and Camden - with outpatient referrals from clinical settings delivered by artists and supported by peer ambassadors, managed by Rosetta Life.

Sharing the legacy with presentations at Stroke Odysseys conference at The Barbican Centre, East London.

Sharing performances at The Victoria and Albert Museum September 2017 as part of European Touring exhibition, Opera City.

Widely disseminated findings of this replicated model will online videos, websites, presentations and workshops.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Stroke Odysseys will provide a high quality artistic, recreational and rehabilitative focus for disabled older people in North, Central and South West London, living with stroke. Changes in subjective wellbeing measures will be at least 20% reduction in depression and anxiety experienced by long term stroke survivors.

The project will develop 20 peer ambassadors from the community of stroke survivors and carers. They will support production of performance work for stroke survivors. The new training and hands-on experience they will receive will be a valuable contribution to their personal development and support strategies for independent living.

This performance project will help overcome the isolation people face after suffering a stroke. The group creative movement and music activities will offer people companionship and support. The sustainable community model will offer stroke survivors ongoing peer support and relationships with artists and wider creative communities.

Dance activities will help support the growth of greater physical confidence among older London stroke survivors and will support active and healthier lifestyles. This project combines movement for the first time with singing and songmaking, supporting people to create meaning out of their life experiences and promoting mental wellbeing.

Connecting communities to overcome stigma and isolation: Communities will be brought closer together and the conversations provoked will support solutions for older stroke survivors.

- **NHS clinical staff**
- **Community and voluntary carers and associations**
- **The stroke survivors**
- **Families and carers**
- **Voluntary arts and crafts practitioners**

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

This grant to replicate the model is supported by partnership funding from Guys and St Thomas Charity that enables us to research develop and design a model fit for clinical commissioning. In addition, we recognise that across London personalised budgets are increasingly effective and operational. Finally trained peer ambassadors will support sustainability of aspects of the planned intervention.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

90

In which Greater London borough(s) or areas of London will your beneficiaries live?

Camden (50%) Several SW London (30%) Westminster (20%)

What age group(s) will benefit?

45-64 65-74 75 and over

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

91-100%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Developing the Model	33,425	0	0	33,425
Stakeholder Engagement	3,588	0	0	3,588
Training programmes for artists and peer ambassadors	13,713	0	0	13,713
Multi disciplinary interventions in hospital settings	0	13,100	0	13,100
Sustainable model delivered in communities	0	25,750	0	25,750
Evaluation and dissemination of findings	0	24,335	0	24,335
Project management and overheads	3,740	3,740	0	7,480
Volunteering Time	0	8,500	0	8,500
	0	0	0	0

TOTAL:	54,466	75,425	0	129,891
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Guys and St Thomas Charity	35,230	2,000	0	37,230
Victoria and Albert Museum	0	17,500	0	17,500
	0	0	0	0

TOTAL:	35,230	19,500	0	54,730
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
Volunteering Time	0	8,500	0	8,500
	0	0	0	0

TOTAL:	0	8,500	0	8,500
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Stakeholder Engagement	3,588	0	0	3,588
Training Programmes for artists and peer ambassadors	13,713	0	0	13,713
Multi disciplinary interventions in hospital settings	0	13,100	0	13,100
Evaluation and Dissemination of findings - online and at workshops	0	3,030	0	3,030
Sustainable model delivered in communities	0	25,750	0	25,750
Project management and overheads	3,740	3,740	0	7,480

TOTAL:	21,041	45,620	0	66,661
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2014
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Income received from:	£
Voluntary income	53,780
Activities for generating funds	0
Investment income	2
Income from charitable activities	0
Other sources	0
Total Income:	53,782

Expenditure:	£
Charitable activities	38,752
Governance costs	2,878
Cost of generating funds	4,305
Other	0
Total Expenditure:	45,935
Net (deficit)/surplus:	7,847
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	7,847

Asset position at year end	£
Fixed assets	1
Investments	0
Net current assets	7,107
Long-term liabilities	0
*Total Assets (A):	7,108

Reserves at year end	£
Restricted funds	7,071
Endowment Funds	0
Unrestricted funds	37
*Total Reserves (B):	7,108

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
31-40%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

N/A

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	0	0	0
Health Authorities	4,250	0	0
Central Government departments	0	0	0
Other statutory bodies	0	30,240	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
Rayne Foundation	20,000	0	0
St Michaels Hospice Hereford	3,750	0	0
The Cultural Institute at Kings College London	25,000	0	0
Guys and St Thomas Charitable Foundation	0	0	245,940
Scottish Partnership for Palliative Care	7,000	0	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Lucinda Jarrett**

Role within **Co Director and Executive Producer**
Organisation:

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The City Bridge Trust
Investing In Londoners:
Application for a grant



About your organisation

Name of your organisation: St Paul's Church West Hackney	
If your organisation is part of a larger organisation, what is its name? The Church of England	
In which London Borough is your organisation based? Hackney	
Contact person: Revd Niall Weir	Position: Rector of St Paul's Church
Website: http://stpaulswesthackney.org	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1137381
When was your organisation established? 04/01/1823	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Making London More Inclusive
Which of the programme outcome(s) does your application aim to achieve? Community buildings that are more accessible and as a result Disabled people actively taking part in the arts or sport
Please describe the purpose of your funding request in one sentence. This application will support the redevelopment of St Paul's Church Hall to be fully accessible by providing stair lifts, an accessible WC and shower/wetroom.
When will the funding be required? 01/01/2016
How much funding are you requesting? Year 1: £52,550 Year 2: £0 Year 3: £0
Total: £52,550

Aims of your organisation:

Aims and charitable objects of the organisation:

Aims: To provide church services and spiritual guidance to the community of West Hackney, to alleviate hardship and poverty, to support community cohesion and to promote active citizenship.

Objectives:

- 1) To make the St Paul's Church (SPC) the heart of West Hackney by offering accessible and inclusive services, projects and activities for the whole community
- 2) To be well-informed about the profile of West Hackney and its needs and resources
- 3) To reach out to those in need, with a particular heart for those on the margins of society
- 4) To be a catalyst for community-building in West Hackney
- 5) To identify and develop interfaces between the church and the wider community
- 6) To offer safe spaces, where the people of the Parish can gather for support, sanctuary and celebration

Main activities of your organisation:

1) SPC manages, administers and develops SPC and the Church Gardens, St Paul's Church Hall and the West Hackney Recreational Ground.

2) SPC runs on-going consultation to find out which types of people live in the parish and performs a yearly "needs analysis".

3) SPC and the Parochial Church Council use the consultation and other research to identify how the facilities can be used to support local people suffering exclusion or disadvantage.

E.g. between 2006- 2012, research indicated that priority should be given to services supporting street sex workers, homeless adults or those with mental health problems. These were successfully established and expanded in 2014 to include services for isolated older people and young people at risk of exclusion.

5) SPC offers professional support for services working from the building- networking meetings, hall-users events, open days, fundraising support.

6) SPC runs projects and services from the Church Hall, including the Winter Night Shelter, family activities and various events.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
1	3	14	100

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Owned	

Summary of grant request

1) The need for the project

SPC prioritises running services from its community hall that support the most vulnerable and excluded people in the community. The Hall currently supports 25 services such as Open Doors (An NHS service for street based sex workers) NLAH (a three course meal for homeless people served twice a week) and The Posh Club (and arts and social club for older people experiencing isolation) Between 2012 and 2015 SPC ran a needs analysis, options appraisal and community consultation programme to determine how well the hall was meeting the needs of its users and wider community. This led to plans to extend and redevelop the hall to add value to the existing projects and services and provide extra capacity for new services. An access audit was commissioned by CAE to analyse the plans for the extended building which pointed to a need for stair lifts, an accessible WC, shower and wet room.

2) How the work will be delivered

The work will be delivered at the same time as the wider project to extend and redevelop the current hall which is scheduled to happen between March and December 2016. The main building works will be supported by grants from the West Hackney Parochial Fund (secured) and the Big Lottery Reaching Communities Buildings Fund (pending) SPC was awarded a development grant of £77 800 in 2014 and has recently submitted its stage 3 application for £879 674. The results of the application will be returned in August 2015.

3) what your project aims to achieve

The project will support the development of the building from having one accessible hall space to a flagship community facility with 5 fully accessible rooms and an accessible WC and shower/wetroom. SPC is aware that many of its groups (e.g. homeless people, people with drug addictions or those who are over 65) accrue disabilities faster than the general population and want to provide a facility that is not only inclusive to people living with disabilities now but one which also provides a continuity of service for those whose circumstances may change in the future.

4) why you are the right organisation to deliver the work

SPC has also completed 5 capital projects to time and budget in the last 5 years, including a £690 770 grant to redevelop the adjoining Recreation Ground and has the skills and experience to deliver a substantial capital project.

5) This project will meet the Trust's outcomes by:

- i) supporting the development of an accessible and sustainable building - by providing essential equipment and resources
- ii) supporting disabled people to actively taking part in the arts or sports - the new extended and accessible building will house new projects and services for disabled people such as a play group for children with special needs, a sports programme for adults with multiple exclusions and a performance club for older adults.

6) Meeting principles of good practice

Current hall-users (who have high rates of mental and physical illness and disabilities), older peoples' groups, Alzheimer's Society, St Joseph's Hospice and the wider community of West Hackney took part in a three year community consultation programme to plan the development, management and running of the extended community hall.

SPC hall-users are a diverse and include street sex workers, adults with mental health problems, adults over 65, adults suffering from dementia or life limiting illness, adults living with addictions, homeless people, rough sleepers, girl guides, police cadets and community activists.

SPC values and supports over 100 volunteers.

SPC ran an eco audit (2011) and is part way through a response strategy.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached? **PLANNING PERMISSION GRANTED 8 APRIL 2015 MW**

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Installing the wet room and accessible WC

Installing the external platform lift

Installing the wall mounted stair lift

Developing signage, procedures, guidelines and staff, volunteer and community training with hall-users living with disabilities to ensure the equipment is used safely, confidently and respectfully.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Disabled people (including adults living with poor mental health, adults with mobility problems, adults living with dementia or life limiting illness and people living with hidden, fatiguing or chronic illness or special educational needs) will have improved access to a community building and the services and projects delivered from it.

Disabled people (including adults living with poor mental health, adults with mobility problems, adults living with dementia or life limiting illness, people living with hidden, fatiguing or chronic illness or special educational needs) will have improved access to arts activities leading to improved feelings of wellbeing.

Disabled people (including adults living with poor mental health, adults with mobility problems, adults living with dementia or life limiting illness, people living with hidden, fatiguing or chronic illness or special educational needs) will have improved access to physical activities leading to better mental and physical health and general wellbeing.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

This project will implement recommendations made by the Centre from Accessible Environments to make St Paul's Church Hall fully accessible by installing chair lifts, an accessible WC and shower. Further recommendations will be implemented through a major capital project funded by The Big Lottery (Stage 3, funding pending). Continued low priority activities will be funded through further small grant applications.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

3,450

In which Greater London borough(s) or areas of London will your beneficiaries live?

Hackney (100%)

What age group(s) will benefit?

All ages

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

21-30%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Main Contractor's Preliminaries	5,779	0	0	0
Wet room Equipment and Materials	5,458	0	0	0
External Platform Lift	9,310	0	0	0
Wall Climbing Chair Lift	10,500	0	0	0
Builders Work in Connection with Services	2,527	0	0	0
Main Contractor's Overhead and Profit @ 5%	1,390	0	0	0
Contingency @ 10%	2,918	0	0	0
Professional Fees (Design team and QS) @15.60%	5,910	0	0	0
VAT @ 20%	8,758	0	0	0

TOTAL:	52,550	0	0	0
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Main Contractor's Preliminaries	5,779	0	0	0
Wet room Equipment and Materials	5,458	0	0	0
External Platform Lift	9,310	0	0	0
Wall Climbing Chair Lift	10,500	0	0	0
Builders Work in Connection with Services	2,527	0	0	0
Main Contractor's Overheads and Profit @ 5%	1,390	0	0	0
Contingency @ 10%	2,918	0	0	0
Professional Fees (Design team and QS) @15.60%	5,910	0	0	0
VAT @ 20%	8,758	0	0	0

TOTAL:	52,550	0	0	0
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: December	Year: 2014
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Income received from:	£
Voluntary income	68,086
Activities for generating funds	601
Investment income	17,624
Income from charitable activities	65,805
Other sources	0
Total Income:	152,116

Expenditure:	£
Charitable activities	169,434
Governance costs	4,183
Cost of generating funds	5,591
Other	7,741
Total Expenditure:	186,949
Net (deficit)/surplus:	-34,833
Other Recognised Gains/(Losses):	45,702 0 <i>FB</i>
Net Movement in Funds:	15,939

Asset position at year end	£
Fixed assets	449,600
Investments	0
Net current assets	149,274
Long-term liabilities	0
*Total Assets (A):	598,874

Reserves at year end	£
Restricted funds	374,819
Endowment Funds	0
Unrestricted funds	224,050
*Total Reserves (B):	598,879

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources? 0%
--

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts: None
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Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
Heritage Lottery Fund	0	690,700	0
Big Lottery Fund	0	0	75,000
London Marathon Charitable Trust	75,000	0	0
Bishop of London's Mission Fund	0	0	50,000
Heritage Lottery Fund	45,700	0	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **William Daniel Niall Weir**

Role within Organisation: **Rector of St Paul's Church and Chair of Church Council**

The City Bridge Trust
Investing In Londoners:
Application for a grant



About your organisation

Name of your organisation: Albert Kennedy Trust	
If your organisation is part of a larger organisation, what is its name? N/A	
In which London Borough is your organisation based? Hackney	
Contact person: Mr Tim Sigsworth	Position: Chief Executive
Website: http://www.akt.org.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1093815
When was your organisation established? 01/01/1989	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Making London Safer
Which of the programme outcome(s) does your application aim to achieve? BME, LGBT and disabled survivors of domestic violence accessing appropriate services which understand and meet their needs Victims of hate crime being more aware of their rights and empowered to reduce feelings of fear
Please describe the purpose of your funding request in one sentence. Three-year salary costs for AKT's London Senior Practitioner to assess and support young LGBT people aged 16-25 who are homeless or vulnerably housed in London.
When will the funding be required? 04/04/2016
How much funding are you requesting? Year 1: £30,000 Year 2: £30,000 Year 3: £30,000 Total: £90,000

Aims of your organisation:

AKT's mission is to end Lesbian, Gay, Bisexual and Transgender youth homelessness through safe homes and advocacy.

Main activities of your organisation:

The Albert Kennedy Trust (AKT) provides support, advice and guidance to young people aged 16-25 who are lesbian, gay, bisexual or transgender (LGBT) and who are homeless or at risk of homelessness. They have often suffered abuse, violence or rejection because of their gender identity or sexual orientation and have become estranged from their family on 'coming out'. This can force them into risky and dangerous situations without safe accommodation.

AKT helps prevent these young people from becoming homeless in the first place but when they are, the charity uses its support process 'The Purple Pathway' to enable them to find a safe and sustainable place to live and get their lives back on track regarding family and friends; health and finance; education, work and training, by offering a range of support services to help young people overcome the barriers preventing them leading safe and fulfilling lives. The charity has offices in Newcastle upon Tyne, Manchester and London

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
13	2	14	200

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	until July 2016

Summary of grant request

In 2014 The Albert Kennedy Trust (AKT) commissioned a national scoping review into the experience of homelessness for young LGBT people aged 16-25 in the UK. This found that they are grossly over-represented within youth homeless populations (24%) and that they are at a higher risk of becoming homeless due to parental rejection; familial physical, sexual and emotional abuse and familial violence. Once homeless, LGBT youth are more likely to experience targeted violence and discrimination, domestic abuse and hate crime; to develop substance abuse problems; be exposed to sexual exploitation, and engage in higher levels of risky sexual behaviour, than their non-LGBT peers and are less likely to seek help or support. When they do, limited understanding by housing service providers puts them at greater risk of discrimination and harassment and there is a dearth of LGBT-specific services and housing options.

The Albert Kennedy Trust in London provides advice, support and housing referrals for young LGBT people aged 16-25. It organises a mentoring service provided by volunteers which offers support to young people in crisis and helps them move on to independent living. AKT's Purple Door project is a six bed short-stay hostel for young people who are facing street homelessness or fleeing domestic violence. Its supported lodgings scheme offers safe accommodation provided by volunteer carers with a spare room in their home for a young LGBT person to live in for up to 18 months. The charity has an e-Mentoring scheme and offers life-skills training to help young people into education, training, employment and to manage and retain their tenancies once housed.

This request is for AKT's London Senior Practitioner who assesses the needs of young LGBT people who are homeless or vulnerably housed and carries out casework on their behalf up to Judicial Review level. She helps them to be aware of their rights and works with them to reduce their fear of violence and abuse and manage the situations that cause it. She plans and oversees the placement of young LGBT people in AKT Supported Lodgings or other safe housing and helps them to eventually move on to independent living. She also plans and oversees the matching of mentor relationships.

The project meets the following outcomes of the Making London Safer programme:

- LGBT (including BME and disabled) survivors of domestic violence access appropriate services which understand and meet their needs.
- LGBT Victims of hate crime are made more aware of their rights and empowered to reduce feelings of fear.

The Trust was founded in 1989 in Manchester and is named after Albert Kennedy, a 16-year-old from Manchester who died after falling from a car park roof following homophobic abuse. With 25 years' experience in helping homeless young people and in providing advice, guidance and mentoring to prevent young people becoming homeless in the first place, AKT has a proven track record.

Meeting the Trust's good practice principals:

All young people who use AKT's services are asked to give feedback on the services they receive and former service users are encouraged to become ambassadors or volunteers. The charity has an Equal Opportunities Policy and is totally opposed to all forms of discrimination taking positive action in volunteering, employment, partnership rights and provision of services. Volunteers are valued through feedback and recognition, ensuring they are working in a safe environment; are managed effectively and performing an agreed role. The charity has an environmental policy and recognises that day-to-day operations can impact both directly and indirectly on the environment. It also has a Safeguarding and Child Protection Policy which applies to the young people it supports.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? ~~No~~ - Yes

What Quality Marks does your organisation currently hold?

None

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

450 young LGBT people have needs assessed over three years.

450 young LGBT people are given 1:1 support over three years

400 assessed young LGBT people are safely housed over three years.

360 assessed young LGBT people are given life skills training.

360 assessed young LGBT people access education, employment or training over three years.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Young LGBT people aged 16-25 who are homeless, vulnerably housed, or in a hostile environment have their needs assessed and addressed through meeting them at times and in places which are accessible and safe for them

Young LGBT people aged 16-25 who are homeless, vulnerably housed, or in a hostile environment are made aware of their rights and are helped to reduce their fear of violence and abuse and to manage the causes through 1:1 support and casework on their behalf up to Judicial Review level.

Young LGBT people aged 16-25 who are homeless, vulnerably housed, or in a hostile environment are found safe homes in AKT Supported Lodgings, Purple Door or other safe accommodation, (including eventual move-on to independent living) and have mentor relationships set up.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

AKT has recently appointed a new Director of Fundraising and Communications who will work with AKT's individual and corporate supporters to provide match funding and to secure the future of the post following any grant from the City Bridge Trust. The charity's part-time Trusts and Foundations Officer will also research and approach other trusts and foundations for replacement funds.

Who will benefit?

About your beneficiaries

1.2.16

How many people will benefit directly from the grant per year?

450

In which Greater London borough(s) or areas of London will your beneficiaries live?

London-wide (100%)

What age group(s) will benefit?

16-24

What gender will beneficiaries be?

All Transgender or other gender identity

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

21-30%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
London Senior Practitioner salary f/t + 1% annual increase	34,500	34,845	35,193	104,538
Pension contribution 6%	2,070	2,091	2,111	6,272
NI contribution	3,699	3,736	3,773	11,208
	0	0	0	0

TOTAL:	40,269	40,672	41,077	122,018
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
Individual and Corporate donors	10,269	10,672	11,077	32,018
	0	0	0	0

TOTAL:	10,269	10,672	11,077	32,018
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
London Senior Practitioner salary, NI, Pension	30,000	30,000	30,000	90,000
	0	0	0	0
	0	0	0	0

TOTAL:	30,000	30,000	30,000	90,000
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2015
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Income received from:	£
Voluntary income	366,798
Activities for generating funds	326,980
Investment income	347
Income from charitable activities	319,100
Other sources	
Total Income:	1,013,225

Expenditure:	£
Charitable activities	850,162
Governance costs	10,144
Cost of generating funds	162,527
Other	
Total Expenditure:	1,022,833
Net (deficit)/surplus:	(9,608)
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	(9,608)

Asset position at year end	£
Fixed assets	15,815
Investments	
Net current assets	308,758
Long-term liabilities	
*Total Assets (A):	324,573

Reserves at year end	£
Endowment funds	
Restricted funds	32,239
Unrestricted funds	292,334
*Total Reserves (B):	

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
c.20%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	7,365	20,772	20,772
Health Authorities	0	0	0
Central Government departments	0	0	48,600
Other statutory bodies	69,250	120,523	93,498

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
Northern Rock Foundation	0	45,000	22,500
Homeless Transition Fund	0	32,716	0
Esmee Fairbairn Found	0	0	12,665
Lloyds TSB Foundation	0	10,000	5,000
Arcus Foundation	0	0	2,539

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Pauline Johnson**

Role within **Trusts and Foundations Officer**
Organisation:

The City Bridge Trust

**Investing In Londoners:
Application for a grant**



About your organisation

Name of your organisation: International Social Service of the United Kingdom (ISS UK)	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Lambeth	
Contact person: Mr. Stephen Campbell	Position: Fundraising and Supporter Relations
Website: http://www.cfab.org.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1085541
When was your organisation established? 04/04/1955	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Making London Safer
Which of the programme outcome(s) does your application aim to achieve? More survivors of trafficking accessing quality specialist support to improve their safety, health and well-being and to beginning to reintegrate into society Children and young people living in refuges accessing specialist support that helps reduce trauma, increases resilience and gives them a voice
Please describe the purpose of your funding request in one sentence. To continue implementing and improving a programme of work across Greater London, identifying and protecting vulnerable children who are victims of child 'abuse' and trafficking.
When will the funding be required? 01/02/2016
How much funding are you requesting? Year 1: £48,649 Year 2: £49,622 Year 3: £50,614 Total: £148,887

Aims of your organisation:

Children and Families Across Borders (CFAB) is a unique charity: we are the only organisation in the UK working to resolve child protection cases involving the UK and one or more other countries. Our work is guided by the belief that every child has the right to care, protection and a family life, no matter where they come from. Our vision is a world where the complexity of international separation does not deny already vulnerable children the right to care, protection and a family life and our mission is to use our expertise and experience to ensure that children are cared for and protected no matter where they come from. Wherever possible, we work to reunite the children we support with their families.

Main activities of your organisation:

We offer guidance, counselling and practical support on a wide range of complex child protection issues, including trafficking, children at risk of abuse, private fostering and children in care. In the UK we offer a national Advice Line, dealing with over 1,800 enquiries per year.

We undertake complex casework to offer as many children as possible the opportunity of a safe, loving, family life. We train and raise awareness amongst professionals, in order to reach more vulnerable children. We work with other charities, police, the courts, individuals and central and local government. Uniquely, because we are the only UK member of the International Social Service network, we can access professional assistance in over 120 countries to deliver this work. In 2014, 19% of our casework was carried out for the benefit of children in London.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
12	2	12	30

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Rented	Ends in January 2016

Summary of grant request

The need for CFAB's input has never been greater. As borders open and poverty deepens, thousands of children are facing the prospect of being separated from their families. Trafficking and child 'abuse' (where children are at risk of or in situations of potential risk) are becoming more and more prevalent.

A grant from the City Bridge Trust will enable us to continue to implement and improve upon our programme of work across Greater London, to ensure that greater numbers of children at risk are identified and that they are placed in a loving, family environment whenever safe and appropriate.

We will continue our work, acting as a specialist advice, information and advocacy service, assisting with cases relating to children who have been trafficked, children who have been abducted, victims of private fostering arrangements, exploitative labour, female genital mutilation and other violence. By continuing this work, we will meet the following City Bridge Trust programme outcomes:-

- More survivors of trafficking have access to quality specialist support to improve their safety, health and well-being and to being to reintegrate into society.
- Children and young people living in refuges access specialist support that helps reduce trauma, increases resilience and gives them a voice.

We will work throughout Greater London with other charities and agencies to ensure the protection of these children, not their legal status, is put first. We will assist with the navigation of legal, immigration, social care and visa systems. It is complex, time consuming work but we always ensure that the children and families affected understand what is happening and have a say in any decisions affecting their lives.

We are the right organisation to deliver this work as we are the only organisation which can do it. We are unique in providing child protection services across international borders and are part of a network of professionals in over 120 countries, giving us unrivalled access to expert on the ground support. Our work is informed by our access to experts and professionals in charities, the courts, the police, government, the diplomatic community and local authorities in London and across the UK. Our cooperation with such a wide range of agencies means that we are a trusted and valued partner with a strong reputation for our specialist skills and knowledge.

In terms of the Trust's principles of good practice:-

- Our staff, volunteers and beneficiaries come from hugely varied backgrounds and ethnicities. Our Spring Fair fundraising event involves people from 80 different diplomatic missions.
- We involve, support and motivate large numbers of volunteers in organising fundraising events and for specific office based roles.
- We take steps to reduce carbon footprint by recycling, making some activity 'paperless' and exploring moving to a smaller office.
- We ensure children have a voice and are consulted about key decisions.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

We do not hold any official quality marks but the quality of our services is independently audited by expert social workers. We have three Trustees who are senior Social Workers with vast experience of running children's social work services. They provide input into quality assurance processes, including regular supervision. CFAB's Social Workers are all registered with the HCPC.

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

CFAB will provide a specialist information service (helpline and email) - helping children and people who have concerns about a child get the right support and advice, and helping us identify where our specialist international network can assist in individual cases.

CFAB will work with its international network to resolve complex cases involving children living in or seeking to come to London who have been abused or who are at risk of being abused - including through trafficking and unregulated care arrangements. Principally through investigations and assessments.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Children who have been abused or neglected or were at risk -- including those who have been trafficked or who were in unregulated care arrangements with strangers, are protected and the most appropriate (and safe) solution is identified for them -- including being given the chance to live with family.

Due to being removed from situations of harm and risk (including unaccompanied children and those who have been victims of trafficking), trauma is reduced and children are consequently likely to have significantly improved health outcomes.

Risks to children's cognitive and behavioural development are reduced with lifelong positive impacts in terms of their education, mental health and employment prospects.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

We plan to continue this activity due to clear evidence of increasing need for our specialist skills and expertise. Wherever possible we charge for assistance to create a more sustainable source of income and we are investing in diversifying our fundraising income: we are confident we will be able to increase income from trusts, businesses and individuals.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

465

In which Greater London borough(s) or areas of London will your beneficiaries live?

London-wide (100%)

What age group(s) will benefit?

0-15

16-24

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

1-10%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Social Work Team salaries and ancillary costs	28,997	29,576	30,168	88,741
Direct programme support costs	14,140	14,423	14,711	43,274
Overheads	5,512	5,622	5,734	16,868
	0	0	0	0

TOTAL:	48,649	49,621	50,613	148,883
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
None so far towards these specific costs	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
None - although applications are outstanding to fund this work nationally - of which our work in London is a part.	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Social Work Team salaries and ancillary costs	28,997	29,576	30,168	88,741
Direct programme support costs	14,140	14,423	14,711	43,274
Overheads	5,512	5,622	5,734	16,868
	0	0	0	0

TOTAL:	48,649	49,621	50,613	148,883
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2015
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Income received from:	£
Voluntary income	242,069
Activities for generating funds	212,187
Investment income	89
Income from charitable activities	495,525
Other sources	0
Total Income:	949,870

Expenditure:	£
Charitable activities	688,235
Governance costs	27,481
Cost of generating funds	178,603
Other	0
Total Expenditure:	894,319
Net (deficit)/surplus:	55,551
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	55,551

Asset position at year end	£
Fixed assets	142
Investments	0
Net current assets	175,586
Long-term liabilities	0
*Total Assets (A):	175,728

Reserves at year end	£
Restricted funds	44,257
Endowment Funds	0
Unrestricted funds	131,471
*Total Reserves (B):	175,728

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
41-50%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

No significant difference to structure, financial position or core activities. Operational-level improvements to finance and HR policies and procedures.

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	26,441	60,279	45,390
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	116,320	137,715	141,413
Other statutory bodies	132,245	186,255	259,974

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
Comic Relief	104,010	15,250	48,770
McGrath Foundation	0	0	65,000
Hobson Charity	50,000	0	37,000
John Lyons Charity	30,000	30,000	30,000
Rank Foundation	22,000	20,000	8,210

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Laura Parker**

Role within **Chief Executive**
Organisation:

The City Bridge Trust
Investing In Londoners:
Application for a grant



About your organisation

Name of your organisation: Kiran Project	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Waltham Forest	
Contact person: Ms Amtal Rana	Position: Director
Website: http://www.kiranproject.org.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1114148
When was your organisation established? 01/06/1990	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Making London Safer
Which of the programme outcome(s) does your application aim to achieve? BME, LGBT and disabled survivors of domestic violence accessing appropriate services which understand and meet their needs
Please describe the purpose of your funding request in one sentence. An Outreach & Advocacy Support Officer will provide culturally specific support for Asian women who are at risk of or are survivors of domestic abuse.
When will the funding be required? 01/04/2016
How much funding are you requesting? Year 1: £35,857 Year 2: £34,174 Year 3: £34,258
Total: £104,289

Aims of your organisation:

The charity's purposes as set out in the governing document are to:

- Relieve the distress and suffering of, particularly but not exclusively, Asian women, children and young people who have suffered or are exposed to domestic violence and abuse.
- Relieve, particularly but not exclusively, Asian women, children and young people who have suffered in necessitous circumstances by the provision of temporary accommodation and outreach and aftercare support.
- Educate the public in the causes and effects of domestic violence and the prevention thereof, and to undertake or contribute to research into such matters and to publish the useful results of such research.

Main activities of your organisation:

Our three main services are:

1. Crisis response. A refuge based at a secret location in the London Borough of Waltham Forest for women and their children who are fleeing domestic violence. The refuge is open 52 weeks of the year and provides emotional and practical support to help the women and their children cope with their traumatic experiences. The refuge caters to the cultural needs of the women and children such as their language, religion and food.
2. Resettlement. Kiran supports women and children to rebuild their lives by providing emotional support, advice and information on housing, benefits, schools, training, education and employment, and advocacy and representation.
3. Prevention and community outreach. Kiran works closely and proactively with the local community to raise awareness of the issue of domestic violence, forced marriages, honour based violence and FGM, and to help prevent women finding themselves in emergency situations. These include advice surgeries, school partnerships, parenting courses, and training for professionals.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
2	1	6	3

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Rented	annually reviewed

Summary of grant request

Need for the project:

Asian women can find it particularly hard to leave an abusive relationship. Not viewed as equal to their husbands they might endure living with a violent or psychologically abusive husband for many years. Perpetrators can also be members of extended families or even their own children. Fear of dishonour, shame, being rejected by their community and more severe retribution are all reasons why Asian women tend to endure the ordeal of an abusive relationship. Many of the women we work with were forced into marriage, are completely dependent on their husbands for financial security, don't have employment skills, and don't speak English.

These women need to be able to access services that understand the highly sensitive, culturally specific issues that they face and to be able to communicate in their own language.

Kiran provides the only refuge for Asian women of all ages, and their children in Waltham Forest and neighbouring boroughs.

Waltham Forest is one of the most diverse areas in the country with 62% of the population from minority ethnic backgrounds. 21% are Asian. Waltham Forest has the second largest community of Jhelumis (from an area in Pakistan) in the UK. They are a male dominated community, women don't have a voice and they have a tradition of forced marriages.

Waltham Forest has one of the highest rates of reported domestic violence in London. Nationally, domestic violence accounts for approximately 29% of violent crime. In Waltham Forest that proportion is 41%.

How the work will be delivered:

Kiran will employ one full-time Outreach & Advocacy Support Officer to support Asian women who are survivors of domestic abuse to resettle in Waltham Forest, Redbridge, Barking & Dagenham and Tower Hamlets. The post will provide one to one emotional and practical support to help the women and their children to rebuild their lives. Through advice surgeries, support groups, training and events, women will develop their skills and confidence.

What the project will aim to achieve:

This work will ensure that more Asian women will be able to access culturally sensitive and appropriate support to help them deal with the trauma of domestic violence, settle into new homes and communities, manage their legal status, health, benefits, finances, parenting, and aspirations for their own education and employment. The work will also support Asian women and girls at risk of domestic abuse, forced marriage, female genital mutilation (FGM) and honour based violence and help to develop strategies for keeping safe.

Kiran is the right organisation:

We have been working at a grassroots level with Asian women and their children since 1990, specialising in domestic violence, forced marriage, honour based violence and FGM.

Kiran works in partnership with local and national networks including the Multi Agency Risk Assessment Conference (MARAC), Safeguarding Children's Board, Reducing Victimisation Project Board, NHS, Imkaan, Women's Aid Federation and the Forced Marriage Unit.

Meeting City Bridge Trust guidelines:

The work will provide specialist support that meets the specific cultural, traditional, religious, and language needs of mostly Asian women survivors of domestic abuse and will improve their health and wellbeing.

Meeting the Trust's Principles of Good Practice

Our trustees and staff are all Asian women. One member of our staff was a victim of domestic violence; another originally started as a volunteer. Service users are able to join the Management Committee. Staff and volunteers are all bilingual and can speak Urdu, Hindi, Punjabi, Somali, Arabic, and Farsi. Most of our volunteers are previous beneficiaries and are provided with training, supervision and expenses.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

We have been accredited by the London Borough of Waltham Forest for our refuge service. We are in the process of renewing our Matrix accreditation. We are also Ofsted registered.

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

One to one practical and emotional support -

- **listen and support**
- **provide advice and information on e.g. housing, benefits, finance, legal status, safety planning**
- **attend appointments with women e.g. housing, GP, health visitor, school, job centre**
- **introduce women to the area by showing them around**

Drop in advice surgeries:

- **delivered weekly in Waltham Forest, Redbridge and Barking & Dagenham**
- **one to one advice sessions that will cover all domestic violence related issues such as safety planning, housing, injunctions, legal orders, debt, parenting advice, child protection, emotional and physical health.**

Support groups:

- **informal topic based support groups or coffee mornings delivered weekly**
- **often lead by a speaker on e.g. women's health**
- **enable women to discuss related issues of concern, e.g. honour based violence, FGM**

Training courses and life skills courses:

- **delivered according to what the women say they need the most, the most popular requests are for English lessons, budgeting skills, CV writing, interview skills**
- **support women to further their studies and apply for voluntary or paid positions in local businesses**

Outreach events:

- **quarterly community based events**
- **based on topics relevant to Asian women e.g. Health Awareness where health practitioners can raise awareness of health issues and provide opportunities to discuss their concerns**

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Women are settled into local community - 99% of women are resettled into Waltham Forest and surrounding boroughs.

Women feel more confident & independent - 95% of women feel confident to manage their own lives e.g. attending appointments on their own, liaising with their children's school, have a safety plan in place

Women have improved skills - 90% of women who attend training courses have new skills (e.g. IT skills, improved English) and

90% of women who attend life skills course have new skills and confidence

Women have improved physical health and wellbeing - 99% of women have improved physical health and wellbeing e.g. attend regular screening or checkups, have increased knowledge of health issues, are more aware of healthy eating.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

Yes, this is an essential post to support women and their children. We will look for further funding for the post one year before an existing grant comes to an end. Kiran is also interested in developing earned income from providing training for other professionals, organisations and local community groups.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

250

In which Greater London borough(s) or areas of London will your beneficiaries live?

Waltham Forest (65%)

Redbridge (15%)

Barking & Dagenham (15%)

Tower Hamlets (5%)

What age group(s) will benefit?

16-24

25-44

45-64

65-74

75 and over

What gender will beneficiaries be?

Female

What will the ethnic grouping(s) of the beneficiaries be?

Asian/ Asian British (including Indian; Pakistani; Bangladeshi; Chinese; Any other Asian background)

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

1-10%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Outreach & Advocacy Support Officer (NI 13.8% & pension 1% Yr 1)	28,185	28,950	29,240	86,375
Recruitment	2,500	0	0	2,500
Training & Development	500	505	253	1,258
Travel & expenses	812	820	828	2,460
Advertising & publicity	540	545	551	1,636
Mobile telephone & office costs	2,400	2,424	2,448	7,272
Project activity costs	920	929	938	2,788
Directors time	4,647	4,693	4,740	14,080
Contribution to overheads at 10% of project costs	4,050	3,887	3,900	11,837

TOTAL:	44,554	42,754	42,898	130,206
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0

TOTAL:	0	0	0	0
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Outreach & Advocacy Support Officer (NI 13.8% & pension 6%)	28,185	28,950	29,240	86,375
Training & development	500	505	253	1,258
Travel & expenses	812	820	828	2,460
Advertising & publicity	540	545	551	1,636
Telephone	2,400	2,424	2,448	7,272
Activity costs	920	929	938	2,788
Recruitment	2,500	0	0	2,500
	0	0	0	0
	0	0	0	0

TOTAL:	35,857	34,174	34,258	104,289
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2015
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Income received from:	£
Voluntary income	75,566
Activities for generating funds	0
Investment income	361
Income from charitable activities	166,693
Other sources	0
Total Income:	242,620

Expenditure:	£
Charitable activities	282,281
Governance costs	5,009
Cost of generating funds	0
Other	0
Total Expenditure:	287,290
Net (deficit)/surplus:	(44,670)
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	(44,670)

Asset position at year end	£
Fixed assets	3
Investments	0
Net current assets	141,041
Long-term liabilities	0
*Total Assets (A):	141,044

Reserves at year end	£
Endowment funds	11,256
Restricted funds	0
Unrestricted funds	129,788
*Total Reserves (B):	141,044

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
61 - 70%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	89,753	89,753	89,753
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
Big Lottery Fund Reaching Communities	0	53,450	67,876
Big Lottery Young Peoples Fund 2	147,449	137,400	0
BBC Children in Need	27,744	28,573	0
Help a Capital Child	4,999	3,144	2,565
	0	0	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Amtal Rana**

Role within **Director**
Organisation:

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The City Bridge Trust

**Investing In Londoners:
Application for a grant**



About your organisation

Name of your organisation: Claremont Project (Islington)	
If your organisation is part of a larger organisation, what is its name? N/A	
In which London Borough is your organisation based? Islington	
Contact person: Mr Paul Stanfield	Position: Chief Executive
Website: http://www.claremont-project.org	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1070611
When was your organisation established? 01/01/1907	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Older Londoners
Which of the programme outcome(s) does your application aim to achieve? Older Londoners aged 75 years and over living more active and healthier lives Fewer older Londoners aged over 75 years with depression and more reporting improved well-being
Please describe the purpose of your funding request in one sentence. To launch Flourishing Lives; a coalition project to catalyse transformation in the older people's day services sector.
When will the funding be required? 26/02/2016
How much funding are you requesting? Year 1: £54,302 Year 2: £48,880 Year 3: £49,632 Total: £152,814

Aims of your organisation:

Claremont is about people having opportunities to shine and live happier, socially connected and engaged lives. We work especially with those older people most vulnerable to the social determinants of health who are experiencing psychological difficulties, loneliness and isolation and who are socially excluded or marginalised. Our aims are to: Reduce the isolation experienced by older people living in Islington and the surrounding boroughs; Improve the mental and emotional well-being of people who use Claremont's services; and Develop 'Flourishing Lives', our coalition project identifying and implementing best practice in the day centre sector.

Main activities of your organisation:

We provide a multidisciplinary spectrum of services and activities that research and experience suggest makes for happier, healthier people and communities. We run over thirty regular classes a week ranging from tai chi, dance and drama, to art therapy, music therapy, psychotherapy groups and one to one psychotherapy. In addition we have a range of special projects and events for older people. For example we organised a giant, record-breaking "Conga in the Fields "in Highbury (it broke the record because of the number of people involved wearing decorated hats) and, an Ancient Greek Festival which featured poetry, dance and drumming by Claremont members. We work with our members to develop activities rather than make assumptions about what they will like based on 'age appropriate' stereotyping. So, for example in response to what our members told us they wanted we now hold a weekly flamenco class as well as a regular ballet class which is run by our Islington neighbours, Sadler's Wells.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
4	2	7	20

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	18 years.

Summary of grant request

Almost 1 in 5 of the UK's population is of state pension age. Providers including day care services seek to meet their varied needs in areas such as physical and mental health, economic well-being, and social interaction. However these services vary in quality and as a sector are highly fragmented. There has been very little work done on what constitutes best practice and on how the activities delivered address pensioners' needs. In 2012 Claremont commissioned independent research to provide a detailed evidence base around the needs and wants of older people in relation to the day care services on offer. The research, Flourishing Lives, found that older people enjoy having more time, independence and freedom, do not want to be defined by their age or condition, still aspire to achieve things and learn new skills, want to contribute and have a role, and appreciate the provision of appropriate therapeutic support to tackle depression and loneliness. The implications from the research for providers are that staff should be of high quality, a wide range of activities delivered to a professional standard should be on offer, flexibility should be built into participation models, and investment in inclusivity is important.

A key voluntary sector group is taking forward the Flourishing Lives vision: to support the day centre sector by developing and disseminating best practice models to support the development of new and higher quality services better tailored to meeting the needs of the older people who use them; and by creating a Charter for Outstanding Day Services and programme of activities for older people proven to increase well-being and social interaction along with advice for providers on implementation. Claremont is the Flourishing Lives project lead. Its coalition partners are the National Development Team for Inclusion, and Volunteering Matters. The first steps are to appoint a Flourishing Lives Project Coordinator and an intern who will be based at Claremont and line managed by the CEO. Project outputs are: creation of a database and online forum, training accreditation, a conference, the Charter creation/adoption, 3 day centre transformation projects.

Claremont provides isolated and marginalised older people living in Islington and neighbouring boroughs with a range of aspirational, creative and stimulating opportunities. Last year we were the recipients of the Royal Society for Public Health's annual award for Arts in Health for our work in improving psychological well-being for isolated older people. This award came in part as recognition of Claremont's original contributions in promoting the health and well-being of older people through a diverse range of creative arts but also in recognition of the significant contribution to the evidence base for their benefits.

Flourishing Lives will enable older people to live healthier, more active lives because it will share best practice (developed with older people) with providers thereby improving day care services. The project will help to increase well-being amongst older people as it will help providers to develop appropriate therapeutic services alongside a programme of physical/cultural activities.

We continue to implement our green policy and plan to update our eco-audit which City Bridge Trust originally helped with. We actively reach out to harder-to-reach people who aren't already engaged in local systems and networks. Claremont Members are the main impetus for this project and the spirit of co-production is at its core. We have a formal intern rather than a volunteer programme providing training and help with employment and have hired two interns in the past as full time employees. We prefer to invest more time with fewer volunteers to ensure their experience with us is a valuable one.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

N/A

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Identify older people's day care services in London and create a database. An intern will be recruited to create a database of all London-based day care services for older people. This is the first stage of the Flourishing Lives project.

Finalise and seek accreditation from the Royal Society for Public Health for the Flourishing Lives training programme. This when completed will generate income.

Using the database, the Project Coordinator will create and manage a Flourishing Lives online forum/website. The forum will be a place for providers where they can discuss policies and procedures and share best practice. It will also have a hiring facility.

Plan Flourishing Lives conference for London-wide older people day care service providers. This is planned to take place in Winter 2016. One of the conference's outputs will be the creation and promotion of a Charter for Outstanding Day Services for Older People.

Plan and carry out Transformation Projects in three London day care service providers with coalition partners using the new accredited training package.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Moving the London sector of providers from a practice-based evidence approach to an evidence-based practice approach, based on a clearly articulated foundational model of service and evidence of best practice

Increased use by London's older population, especially those previously isolated, of services that are aspirational, not ageist, and which deliver friendship and increased physical and mental wellbeing

Increased involvement of older people in their own services and activities. Helping providers to create cultures of volunteering and of reciprocity and "mucking in"

Increasing the quality of participatory arts and physical activities through the use of professional tutors and the variety of activities on offer at centres to cater to a heterogeneity of interests and ethnicities

Reducing the fragmentation of the sector by providing community for service providers

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

It is likely assuming that sufficient funds are raised that the project will be run by Claremont beyond the three year period for which we are seeking funding and that at some point thereafter may possibly move towards becoming independent.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

3,000

In which Greater London borough(s) or areas of London will your beneficiaries live?

London-wide (100%)

What age group(s) will benefit?

75 and over

What gender will beneficiaries be?

Male

Female

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

21-30%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Flourishing Lives Coordinator FT incl ENI + pension	32,984	33,643	34,315	100,942
Recruitment of Coordinator and Intern costs	3,000	0	0	3,000
Project leadership by Claremont CEO (35% of FT Salary incl. ENI + pension)	28,333	28,899	29,477	86,709
Flourishing Lives Conference and conference organiser	1,000	39,520	0	40,520
Training accreditation by Royal Society for Public Health	4,500	3,000	2,500	10,000
Transformation Projects in 3 centres	0	15,690	15,690	31,380
Evaluation	0	1,500	1,500	3,000
Design, printing, brand and website	2,500	1,000	500	4,000
Claremont overheads at 12%	9,110	14,430	9,777	33,317
TOTAL:	81,427	137,682	93,759	312,868

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Training income (projected)	0	7,000	10,500	17,500
Rayne Foundation (secured)	5,000	5,000	5,000	15,000
Conference income (projected)	0	24,000	0	24,000
	0	0	0	0
TOTAL:	5,000	36,000	15,500	56,500

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
xTudor Trust	11,200	30,452	30,452	72,104
	0	0	0	0
TOTAL:	11,200	30,452	30,452	72,104

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Flourishing Lives Coordinator FT incl ENI + pension	32,984	33,643	34,315	100,942
Online forum/website and Flourishing Lives branding	2,500	0	0	2,500
Recruit/support intern to create database	3,000	0	0	3,000
Project Leadership by Claremont CEO	10,000	10,000	10,000	30,000
Claremont overheads	5,818	5,237	5,317	16,372
	0	0	0	0
TOTAL:	54,302	48,880	49,632	152,814

Nursed grant application budget-
Appendix 1

Total Project Costs

Item	Year 1	Year 2	Year 3	Total
Flourishing Lives Coordinator FT including ENI + pension	32984	33643	34315	100942
Recruitment of Coordinator and Intern costs	3000			3000
Project Leadership	28333	28899	29477	86709
Flourishing Lives Conference and Conference Organiser	1000	39520		40520
Training Accreditation	4500	3000	2500	10000
Transformation Projects in 3 Centres		15690	15690	31380
Evaluation		3000	3000	6000
Design, printing, brand and website	2500	1000	500	4000
Claremont overheads at 12%	9110	14430	9777	33317
Total	81427	139182	95259	315868

Request to City Bridge Trust

Item	Year 1	Year 2	Year 3	Total
Flourishing Lives Coordinator FT including ENI + pension	32984	33643	34315	100942
Recruitment of Coordinator and Intern costs	3000			3000
Project Leadership	5000	5000	5000	15000
Evaluation		3000	3000	6000
Design, printing, brand and website	2500			2500
Claremont overheads at 12%	5818	5237	5317	16372
Total	49302	46880	47632	143814

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2015
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Income received from:	£
Voluntary income	107,890
Activities for generating funds	0
Investment income	2,230
Income from charitable activities	231,401
Other sources	0
Total Income:	341,521

Expenditure:	£
Charitable activities	341,183
Governance costs	6,682
Cost of generating funds	18,335
Other	0
Total Expenditure:	366,200
Net (deficit)/surplus:	(24,679)
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	(24,679)

Asset position at year end	£
Fixed assets	38,090
Investments	0
Net current assets	130,624
Long-term liabilities	0
*Total Assets (A):	168,714

Reserves at year end	£
Endowment funds	0
Restricted funds	0
Unrestricted funds	168,714
*Total Reserves (B):	168,714

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
0%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	450	500	0
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	1,000	500
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder		2012 £	2013 £	2014 £
Henry Smith Charity	18,750	30,000	30,000	
Cripplegate Foundation	10,000	15,000	15,000	
Esmee Fairbairn Foundation	0	0	15,000	
Leathersellers' Company	0	0	10,000	
Lloyds Bank Foundation	0	10,000	10,000	

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Paul Stanfield**

Role within **CEO**
Organisation:

The City Bridge Trust
Investing In Londoners:
Application for a grant



About your organisation

Name of your organisation: Covent Garden Dragon Hall Trust	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Camden	
Contact person: Ms Nicole Furre	Position: Director
Website: http://www.dragonhall.org.uk	
Legal status of organisation:	Charity, Charitable Incorporated Company or company number: 1087268
When was your organisation established? 29/06/2001	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Older Londoners
Which of the programme outcome(s) does your application aim to achieve? Older Londoners aged 75 years and over living more active and healthier lives Fewer older Londoners aged over 75 years with depression and more reporting improved well-being
Please describe the purpose of your funding request in one sentence. Supports older people in Covent Garden and Holborn to lead more active and healthier lives, with additional support from trained volunteer befrienders.
When will the funding be required? 01/01/2016
How much funding are you requesting? Year 1: £32,260 Year 2: £31,420 Year 3: £31,420 Total: £95,101

Aims of your organisation:

We provide a community facility in Covent Garden & Holborn to serve the needs of local residents and communities, with a focus on children, young people and older residents. Key strategic aims for the organisation:

SUSTAINABILITY: To develop CGDHT as a self sustaining community activity and information resource for Covent Garden, Holborn, St Giles and Bloomsbury offering a venue for the use and benefit of local residents, businesses, community groups and organisations;

INCLUSION: Offer a wide range of social, educational and recreational activities and events, developed and delivered in partnership with service users, to facilitate the needs and interests of diverse communities, with particular focus on those at risk from social exclusion and isolation;

PARTNERSHIP WORK: Enable partnership working in the area to develop around the hub of the venue and establish a consultative mechanism that will enable resources to be pooled, avoid overlap and duplication of services, identify gaps in provision and develop responses to these;

Main activities of your organisation:

CGDHT is Covent Garden and Holborn's community centre offering a wide range of activities and services to local people. These include: Under 5s Drop-in, play work, youth work, support for young people who are not in education, employment or training (NEETs), over 50s activities and a space to hire for local people / groups. Spread across 3 sites and including the organisation of community activities for Covent Garden Community Centre, Dragon Hall is a bottom up organisation, focused on responding to, and facilitating the needs of local people.

We have a variety of activities for the older age group, some of these take place in our sister organisation Covent Garden Community Centre, including an Art, Chair Yoga, Bridge Club, Pilates, Covent Garden Choir and at Dragon Hall we hold a monthly Tea Dance.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
4	2	9	45

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	35 years

Summary of grant request

NEED

Camden's older population (age 65+) is estimated to be 25,300; this is 11% of Camden's total population. An estimated 3,400 people in Camden are aged 85+, 1.5% of the population. Increases in an aging population will have important implications for service planning around issues such as hip fractures and falls, social care and end of life care.

Growth

Camden's older population (65+) is expected to rise to 29,280 by 2023, an increase of 15.7% from 2013. This compares with a 16.5% increase in London and Camden's 80+ population is projected to rise to almost 9,000 persons by 2023.

The ward that will see the largest increase in the older population are Holborn and Covent Garden (32.2%).

DELIVERY

The project will be for 3 years and we will recruit beneficiaries on a rolling basis. The following activities will be undertaken:

ACTIVE AND HEALTHIER LIVES ACTIVITIES: a wide range of activities will be undertaken that will lead to older people leading more active and healthier lives, both mentally and physically; an example of the regular activities will include: Art and Craft Classes; Chair Yoga Class; Bridge Club; Pilates; Silver Surfer (Intro to digital) classes; Monthly Tea Dance;

VOLUNTEER BEFRIENDING TRAINING: recruitment and selection of volunteers to be trained as volunteer befrienders to provide one-to-one support to older people 75+ and carers 65+; comprehensive package of training covering all aspects of being a befriender with vulnerable adults.

VOLUNTEER BEFRIENDING SERVICE: regular home visits will be made to older people and their carers to reduce isolation, to provide support and advice, and to encourage participation in our centre based activities.

AIMS

The project will work with older people over 75 years and carers over 65 years in Camden and neighbouring areas to:

Increase the number of older people accessing our service and living more active and healthier lives

decrease in reported depression amongst older people accessing our activities and services

increase in older people reporting improved physical and mental well-being

increased referrals of older people to specialist agencies for additional support, advice and respite

increased referrals of carers aged 65 years to specialist agencies for additional support, advice and respite

Supported by a pool of volunteer befrienders who will have undertaken specialist training to provide outreach and befriending support

RIGHT ORGANISATION

CGDHT is best placed to deliver the services and activities to the increasing population of older people in the area because:

Over 110 older people currently accessing our older people activities and services;

Track record of delivering older people activities and services for over 8 years;

No other services/organisations delivering older people activities in the immediate area

OUTCOMES

Older people benefiting from our activities and services will lead more active and healthier lives

Increase in older people accessing our activities and services

Older people feel less isolated as a result of outreach visits or befriending activities

Volunteer befrienders will be better qualified to provide high quality outreach and befriending

Older people will be more involved in the management and running of the service

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

We have the Bronze Award from London Youth, AQYP and we are in the process of completing the Silver and Gold Awards which should be given during October 2015. We are also currently working towards PQASSO Level 1.

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

ACTIVE AND HEALTHIER LIVES ACTIVITIES: a wide range of activities that will lead to older people leading more active and healthier lives, both mentally and physically; including: Art and Craft Classes; Chair Yoga Class; Bridge Club; Pilates; Silver Surfer (Into to digital) classes; Monthly Tea Dance;

VOLUNTEER BEFRIENDING TRAINING: recruitment and selection of volunteers to be trained as volunteer befrienders to provide one-to-one support to older people over the age of 75 and carers over 65; A comprehensive package of training covering all aspects of being a befriender with vulnerable adults.

OUTREACH AND VOLUNTEER BEFRIENDING SERVICE FOR OLDER PEOPLE: regular home visits with be made to older people and their carers to reduce isolation, to provide support and advice, and to encourage participation in our centre based activities.

OLDER PEOPLE FORUM: Older people play a more important role in their communities through being more involved in the management and running of the service.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Older people benefiting from our activities and services will lead more active and healthier lives. Over the project lifecycle: 80% of Older people participating in activities and services will identify increased activity and feeling of wellbeing;

Increase in older people accessing our activities and services; Over the project lifecycle: 50% increase in number of older people accessing a wide range of activities and services, ultimately reducing their isolation and increasing their independence;

Older people feel less isolated as a result of outreach visits or befriending activities; Over the project lifecycle: 90 % of older people participating will feel less isolated as a result of visits or befriending by volunteers;

Volunteer befrienders will be better qualified to provide high quality outreach and befriending; All volunteers report increased understanding or the principals of volunteering and befriending; CGDHT will accredited by the Mentoring and Befriending Foundation recognising improvements in quality of support to older people.

Older people will be more involved in the management and running of the service. Older People User Forums will be established. All older people participating in the project will report improved management and running of project that meets their specific needs.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

CGDHT plans to continue the activity beyond the period we are requesting funding. We are in the process of developing an income generation and fundraising strategy in for the organisation. We will also be approaching other trusts and foundations for funding, as well as looking at subsidising and supporting the activities through income generated from room hire to commercial enterprises.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

120

In which Greater London borough(s) or areas of London will your beneficiaries live?

Westminster (20%) Camden (80%)

What age group(s) will benefit?

65-74 75 and over

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

1-10%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Director (5% of time) includes NIC and Pension	2,651	2,651	2,651	7,953
Older People Manager includes NIC and Pension	33,400	33,400	33,400	100,200
Sessional tutors: activities and volunteer training	5,000	5,000	5,000	1,500
Stationary, postage, insurance, accounting	450	450	450	1,350
Rent, rates and additional room hire	1,500	1,500	1,500	4,500
Accreditation costs APS	840	0	0	840
Telephone, fax and internet	480	480	480	1,440
Promotion and marketing	500	500	500	1,500
Volunteer subsistence and travel costs	800	800	800	2,400

TOTAL:	45,620	44,780	44,780	135,181
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Income generation activities	5,000	5,000	5,000	15,000
	0	0	0	0

TOTAL:	5,000	5,000	5,000	15,000
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
Other trust and foundations	8,400	8,400	8,400	25,600
	0	0	0	0

TOTAL:	8,400	8,400	8,400	25,600
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Director (5% of time) includes NIC and Pension	2,651	2,651	2,651	7,953
Older People Manager includes NIC and Pension	20,041	20,041	20,041	60,123
Sessional tutors: activities and volunteer training	5,000	5,000	5,000	15,000
Stationary, postage, insurance, accounting	450	450	450	1,350
Rent, rates and additional room hire	1,500	1,500	1,500	4,500
Accreditation costs APS	840	0	0	840
Telephone, fax and internet	480	480	480	1,440
Promotion and marketing	500	500	500	1,500
Volunteer subsistence and travel costs	800	800	800	2,400

TOTAL:	32,260	31,420	31,420	95,101
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2015
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Income received from:	£
Voluntary income	5775
Activities for generating funds	10051
Investment income	6
Income from charitable activities	268173
Other sources	
Total Income:	284005

Expenditure:	£
Charitable activities	261222
Governance costs	14739
Cost of generating funds	0
Other	
Total Expenditure:	275961
Net (deficit)/surplus:	8044
Other Recognised Gains/(Losses):	
Net Movement in Funds:	5061

Asset position at year end	£
Fixed assets	7318
Investments	
Net current assets	55785
Long-term liabilities	15561
*Total Assets (A):	78664

Reserves at year end	£
Endowment funds	0
Restricted funds	46117
Unrestricted funds	32547
*Total Reserves (B):	78664

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources? 0%
--

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:
--

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	45,000	93,000	69,000
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
John Lyons	20,000	20,000	20,000
Bulldog Trust	0	0	9,312
Garfield Western	5,000	0	0
William Shelton Educational Charity	0	8,250	0
Children In Need	8,572	8,572	8,572

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Nicole Furre**

Role within **Director**
Organisation:

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The City Bridge Trust
Investing In Londoners:
Application for a grant



About your organisation

Name of your organisation: Deafblind UK	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Outside London	
Contact person: Ms Jenny Whitworth	Position: Senior Institutional Fundraiser
Website: http://www.deafblind.org.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 802976
When was your organisation established? 27/06/1928	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Older Londoners
Which of the programme outcome(s) does your application aim to achieve? Older Londoners aged 75 years and over living more active and healthier lives Fewer older Londoners aged over 75 years with depression and more reporting improved well-being
Please describe the purpose of your funding request in one sentence. To provide older deafblind Londoners with practical and emotional support so they will feel happier, healthier, less lonely and more connected to their world.
When will the funding be required? 01/01/2016
How much funding are you requesting? Year 1: £30,704 Year 2: £31,201 Year 3: £0 Total: £61,905

Aims of your organisation:**Aims:**

Founded in 1928 Deafblind UK (DBUK) is a national charity offering specialist services and human support to deafblind people including those who have progressive sight and hearing loss acquired throughout their lives. We focus on prolonging independence, maintaining dignity, enhancing quality of life and reducing the profound isolation that affects many of our members, by:

- 1) enabling deafblind people to remain in their own homes and participate in their local communities;
- 2) providing relevant, high quality Information and Advice services to those people with a dual sensory loss; helping them to maximise their ability to live independently, interact with others and have access to their rights and entitlements;
- 3) engaging with people who have a sight and hearing loss, and others working towards a more equal society, raising awareness and understanding across society as a whole.

Main activities of your organisation:**Main activities of your organisation:**

DBUK remains focused on meeting the specific needs of deafblind people including those with combined sight and hearing loss. Our Chair, plus half the Trustee Board, is deafblind. Membership is lifelong.

Our free activities empower a person to reconnect with the world:

- Information and Advice Line provides practical and emotional support via 4,000 calls p.a.
- Volunteer befrienders provide companionship at home and enable members to continue to do everyday things such as shopping, going for walks
- Advocacy service supports members when things go wrong, e.g. housing issues, entitlements, discrimination
- Support and social groups bring deafblind people together
- Bespoke digital technology support helps to reduce isolation
- Respite holidays provide a welcome break in a deafblind-friendly environment
- Outreach work is the human face of DBUK on the ground
- National Training programme provides professionals with skills and knowledge
- Members' magazine in five reading formats keeps members informed and involved

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
35	22	6	330

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Owned	

Summary of grant request

Need:

Deafblindness means a blurred, muffled existence where isolation, exclusion, loss of independence and mobility can happen quickly. Many of our members are over 75, acquiring deafblindness in later life. Feelings of loneliness are higher than average and consistently mentioned as a reason deafblind people come to us. Depression rates are 2.7 times higher than their peers (Horowitz 2000). Illness is common; including heart disease, arthritis and falls (Crewes & Campbell 2004).

Typical difficulties of ageing (e.g. frailty, bereavement, loneliness) are exacerbated, as deafblindness makes it harder to get out and about and communicate with others, and often makes people more reliant on a spouse-carer, who might pass away.

We are the only charity delivering comprehensive services for older deafblind people in London that will address these issues.

We also know that the project is needed because of what members tell us. For example, in our End of Year Satisfaction Survey in London, August 2015, 100% of respondents rated our services as either good or satisfactory, felt listened to and valued, appreciated the information they received from us and how we interacted with them, could rely on us when they needed us.

Delivery:

Demand for our services in London continues to grow - three years ago we served 151 Londoners, today that number is 358.

We have had a specific focus on older deafblind people through our London Outreach project, previously funded by City Bridge Trust. Through this focused programme we were able to develop further a unique, holistic and in-depth service, designed to improve physical, mental and social wellbeing. We continue to find solutions to the main challenges common to many deafblind people - alleviating isolation, increasing physical activity and mental stimulation, increasing personal choice and control, preventing depression and bringing positive change to their immediate and future lives.

This project provides experienced staff, knowledgeable on the impact of life with dual sensory loss; skilled volunteer befrienders providing weekly companionship and increased independence; monthly deafblind groups; advocacy support; confidential information and advice, accessible information; respite breaks; family support and on-going assessment/monitoring of need.

Aims:

We will aim to support 85 members with direct services such as befriending and groups, to help them lead happier, more active, less isolated lives. We will also work with 120 in total by phone, email and our accessible membership magazine, enabling increased awareness of opportunities and entitlements.

Why us:

Our collective experience over nearly nine decades means we are best placed to deliver vital services focused on unlocking the person behind the disability and supporting/encouraging them to achieve their aspirations. Our Chair, and half our Board, is deafblind. Our excellent project staff are knowledgeable about deafblindness and well networked. We are recognised experts in communicating and working with deafblind people and have an extensive track record of exceeding service delivery goals and effectively managing project budgets.

Programme outcomes:

We will meet the Trust's programme outcomes of "Older Londoners living more active ... lifestyles" and "Fewer older Londoners with depression...." via services including our peer support groups, volunteer befriending scheme and bespoke support from our Outreach Officers.

'Principles of Best Practice':

Many of DBUK's social groups are run by deafblind people; beneficiaries decide how they

benefit from their volunteer companions, and deafblind people shape our services through surveys. Beneficiaries make up 50% of our Board.

We are proud of the diversity within our membership and welcome everyone.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

ISO 9001 -- QUALITY MANAGEMENT SYSTEMS (i-decide -- our social enterprise)

Fundraising Standards Board Tick Mark

Care Quality Commission regulates About Me (our social enterprise)

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Our on-the-ground team providing bespoke and in-depth support to deafblind people and carers via 220 visits. Activities include working with members to thoroughly understand their needs, then developing and implementing a comprehensive support plan that addresses those -- covering e.g. providing befriending volunteers or support to engage with community activities.

Supporting three deafblind support and social groups which meet monthly. These established groups provide a rare opportunity for deafblind people to come together to socialise, hear from external speakers, choose and take part in outings, access information, enjoy physical activities and have some fun.

Digital Inclusion Service for 10+ deafblind people, to reduce their exclusion in our fast-moving and digital world through one-to-one support in learning how to explore the internet and new technologies. This will increase independence, confidence and will help them connect with others in a new and exciting way.

Offering 50 volunteers who will provide companionship on a weekly basis to do things such as shopping, going for walks, enjoying a coffee break and reading the post together.

A proactive Information and Advice Team will maintain regular contact with beneficiaries (4+ calls annually) to check how they are and assess any changes in circumstances, including on their birthday and over Christmas if they are alone; provide tele-befriending; advocacy support ; members' quarterly magazine (5 formats); respite holiday breaks.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

At least 85 older deafblind people will have improved self-confidence, activity levels and wellbeing through connection with others - reducing social isolation and increasing independence (e.g. via having a volunteer, attending groups, having volunteer support to go out for walks and access other physical activities)

At least 30 older deafblind people will overcome communication barriers and increase assertiveness -- enabling informed choices and improved wellbeing (e.g. via advocacy support)

At least 60 older deafblind people by the end of year 1 will have better access to information and feel less isolated (e.g. via Information and Advice Line proactive phone calls, magazine, digital inclusion project)

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

Yes. Through income streams such as charitable trusts, statutory and local grant opportunities, gifts in wills, individual giving

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year? 120
In which Greater London borough(s) or areas of London will your beneficiaries live? London-wide (100%)
What age group(s) will benefit? 75 and over
What gender will beneficiaries be? All
What will the ethnic grouping(s) of the beneficiaries be? A range of ethnic groups
If Other ethnic group, please give details:
What proportion of the beneficiaries will be disabled people? 91-100%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Staff costs	21,645	21,863	0	43,508
Activities fund (Groups)	400	400	0	800
Volunteer expenses	360	378	0	738
Travel & subs	3,360	3,528	0	6,888
Office costs	240	246	0	486
Mobile phone	444	466	0	910
Marketing & Information	250	250	0	500
Support costs	4,005	4,070	0	8,075
	0	0	0	0

TOTAL:	30,704	31,201	0	61,905
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Staff costs	21,645	21,863	0	43,508
Activities fund (Groups)	400	400	0	800
Volunteer expenses	360	378	0	738
Travel & subs	3,360	3,528	0	6,888
Office costs	240	246	0	486
Mobile phone	444	466	0	910
Marketing & Information	250	250	0	500
Support costs	4,005	4,070	0	8,075
	0	0	0	0

TOTAL:	30,704	31,201	0	61,905
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2015
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Income received from:	£
Voluntary income	1,842,207
Activities for generating funds	481,940
Investment income	11,490
Income from charitable activities	1,315,009
Other sources	0
Total Income:	3,650,646

Expenditure:	£
Charitable activities	2,873,955
Governance costs	21,008
Cost of generating funds	179,902
Other	468,940
Total Expenditure:	3,543,805
Net (deficit)/surplus:	106,841
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	106,841

Asset position at year end	£
Fixed assets	3,495,259
Investments	0
Net current assets	1,708,742
Long-term liabilities	0
*Total Assets (A):	5,204,001

Reserves at year end	£
Restricted funds	3,184,905
Endowment Funds	0
Unrestricted funds	2,019,096
*Total Reserves (B):	5,204,001

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
21-30%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

none

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	152,000	55,000	133,200
London Councils	0	0	0
Health Authorities	21,000	14,000	11,000
Central Government departments	97,506	75,000	68,000
Other statutory bodies	964,000	867,200	809,712

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
Rank Foundation	46,000	23,000	0
Freemasons Grand Charity	0	0	25,000
City Bridge Trust	0	26,000	27,500
Esmee Fairbairn Foundation	28,922	0	0
Goldmark Trust	50,000	0	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Jenny Sarah Whitworth**

Role within **Senior Institutional Fundraiser**
Organisation:

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The City Bridge Trust
Investing In Londoners:
Application for a grant



About your organisation

Name of your organisation: St Augustine's Community Care Trust	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Richmond	
Contact person: Mrs Sue Hodder	Position: Chief Operations Officer
Website: http://www.homelinkdaycare.co.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1047856
When was your organisation established? 15/05/1995	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Older Londoners
Which of the programme outcome(s) does your application aim to achieve? Fewer older Londoners aged over 75 years with depression and more reporting improved well-being Carers aged 65 years and over better able to access support, advice and respite
Please describe the purpose of your funding request in one sentence. Contributing to the employment costs of our Chief Operations Officer and funding increased hours of our Volunteer Coordinator from 19 to 30 hours a week.
When will the funding be required? 01/12/2015
How much funding are you requesting? Year 1: £40,671 Year 2: £42,396 Year 3: £43,718 Total: £126,784

Aims of your organisation:

1. To support vulnerable, older people in Whitton and the surrounding areas who have long term disabilities, illness or mental health problems, by providing day care facilities which improve their care and quality of life.
2. To provide carers with respite and time for themselves from their caring roles.
3. To become a beacon of excellence for the care of dementia sufferers and provide a life-line that enables people to continue to live in their own home for longer.
4. To promote community connections and equality, and encourage diversity
5. To encourage a family atmosphere and run the centre with a small number of paid staff and many regular volunteers who also gain from their involvement.

93% of our clients are over 75 and 61% have been diagnosed with dementia and a further 10% have a functional mental health diagnosis. We specialise in providing day care for people with dementia. Clients have carers and 95% of these are over 65

Main activities of your organisation:

Homelink provides a person-centred day care respite service, run by local people. Each new client receives a pre-admission assessment either in our centre or in the client's home and a personalised care plan is prepared including a health monitoring programme for preventative care and regular reviews of each client's needs, including any necessary liaison with GPs, district nurses, social workers and hospitals.

As well as daily care we provide complementary services including chiropody, reflexology, aromatherapy, stroke management, mobility and exercise sessions, hairdressing, advice on nutritional needs and financial issues.

Our nurses play an important role in explaining health conditions to clients and carers and a great strength of Homelink is the stability and continuity of staff so that clients feel comfortable in familiar surroundings with people they know.

We offer a programme of activities including talks on health education, benefits & pension rights, visits from choirs, arts/crafts demonstrations, poetry readings, bingo, quizzes, visits from local schools and games like dominoes.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
1	16	10	56

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Owned	The land is leased for 99 yrs

Summary of grant request

Summary

We hope City Bridge will contribute to the employment costs of our Chief Operations Officer and the extended hours of our Volunteer Coordinator in our brand new Homelink Day Respite Centre. The funding requested is not the full employment costs: we have made adjustments to ensure City Bridge only funds the proportion of costs equivalent to the % of people aged over 75 and carers over 65. The cost of the chief executive's post has also been reduced by the proportion of time spent on nursing duties.

Need

An ageing population means more older people and their carers need the support we can provide at Homelink. Analysis of projected need from national/ local statistics, plus continual pressure on our waiting list, confirms this. The Borough of Richmond projects that the number of older people with dementia will increase from around 2,000 individuals in 2012 to 2,300 in 2020: increasing by 18%. Furthermore, two thirds are likely to live in the community, cared for by family and mainstream primary health and social services.

In 2013, we were awarded a grant from the DH towards building a brand new centre reflecting the very latest thinking about the best built environment for people with dementia (Source: King's Fund and Stirling University). We were one of only 166 UK pilot social care projects and only a handful of new builds. Within 18 months we raised the remaining 45% of funding required and built a brand new centre to BREEAM excellent environmental standards. This has reduced our carbon footprint significantly from our previous, badly insulated building.

Homelink realised its long held dream to expand and become a centre of excellence of care for older people, whilst preserving its ethos of local care by local people.

Our plans were developed through extensive consultation with stakeholders, especially clients, carers, staff and volunteers, through questionnaires, carer forums, group discussions and one-to-one.

Request of City Bridge

We now need to raise money towards operating expenses. It is our commitment to subsidise fees (by approx 40%), and no-one is turned away on grounds of affordability. The gap is funded by local supporters, trusts and foundations and just 15% from local authority contracts.

We are proud that we managed to raise £1.385 million for the building, however we have a shortfall in our revenue fundraising and hope that City Bridge Trust will help us with two salaries over three years.

Our ambition for the new centre is to care for people with more complex needs and provide more support for carers. In order to achieve this we need to secure funding for our Chief Operations Officer so that she can spend more time planning and implementing future services and less time negotiating fee increases and cutting costs.

We also need more volunteers so that we can run more concurrent activities in smaller groups and have sufficient staffing and volunteers to provide one-to-one support if a client becomes anxious. We want to extend the working hours of our Volunteer Coordinator from 19 to 30 hours a week. The role involves recruiting, training and providing on-going support to volunteers and also working with staff and volunteers to create and implement a varied programme of activities and entertainment. The current hours, equating to two and a half days a week, are not sufficient to fulfil this role adequately and the extended hours will be six hours a day for five days.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

Investor in People since 2003.

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

5600 day care places for men/women, aged over 75 years (114 places a week for 49 weeks) during Yr 1.

5800 day care places for men/women, > 75 (118/week) during Yr 2.

5880 day care places for men/women, > 75 (120/week) during Yr 3

Total places - 17280

Respite break for carers - men and women aged over 65. Over three years this will equate to 17280 respite breaks or 86,400 hours respite. A carers break = one day a week for 5 hours.

A minimum of 3 carer support meetings each year - 9 in total with 20+ carers.

Training plan implemented for 60 volunteers and staff each year including dementia care and tailored to specific requirements based on assessment of needs.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Many clients aged over 75 will experience the only social and intellectual stimulation of the week and their quality of life will be much improved.

By providing respite carer breaks we enable carers to participate in social/leisure activities of their choice, improving their quality of life and well-being. We have seen first-hand through feedback and evaluation that by providing this respite, carers health improves, mentally and physically, enabling them to continue in their caring role.

Carers share experiences in our support meetings. We recruit professional speakers to provide information eg financial and health advice and we signpost to other agencies/advocacies and training opportunities. Our partners within Richmond Carers Hub include Grace Debt Advice, Ethnic Minorities Advocacy Group, Alzheimer's Society & Addiction Support and Carers Agency

Through our partnership with Ethnic Minorities Advocacy Group (EMAG) we will actively encourage older people from ethnic minorities and their carers to visit us, since we can now provide a more appropriate care environment for them. This will improve the quality of their lives and widen diversity in Homelink.

We will share learning from our new centre with individuals and organisations. We have secured funding to share insights with carers about aspects of the built environment that reduce anxiety of people with dementia eg avoidance of shiny floor surfaces, so they can consider changes in their own homes.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

59% of our costs are funded from fees paid by clients. The remainder comes from grants, donations, service contracts, local fundraising and legacies. Our excellent reputation and record of achievement allow us to consistently secure income from these sources. This year is proving more difficult because we raised £1.385 mill last year to build a brand new centre.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

290

In which Greater London borough(s) or areas of London will your beneficiaries live?

Richmond (90%) Hounslow (10%)

What age group(s) will benefit?

65-74 75 and over

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups White (including English/ Welsh/ Scottish/ Northern Irish/ British; Irish; Gypsy, Traveller or Irish Traveller; Any other White background)

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

71-80%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Basic pay Chief Operations Officer (COO)	36,689	37,423	38,172	112,284
National insurance	3,944	4,045	4,148	12,137
Pension	367	374	382	1,123
Basic pay Volunteer Coordinator	17,389	17,736	18,091	53,216
National insurance	1,280	1,328	1,377	3,985
Pension	174	177	181	532
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	59,843	61,084	62,351	183,278
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Garfield Weston (final month of £25k grant)	2,000	0	0	2,000
Homelink contribution	10,000	11,000	12,000	33,000
	0	0	0	0

TOTAL:	12,000	11,000	12,000	35,000
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
Harbour Foundation	2,000	0	0	0
Applications have been made for other HL costs	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Chief Operations Officer basic pay	30,709	31,997	32,980	95,686
National insurance	3,301	3,458	3,584	10,343
Pension	307	320	330	957
Volunteer Coordinator basic pay for extra 11 hours	5,535	5,767	5,944	17,246
National insurance for extra 11 hours	764	796	820	2,380
Pension for extra 11 hours	55	58	59	172
	0	0	0	0

TOTAL:	40,671	42,396	43,717	126,784
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Funding required for the project

Homelink - St Augustine's Community Care Trust

What is the total cost of the proposed activity/project?

Expenditure heading	2016	2017	2018	Total
Salary of Chief Ops Officer	36689	37423	38172	112284
COO NI	3944	4045	4148	12137
COO Pension	367	374	382	1123
Training	2000	2040	2081	6121
Transport	5488	5598	5710	16796
Heat & light	4800	4896	4994	14690
Entertainment	2793	2849	2906	8548
Telephone & postage	3257	3322	3388	9967
TOTAL:	59338	60547	61781	181666

What income has already been raised?

Source	2016	2017	2018	Total
Fees/ Homelink contribution	20000	20400	20808	61208
Contract/ grant	2500	2550	2601	7651
				0
TOTAL:	22500	22950	23409	68859

What other funders are currently considering the proposal?

Source	2016	2017	2018	Total
Other trust applications are being made to cover any shortfall	4338	4436	4536	13310
TOTAL:	4338	4436	4536	13310

How much is requested from the Trust?

Expenditure heading	2016	2017	2018	Total
Staff costs 50% COO costs	18345	18712	19086	56142
COO NI 50%	1972	2022	2074	6068
COO Pension 50%	183	187	191	561
Training	1309	1335	1362	4005
Transport	3591	3663	3736	10991
Heat & light	3141	3204	3268	9613
Entertaining	1828	1864	1902	5593
Telephone & postage	2131	2174	2217	6523
TOTAL:	32500	33161	33836	99497

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: December	Year: 2014
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Income received from:	£
Voluntary income	71,191
Activities for generating funds	8,576
Investment income	6,297
Income from charitable activities	1,416,641
Other sources	0
Total Income:	1,502,705

Expenditure:	£
Charitable activities	268,022
Governance costs	1,544
Cost of generating funds	11,022
Other	0
Total Expenditure:	280,591
Net (deficit)/surplus:	1,222,114
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	1,222,114

Asset position at year end	£
Fixed assets	1,102,720
Investments	0
Net current assets	392,161
Long-term liabilities	
*Total Assets (A):	1,222,114

Reserves at year end	£
Endowment funds	
Restricted funds	1,351,313
Unrestricted funds	143,568
*Total Reserves (B):	1,222,114

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?

1-10%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

No significant changes.

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	15,000	250,000
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	76,000	684,000
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
Dunhill Medical Trust	0	10,973	22,103
Richmond Carers' Centre (Borough Council contract)	17,400	17,635	18,028
Lloyds TSB Foundation	4,167	12,500	8,333
Bradbury F'tion (capital)	0	0	150,000
Hampton Fuel Allotments (capital)	0	0	75,000

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Mrs Sue Hodder**

Role within **Chief Operations Officer**
Organisation:

The City Bridge Trust
Investing In Londoners:
Application for a grant



About your organisation

Name of your organisation: Asylum Support Appeals Project	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Tower Hamlets	
Contact person: Ms Hazel Williams	Position: Director
Website: http://www.asaproject.org.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1105625
When was your organisation established? 01/01/2004	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Reducing Poverty
Which of the programme outcome(s) does your application aim to achieve? More people accessing debt and legal services More Londoners with improved economic circumstances
Please describe the purpose of your funding request in one sentence. To reduce the destitution amongst asylum seekers by providing them and the agencies who support them with expert advice and representation on asylum support.
When will the funding be required? 01/04/2016
How much funding are you requesting? Year 1: £45,000 Year 2: £45,000 Year 3: £45,000 Total: £135,000

Aims of your organisation:

We aim to reduce destitution amongst asylum seekers by protecting their legal rights to food and shelter.

Main activities of your organisation:

- Providing free legal representation at the Asylum Support Tribunal (Tribunal) to over 600 destitute asylum seekers a year, challenging Home Office decisions to refuse or withdraw support.
- Disseminating our legal expertise to organisations working with asylum seekers through an Advice Line and training. We also run two networking groups: the London Destitution Advice Network (LDAN) and the Asylum Support Advice Network (ASAN) - a national network of advisors, made up of 204 different organisations and over 400 advisers.
- We challenge the unlawful asylum support policies and procedures that leave thousands of asylum seekers destitute, by influencing policy changes through lobbying the Home Office and through pursuing strategic litigation.
- We have a specific project on increasing access to support for female asylum seekers through training with women's organisations on legal rights to support, research and most recently a litigation project around the rights of pregnant asylum seekers to access support.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
2	5	11	42

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	2024 with early break clause

Summary of grant request

We are applying for funding in order to reduce the poverty of destitute asylum seekers in London by enabling them to access their legal rights to food and shelter. We will do this by:

- Providing free legal representation and advice to destitute asylum seekers who are appealing a refusal or withdrawal of asylum support at the Asylum Support Tribunal (Tribunal) in East London.
- Providing free face to face and webinar training and information and advice through an advice line on asylum support for advice agencies and organisations who are supporting destitute asylum seekers. This will enable advice agencies to have a better understanding of asylum support law, ensuring that more people can access the support they need.

ASAP is perfectly placed to do this work as we are the only organisation in the UK offering free legal representation and advice at the Tribunal. We have unique expertise and over ten years' experience of specialising in this area and we are well respected and utilised by other agencies. We have a very high success rate. Last year we represented 674 asylum seekers and won support for 64.5% of them.

Destitute asylum seekers are some of the most marginalised people in our society today. They are not allowed to work or access mainstream benefits and many cannot go home. The British Red Cross, who has the largest destitution service in London, assisted 1380 destitute asylum seekers last year. We know that the figure could be much higher as many live "underground" in fear of their lives.

When asylum seekers are refused asylum support by the Home Office they can appeal this decision to the Tribunal. There is no legal aid provision for this so without our free representation they would have to navigate the complicated and often intimidating court system all on their own. Independent research by the Citizens Advice Bureau confirmed that our representation increases the chances of success at appeal by 30%.

The advice sector is also in need of our expertise in the area of asylum support. Due to a reduction in Government funding for advocacy and asylum support advice, smaller grass roots organisations are under increasing pressure to expand to fill the gap. We have many more queries to our advice line and requests for training as advice workers who are new to this area grapple with the complexities of asylum support law.

ASAP is committed to involving our service users in the running of our organization. We are currently recruiting for replacement service-user Trustee, our previous person having resigned after 4 years. We gather quarterly feedback from all the asylum seekers we advise or represent at the Tribunal, which we use when reviewing and developing the service.

We value diversity and welcome staff and volunteers from all backgrounds. Our staff team represent a diverse cross section of society, with 7 staff members from Uganda, Hong Kong, United States, Poland and France speaking 7 languages. All staff are trained on how to implement our equality and diversity policy in the workplace.

ASAP depends on its team of 40 volunteer advocates, who are solicitors and barristers offering their time for free on a rota basis. They go through a two day training course, observation and rigorous assessment by our legal team before being admitted to the scheme. We provide ongoing support through regular file reviews, observations, legal updates and post hearing de-briefs with ASAP's Co-ordinator.

ASAP's green policy, sets out clear actions to ensure we protect the environment, e.g. offering staff season ticket loans for public transport, recycling our waste and buying from ethical fair trade suppliers.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

Subsequently been secured ✓. [Signature]

We are currently in the middle of an application to the Advice Quality Standard. We have submitted documents and have had a desk top review and will have our

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

We will provide expert legal representation and advice for 2100 destitute asylum seekers over three years appealing at the Tribunal in East London.

We will provide face to face and webinar training and advice for 210 people from organisations in London advising asylum seekers, to improve their understanding and legal knowledge of asylum support.

We will operate a second tier advice line 3 days a week for advice agencies and organisations seeking information on asylum support in London.

We will manage the London Destitution Advice Network, a network of 245 members from 80 organisations. We will disseminate information on changes in law and policy through the google group and arrange and chair quarterly meetings of this group to share information and updates to better advise destitute asylum seekers.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

2100 destitute asylum seekers will be able to access free legal advice and representation at the Asylum Support Tribunal enabling them to have a better understanding of their rights and the Tribunal process and increasing their chances of a successful outcome.

1050 destitute asylum seekers will win successful outcomes at the Tribunal and will be able to access their legal rights to support and accommodation, reducing their poverty.

Advice agencies advising asylum seekers will be better equipped to advise them on how to access asylum support, improving their chances of accessing asylum support and reducing destitution.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

We intend to apply for Trust for London funding once the City Bridge Funding comes to an end. We have previously received Trust for London funding but must now have break from them before re-applying, as we have received their funding for over 7 years.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

1,030

In which Greater London borough(s) or areas of London will your beneficiaries live?

Tower Hamlets (100%)

What age group(s) will benefit?

All ages

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

1-10%

Funding required for the project
What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Solicitor	17,259	17,437	17,609	52,305
Duty Scheme Co-ordinator	38,759	39,185	39,543	117,487
Legal Advisor and Researcher	6,221	6,285	6,348	18,854
Women's Legal Advisor	4,563	4,611	4,657	13,831
Director 50% and Finance and Operations Officer 50%	36,242	41,107	41,420	118,769
Governance costs	2,725	2,739	2,752	8,216
Premises and facilities	13,750	13,819	13,888	41,457
Office running costs	8,875	8,919	8,964	26,758
Service delivery costs including interpreters	5,625	5,653	5,681	16,960

TOTAL:	134,019	139,665	140,863	414,547
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Sigrid Rausing Trust	55,000	35,000	0	90,000
Esmee Fairbairn	40,000	25,000	0	65,000
Comic Relief total 3 yrs £102903 amount shown used on this project only 20%	6,216	7,158	7,205	20,579
Legal Education Foundation £71210 secured for 2 years, amount shown used on this project only	13,291	26,859	27,127	67,277

TOTAL:	114,507	94,017	34,332	242,856
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
Metropolitan Migration Applying for £60,000 across 3 years, on this project 50% allocated	10,000	10,000	10,000	30,000
Samuel Sebba Trust Applying for £60,000 across 3 years, on this project 50% allocated	10,000	10,000	10,000	30,000
Unbound Philanthropy Applying for £60,000 across 3 years, on this project 50% allocated	10,000	10,000	10,000	30,000
City law firms Freshfields and Herbert Smith	28,000	28,000	28,000	84,000

TOTAL:	58,000	58,000	58,000	174,000
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Solicitor 50%	17,259	17,259	17,259	51,777
Duty Scheme Co-ordinator 40%	15,503	15,503	15,503	46,509
Director 10%	4,750	4,750	4,750	14,250
Premises and Facilities	2,750	2,750	2,750	8,250
Service Delivery Costs including Interpreters	4,625	4,764	4,825	14,214
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	44,887	45,026	45,087	135,000
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2015
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Income received from:	£
Voluntary income	276,475
Activities for generating funds	0
Investment income	364
Income from charitable activities	8,849
Other sources	0
Total Income:	276,688

Expenditure:	£
Charitable activities	282,201
Governance costs	2,596
Cost of generating funds	0
Other	0
Total Expenditure:	284,797
Net (deficit)/surplus:	(8,109)
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	0

Asset position at year end	£
Fixed assets	6,849
Investments	0
Net current assets	144,964
Long-term liabilities	0
*Total Assets (A):	151,813

Reserves at year end	£
Endowment funds	0
Restricted funds	0
Unrestricted funds	151,813
*Total Reserves (B):	151,813

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
0%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

July 2014 we moved offices from Bethnal Green to East India Docks Asylum Support Tribunal building.

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	13,368	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
Sigrid Rausing Trust	55,000	55,000	55,000
Tudor Trust	20,000	20,000	30,000
Trust for London	30,000	25,000	25,000
Metropolitan Migration	0	20,000	20,000
Unbound Philanthropy	0	20,000	20,000

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Hazel Williams**

Role within **Director**
Organisation:

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The City Bridge Trust

**Investing In Londoners:
Application for a grant**



About your organisation

Name of your organisation: Latin American Women's Rights Service (LAWRS)	
If your organisation is part of a larger organisation, what is its name? No	
In which London Borough is your organisation based? Islington	
Contact person: Ms Carolina Gottardo	Position: Director
Website: http://www.lawrs.org.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1075163
When was your organisation established? 21/04/1983	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Reducing Poverty
Which of the programme outcome(s) does your application aim to achieve? More Londoners with improved economic circumstances More people accessing debt and legal services
Please describe the purpose of your funding request in one sentence. To support Latin American women and their dependents in addressing poverty, debt, homelessness and unsatisfactory housing conditions.
When will the funding be required? 01/04/2016
How much funding are you requesting? Year 1: £31,293 Year 2: £32,232 Year 3: £33,199 Total: £96,724

Aims of your organisation:

The Latin American Women's Rights Service (LAWRS) is a user-led, human rights organisation set up in 1983 to address practical and strategic needs of Latin American migrant women displaced by poverty and violence. The mission of LAWRS is to provide tools for personal and social change. The difference we want is for Latin American migrant women in the UK to be economically secure, to be safe and free from violence, abuse, and exploitation, to achieve their full potential, integrating better to the UK.

Main activities of your organisation:

Our programmes directly support 4,000+ women every year and include:

- Tackling poverty: information, advice and casework on homelessness, housing, welfare benefits, money & debt, and employment advice
- Tackling Violence against women and girls: - crisis interventions and advocacy to ensure violence survivors are safe and receive protection and wellbeing services; counselling/psychotherapy, and education/prevention campaigns in our community and in schools.
- Developing potential:-ESOL classes; personal development workshops, work experience opportunities, and projects to facilitate participation and integration. We also carry out outreach and community education to promote integration and participation in our new communities; and policy and advocacy work with London-wide and local authorities to promote better responses to our users' needs and challenges.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
5	10	7	47

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Rented	Renewable on 31/08/17

Summary of grant request

NEED: No Longer Invisible (Queen Mary University of London, 2011), establishes that London's Latin American community (113,500 in 2008) is fast growing and exceedingly disadvantaged. Most adults are in work, but concentrated in vulnerable, low paid, exploitative jobs in services (as cleaners, domestics and in catering), working long, anti-social shifts. Besides high levels of in-work poverty (being 11 times more likely to earn below the minimum legal wage than the rest of the population), the research identifies very low service take-up. Just 20% receive any form of state support; only one in 5 accesses a GP. Most (85%) live in substandard, overcrowded private rented housing. Women (the majority in our community) are more prone to poverty. Their bread winning/family responsibilities, lack of English and system knowledge, combined with high incidence of domestic violence in our community, exacerbate poverty and deprivation.

AIMS AND OBJECTIVES: The project aims to reduce poverty, need, destitution, and indebtedness and improve quality of life for Latin American migrant women and their dependents through: (a) provision of free, confidential mother tongue information, orientation and advice as well as casework and advocacy support on welfare benefits, money & debt, housing and homelessness; (b) disseminating information about entitlements and welfare changes; (c) running workshops to improve financial literacy and increase women's capacity to independently navigate the system on an informed basis. The project will employ an experienced Money, Debts and Housing Advisor and a sessional worker to provide quality assured expert advice, casework support, advocacy and representation in these areas via drop-in, surgeries, one-to-one appointments, telephone and email. The advisor will also deliver educational workshops to ensure women understand their rights and responsibilities and gain financial literacy skills, and reduce vulnerability to payday/unsecured loans. We see large numbers facing multiple debts.

COMPETENCE TO DELIVER: We are the only agency in London (and the UK) that offers a linguistic, gender and culturally sensitive legal advice focused on tackling poverty amongst Latin American women. Our one-stop services are holistic, enabling women to address related issues i.e. domestic violence, lack of English fluency, employment problems, system know-how, skills to progress to jobs away from exploitative sectors, and many others. All our services offer a crèche, are available in Spanish and Portuguese, and are externally accredited. We have well developed management systems, adhere to quality frameworks and are excellently well networked within the advice, women's and BME sectors. Our Tackling Poverty Programme delivers excellent user outcomes. e.g. last year we helped users to secure £1,984,500 worth of in-work benefits lifting many families out poverty; supported 292 women to break free from violence; and enabled 289 families to obtain affordable housing

The Project matches two Trust's Programme outcomes: "More Londoners improve their economic circumstances"; and "More people access debt and legal services".

GOOD PRACTICE: We routinely involve service users in deciding and evaluating their services. We engage them when drafting strategic plans and designing new projects and in regular focus groups and consultations to ensure services meet their needs and are satisfactory. We engage with women of diverse ages, racial groups, national origins, sexual orientation and other equality groups at all levels --within our board, staff, volunteers and users. Our excellent volunteering practices, value volunteers as assets, demonstrably help 65% of them to progress and move on. We were hailed as exemplary by the Cabinet Office in 2009. We were the first BME group in the UK to receive "Investing in Volunteers" accreditation (and have retained the award). We take active steps to reduce our carbon footprint and recently adopted an environmental policy, which in effect include practices we have operated for many years.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

Advice Quality Standard (renewed in 2014), Investors in People (renewed in 2013), investors in Volunteers (currently being renewed), British Association of

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

One-to-one advice and casework support on welfare rights, debts, homelessness and housing for 1,200 women (400 annually)

1,152 one-to-one drop-in sessions (384 annually), and 864 advice sessions by appointment (288 annually) delivered over 3 years

At least 21 advisory printed and social media materials in community languages alerting women of rights, responsibilities and new developments impinging on money/debt issues

18 workshops on financial literacy and debt reduction delivered to no fewer than 270 women (90 annually)

18 workshops to disseminate information on the way the tax/welfare system works delivered to no fewer than 270 women (90 annually)

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

More women and their families report reduced levels of poverty, material deprivation, destitution, debts and homelessness

More women report increased financial literacy and improved budgeting and money management skills

More women understand the welfare/tax system in the UK and report greater ability to navigate these systems autonomously

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

Yes, we plan to continue this activity. Our advice service on money and debt, housing and access to social support is the most in demand service at LAWRS. We plan to continue providing this service through a combination of other grant funding and increased corporate fundraising (that is currently funding part of this programme).

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

780

In which Greater London borough(s) or areas of London will your beneficiaries live?

London-wide (100%)

What age group(s) will benefit?

16-24 25-44 45-64 65-74 75 and over

What gender will beneficiaries be?

Female

What will the ethnic grouping(s) of the beneficiaries be?

Other ethnic group (including Arab)

If Other ethnic group, please give details: **Latin American**

What proportion of the beneficiaries will be disabled people?

21-30%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Salary Housing, Money and Debt Coordinator (including ENICs)	31,263	32,201	33,167	96,631
Salary Drop in advisor (£13 p. hour. x 8 hrs/week x 52 weeks & £13 p. hour x 3 hours/month x 12 months):	5,876	6,056	6,238	18,170
Creche support (£12 p. hour creche worker x 10 hours/week)	6,240	6,427	6,620	19,287
Volunteer Expenses (4 volunteers x 52 weeks)	3,380	3,481	3,585	10,446
Workshops and events	1,750	1,803	1,856	5,409
Staff and volunteers training	1,250	1,288	1,326	3,864
Casework supervision	800	824	849	2,473
Management and overheads	3,877	3,993	4,113	11,983
Rent and running costs	5,233	5,390	5,552	16,175
TOTAL:	59,669	61,463	63,306	184,438

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
	0	0	0	0
TOTAL:	0	0	0	0

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
Capital International	12,000	14,000	15,000	41,000
London Councils (VAWG Consortium)	13,376	15,231	0	28,607
	0	0	0	0
	0	0	0	0
TOTAL:	25,376	29,231	15,000	69,607

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Salary Housing, Money and Debt Coordinator (including ENICs)	10,622	10,941	11,269	32,832
Salary Drop in advisor (£13 p. hour. x 8 hrs/week x 52 weeks & £13 p. hour x 3 hours/month x 12 months):	5,876	6,052	6,234	18,162
Creche support (£12 p. hour creche worker x 10 hours/week)	4,500	4,635	4,774	13,909
Volunteer Expenses	1,800	1,854	1,910	5,564

Workshops and events	1,200	1,236	1,273	3,709
Staff and volunteers training	700	721	743	2,164
Casework supervision	800	824	849	2,473
Management and overheads	2,750	2,833	2,917	8,500
Rent and running costs	3,045	3,136	3,230	9,411
TOTAL:	31,293	32,232	33,199	96,724

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2015
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Income received from:	£
Voluntary income	214,739
Activities for generating funds	0
Investment income	190
Income from charitable activities	183,768
Other sources	1,600
Total Income:	400,297

Expenditure:	£
Charitable activities	446,493
Governance costs	7,703
Cost of generating funds	5,223
Other	0
Total Expenditure:	459,419
Net (deficit)/surplus:	(59,122)
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	(59,122)

Asset position at year end	£
Fixed assets	2,605
Investments	42,923
Net current assets	168,137
Long-term liabilities	0
*Total Assets (A):	213,665

Reserves at year end	£
Endowment funds	185,863
Restricted funds	27,802
Unrestricted funds	0
*Total Reserves (B):	213,665

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	2,500	4,950	21,950
London Councils	57,856	57,856	115,753
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	47,974	50,308	81,789

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
Trust for London	35,250	45,000	45,000
Big Lottery Fund	51,328	53,486	62,878
Comic Relief	24,040	29,767	33,757
Henry Smith Charity	0	24,800	35,300
Oak Foundation	35,832	35,557	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Carolina Gottardo**

Role within **Director**
Organisation:

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The City Bridge Trust

**Investing In Londoners:
Application for a grant**



About your organisation

Name of your organisation: South London Refugee Association	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Lambeth	
Contact person: Ms Celia Sands	Position: Director
Website: http://www.asylumwelcome.org.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1102814
When was your organisation established? 13/04/1991	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Reducing Poverty
Which of the programme outcome(s) does your application aim to achieve? More people accessing debt and legal services More Londoners with improved economic circumstances
Please describe the purpose of your funding request in one sentence. Provision of high quality, independent money, debt and housing advice tailored to the specific needs of vulnerable refugees and migrants in South London.
When will the funding be required? 04/01/2016
How much funding are you requesting? Year 1: £31,710 Year 2: £32,028 Year 3: £32,349 Total: £96,088

Aims of your organisation:

We aim to relieve poverty and distress by supporting refugees, asylum seekers and vulnerable migrants in South London; refugees who are outside their country of origin through fear of persecution, whether or not they have been granted asylum, and migrants who are vulnerable and at risk of destitution and homelessness and who find that their needs are not catered for through mainstream services.

SLRA aims to:

Help refugees and asylum seekers access services and their rights.

Help reduce the isolation experienced by refugees and asylum seekers.

Help refugees and asylum seekers integrate into British society.

The strategies employed by SLRA to achieve its objectives are to:

Continue to build organisational capacity to manage growth and services across South London and to meet the growing and diverse needs of our clients.

Develop the capacity and resilience of refugee and migrant communities by providing learning and volunteering opportunities.

Increase the quantity and develop the quality of our advice and casework service.

Main activities of your organisation:

We provide a range of support services for vulnerable refugee and migrant adults, families and young people.

First and foremost, we offer a welcoming inclusive environment where our clients can feel comfortable. Our services include advice, mentoring and activities which promote wellbeing, resilience and other support which enables our clients to build stable lives in London. We have a core of about 20 volunteers at any one time.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
2	4	5	20

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Rented	Three years

Summary of grant request

Need:

Vulnerable refugees and migrants come to us with many problems which 'mainstream' advice agencies cannot help them with. Many lack English language skills. Many are bewildered by what seems an alien culture. Many experience complex and multiple problems, from trauma, mental health issues to poverty, debt, homelessness and destitution. The problems are often compounded by prejudice and discrimination. For some, even apparently straightforward issues, like understanding/ paying bills, can escalate into emergencies unless dealt with. The commonest issues are legal - related to immigration, debt, housing and employment. Our clients' money and debt problems are exacerbated by their lack of literacy and digital literacy. Increasingly public services need to be accessed online. This means that people without IT skills, i.e. most of our clients, are further disadvantaged. We want to move away from a 'traditional' model of advice by empowering them to do more for themselves, becoming less reliant on advice services, freeing up staff to deal with real emergencies.

Delivery:

An advice worker/project co-ordinator will provide individual advice and supervise volunteers in providing advice on immigration, debt, housing etc acting as advocate, signposting clients to specialist agencies. He/she will develop other support:

- Surgeries/workshops to help to resolve practical problems such as household budgeting, debt, welfare benefits, housing, involving outside experts and ex-client volunteers
- Building partnerships, helping to build the capacity and skills of local, community groups working with refugee and migrant communities e.g. Association of Somali Women and Children, South London Tamil Welfare Organisation. These groups are trusted by their communities, they speak their language, enabling them (and us) to reach the most disadvantaged and marginalised people.
- Embedded throughout, ESOL volunteers will provide peer to peer practical English language skills, linked to issues experienced by clients.
- We have 12 laptops/handheld computers, which volunteers will use to provide peer to peer support for clients to access online information and services, building their confidence in using information technology.

What the project will achieve:

The project will enable delivery of high quality independent advice tailored to the specific needs of vulnerable refugees and migrants. We will use our substantial experience of and skills in reaching and supporting refugees, asylum seekers and vulnerable migrants to reach and engage those who are not able to access mainstream services. We will help our clients to overcome immediate crises in order to move on and begin to build positive futures for themselves. We will empower them to take more control of their own lives

Why are we the right organisation?

There is no other local agency with our specialist skills/track record. We have survived partly because we are the only such organisation, but also because we are effective at managing projects, we deliver value for money and our evaluation shows clear evidence of benefit to clients.

Meeting the Trust's programme outcome: Having accessible services and support tailored to their specific needs, more people in greatest need will be able to access immigration, debt, housing and legal services; and, by being better able to stabilise their circumstances, some of London's most vulnerable refugees and migrants will be able to improve their economic circumstances.

Meeting the 'Principles of Good Practice'

1. Involving service users; in the project advisory group; through seeking feedback regularly; and, through annual service evaluation

2. We welcome people from all backgrounds and value diversity -- this is at the heart of our work.
3. Value and support volunteers; providing friendship and peer to peer support with English and IT skills development.
4. Carbon footprint; we have our first environmental and sustainability policy which gives a base for us to build on.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

Advice Quality Standard

London Youth Quality Mark (Bronze)

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

One to one individual advice and case work will be provided to 800 people (over 3 years)

85 surgeries and group workshops to provide information and practical support on priority topics as identified by clients (over 3 years)

Peer to peer ESOL support for 500 people (over 3 years)

Partnerships developed with 6 community groups (over 3 years)

40 volunteers trained and supervised to provide advice and support

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

800 vulnerable people will access advice or support to resolve their problems and improve their economic circumstances.

300 vulnerable migrants will be able to use knowledge and skills gained to resolve their own problems including debt.

400 vulnerable migrants will experience improved health and wellbeing.

40 volunteers from migrant communities will use new knowledge and skills to increase knowledge and resilience within their communities.

400 vulnerable migrants will experience improved confidence and self-esteem and will be able to begin to integrate into wider UK society.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

We would seek to raise further funds from trusts and foundations which will support work with this most vulnerable group

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

266

In which Greater London borough(s) or areas of London will your beneficiaries live?

Several SE London (30%) Several SW London (70%)

What age group(s) will benefit?

All ages

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

11-20%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Advice Co-ordinator salary 0.8 FTE x £27,148 plus oncosts	26,221	26,483	26,747	79,451
Management and Supervision 0.1FTE x 33,576 plus oncosts	3,690	3,727	3,765	11,182
Overheads	2,200 ^{1,719}	2,218 ^{1,718}	2,237 ^{1,718}	6,655 ^{5,365}
	0	0	0	0

TOTAL:	32,111 ^{31,710}	32,428 ^{32,028}	32,749 ^{32,349}	97,288 ^{96,088}
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0

TOTAL:	0	0	0	0
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0

TOTAL:	0	0	0	0
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Advice Co-ordinator salary 0.8 FTE x £27,148 plus oncosts	26,211	26,483	26,747	79,451
Management and Supervision 0.1FTE x 33,576 plus oncosts	3,690	3,727	3,765	11,182
Overheads	2,200 ^{1,719}	2,218 ^{1,718}	2,237 ^{1,718}	6,655 ^{5,365}
	0	0	0	0
	0	0	0	0

TOTAL:	32,111 ^{31,710}	32,428 ^{32,028}	32,749 ^{32,349}	97,288 ^{96,088}
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2015
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Income received from:	£
Voluntary income	3,296
Activities for generating funds	0
Investment income	0
Income from charitable activities	158,879
Other sources	0
Total Income:	162,175

Expenditure:	£
Charitable activities	145,651
Governance costs	2,074
Cost of generating funds	0
Other	0
Total Expenditure:	147,725
Net (deficit)/surplus:	14,450
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	14,450

Asset position at year end	£
Fixed assets	0
Investments	0
Net current assets	82,699
Long-term liabilities	0
*Total Assets (A):	82,699

Reserves at year end	£
Restricted funds	19,727
Endowment Funds	0
Unrestricted funds	62,972
*Total Reserves (B):	82,699

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources? 21-30%
--

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:
--

Our financial position for year ending 31 March 2015 is now significantly stronger than it was the previous year.

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	46,908	46,908	35,000
London Councils	0	0	0
Health Authorities	0	0	2,500
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
BBC Children in Need	0	0	34,895
Lloyds Bank Foundation	0	16,400	16,700
The Paul Hamlyn Foundation	0	23,444	23,680
The Henry Smith Charity	0	0	26,499
Awards for All	0	9,890	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Celia Sands**

Role within **Director**
Organisation:

The City Bridge Trust
Investing In Londoners:
Application for a grant



About your organisation

Name of your organisation: Tamil Welfare Association (Newham) UK	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Newham	
Contact person: Mr Vanchees Jana	Position: Executive Director
Website: http://www.twan.org.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1047487
When was your organisation established? 26/09/1986	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Reducing Poverty
Which of the programme outcome(s) does your application aim to achieve? More Londoners with improved economic circumstances More people accessing debt and legal services
Please describe the purpose of your funding request in one sentence. To meet the salary cost of a Legal advisory worker and the post holder related overhead costs.
When will the funding be required? 01/01/2016
How much funding are you requesting? Year 1: £34,000 Year 2: £34,000 Year 3: £34,000 Total: £102,000

Aims of your organisation:

The main aim of the organization is to relieve persons from poverty and promote shift integration of recently arrived migrants into the wider community. Empowering the Tamil community and catering to their needs through specific project is one other major aims of the organisation. We also aim to bridge the gap between the service providers and the hard to reach members in the Tamil community. We also strive to improve the quality of life of the elderly, children, women, families, disabled people, and the refugees in the Tamil community through a range of suitable programs .

On the whole, we aim at the promotion of welfare of disadvantaged Tamil community in the UK. To achieve our aims we are running a number of projects over the years. In its 29 years of journey the organisation has achieved many milestones and continuously works for the welfare of the Tamil speaking community in London.

Main activities of your organisation:

We offer legal case work and representation at specialist level to refugees, war and torture victims in order to preserve their human rights and promote settlement in this country under the Legal aid scheme. Apart from this, the welfare needs of those population are also met by us through our services.

We also offer Legal advice and representation at specialist level in matters including immigration, welfare benefits, employment, consumer and money advice. We are also running specific projects like Day center for elders, Fine arts for disadvantaged children, Supplementary education for refugee children.

We are also in the process of developing a supported housing scheme by joining hands with London and quadrant and Tamil housing association. Apart from this we run short term specific projects whenever necessary. When funding is available we also carry out holiday play scheme, mental health counseling and other such projects.

We also host a annual cultural meet, family outing and similar social events for the benefit of the community.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
2	1	10	18

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Owned	

Summary of grant request

We are requesting a 3 year grant for an amount of £34,000 per year for 3 years to meet the salary cost of a full-time Advisory worker and corresponding running costs. The project will deliver advisory service at various levels in the areas of money and debt advice, housing, welfare benefits and employment related matters from the 1st of January 2016. The main focus of the project is to reduce poverty and improve the economic circumstances of the disadvantaged Tamil community members in the London area through advice service in the above mentioned areas.

Need: Newham is third most deprived boroughs in the country with multiple deprivations according to the Index of Multiple Deprivations, 2010. According to End child poverty report 2014, 41% of children in Newham Borough hail from poor families which are dependent on out of work benefits and have a very low yearly income. They also point out how 69% of children in this borough are growing up in struggling families. According to our 2014 statistics more than 2000 visits were made by clients from Newham Borough which is more than 40% of our users. Srilankan Tamils face a lot of problems in settlement when compared to other Asian communities due to the prolonged trauma that they have suffered. They have a lot of issues in settlement and look forward to support from Tamil organisations like us, due to Language and cultural flexibility.

In our experience, we have seen clients approaching us with a lot of financial problems which can be attributed to a various causative factors like lack of skills in money management. We could see that the clients were both lacking the basic financial management skills and are struggling further to meet the conditions in the UK which is very novel to them. If the root cause of the problem is not solved appropriately it might lead to further problems and a lot of disruption in families and the society at large.

Why us: We are the only organisation offering this sort of services in London with the relevant accreditation and experience and good understanding of our community members. Through 30 years of relentless service we have developed trust in the community members and we are the only means to reach out to this hard to reach community members. If we have to stop offering this legal advice service then there will be a lot of clients who have to be turned away without required services.

Through this funding we are intending to achieve the following targeted outcome of your organisation

More Londoners with improved economic circumstances
More people assessing debt and legal services

This will be achieved through advice services covering various aspects under the broad areas including welfare benefits, housing matter, money and debt and employment matters.

We serve all Tamil speaking people who are approaching us regardless of their background. We however may have to prioritize while serving them according to the urgency and complexity of the work. Our records shows that members from all the age groups and all religious faiths are served by us. We are a user led organization and volunteers and members are the strength of the organisation and those who helps us move forward. We actively involve volunteers in various activities of the organisation. Most of the members and Board of Directors of the organisation happen to be past clients of the organisation.

We are careful about using energy at office especially while using electricity and avoid printing material wherever possible. We recycle, use more of public transport than car and converting the infrastructure to consume less energy.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **No**

What Quality Marks does your organisation currently hold?

Advice quality standard for General advice and welfare benefits.

Specialist quality mark for asylum and immigration work. We are also registered with Financial Conduct Authority.

Exempted by OISC

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Provide one to one money and debt advice which will cover both helping those in financial crisis and developing better financial management in those who are suffering from poverty.

Provide legal advice and representation on the individuals entitlement/rights and make representation at the tribunal. This will include advice on applying for benefits, helping in restarting benefits and in dealing with tribunal for wrongful refusals.

To tackle homelessness and housing related issues. Negotiating with landlords and agents to prevent the client from getting evicted, sorting out issues related to inability to pay mortgage and dealing with bailiff orders. Reducing overcrowding and arranging temporary accommodation for the homeless.

To sort out employment matters of the clients by negotiating with employers and by challenging wrongful dismissals at the Tribunal level. Increasing employability skills, encouraging members to take additional employment, resolving issues related to immigration which often act as a threat for retaining in a job.

To educate the community about better financial management and tackle addiction, family issues and mental health problems which are leading to debt and financial crisis and provide better financial management solution and debt advice.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Approximately 150 individuals will have a better understanding of the systems of the country and better management of the financial troubles caused by debt and other mismanagement of financial matters.

Reduced poverty levels for around 75 individuals by enabling them to avail the welfare benefits that they are entitled to through one-to-one advice and casework. At least 10 appeals related to benefits would have been represented at the tribunal.

Reduced homelessness and increased security in housing for at least 60 clients through one to one advice on various housing and associated welfare benefits related matters. Rough sleeping among community members will be reduced.

Poverty will be reduced through one to one advice on increasing the household income, finding second income or additional income through employment and by solving issues at employment for 50 individuals . At least 3 wrongful dismissals will be dealt in a year to prevent joblessness.

Community members will be better at managing their finances and at dealing with factors contributing to poverty. Improved the economic situation of the community in the long run and swifter integration.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

We will be continuing the activity if the results of the need assessment conducted in the end of the this project suggests it. We will be actively making funding applications to suitable funders to continue with this work.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

300

In which Greater London borough(s) or areas of London will your beneficiaries live?

Newham (50%)

Redbridge (20%)

Several NE London (15%)

Several SE London (15%)

What age group(s) will benefit?

0-15

16-24

25-44

45-64

65-74

75 and over

What gender will beneficiaries be?

Male

Female

Transgender or other gender identity

What will the ethnic grouping(s) of the beneficiaries be?

Asian/ Asian British (including Indian; Pakistani; Bangladeshi; Chinese; Any other Asian background)

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

1-10%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Advisory worker salary	26,000	26,000	26,000	78,000
Running costs	4,100	4,100	4,100	12,300
Rental expenses	3,900	3,900	3,900	11,700
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	34,000	34,000	34,000	102,000
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
none	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
none	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Advisory worker salary	26,000	26,000	26,000	78,000
Rental expenses	3,900	3,900	3,900	11,700
Running costs	4,100	4,100	4,100	12,300
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	34,000	34,000	34,000	102,000
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: December	Year: 2014
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Income received from:	£
Voluntary income	93,935
Activities for generating funds	2,486
Investment income	0
Income from charitable activities	0
Other sources	36
Total Income:	96,457

Expenditure:	£
Charitable activities	95,554
Governance costs	26,821
Cost of generating funds	0
Other	0
Total Expenditure:	122,375
Net (deficit)/surplus:	25,918
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	0

Asset position at year end	£
Fixed assets	174,526
Investments	0
Net current assets	20,891
Long-term liabilities	0
*Total Assets (A):	195,417

Reserves at year end	£
Restricted funds	73,572
Endowment Funds	0
Unrestricted funds	36,541
*Total Reserves (B):	110,113

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
41-50%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

There aren't any major changes since the recent audited accounts. we are submitting the draft accounts with this application and the final version will be forwarded as soon as it becomes available.

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	30,000	20,000	0
Health Authorities	0	0	0
Central Government departments	58,754	58,343	39,772
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
Trust for London	3,125	19,125	18,750
London legal support Trust	0	5,000	0
Clothworkers foundation	10,000	0	0
Lloyds TSB Foundation	0	0	15,000
	0	0	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **VANCHEES JANARTHANAN**

Role within **EXECUTIVE DIRECTOR**
Organisation:

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The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: Fine Cell Work	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Westminster	
Contact person: Dr. Katy Emck	Position: Founding Director
Website: http://www.finecellwork.co.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1049095
When was your organisation established? 01/04/1997	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Resettlement and Rehabilitation of Offenders
Which of the programme outcome(s) does your application aim to achieve? More ex-offenders successfully and sustainably resettled in the community and re-offending rates reduced More Londoners with improved economic circumstances
Please describe the purpose of your funding request in one sentence. To expand Fine Cell Work's services for ex-offenders and establish an external workshop where ex-offenders can receive mentoring, employment training and bursary support on release.
When will the funding be required? 01/01/2016
How much funding are you requesting? Year 1: £36,121 Year 2: £45,963 Year 3: £51,424 Total: £133,508

Aims of your organisation:

Fine Cell Work trains prisoners to do high quality, paid, creative needlework in their cells and textiles production in prison workshops to foster hope, discipline and employability. Our in-prison programmes provide textiles work for prisoners to do in their cells and also in prison workshops. They are trained to use hand-stitching and sewing machine techniques to make commercially-sold items, working in production teams to quality standards and demanding deadlines. Our goal is to encourage and incentivise the prisoners to apply themselves to the work, to contribute to the group and to progress to formal training, both in prison and on release.

Ultimately we aim to enable all Fine Cell Workers to leave prison more employable than when they went in, with the self-belief and purpose to stop offending. Where possible we also provide employment support on release, so they can build on the skills and positive relationships developed through FCW in prison by doing work experience and follow-on vocational training.

Main activities of your organisation:

Fine Cell Work's core service training 400 prisoners yearly to make skilled, hand-stitched products in their cells is delivered by 53 qualified volunteer instructors who teach them needlework, engage them as peer mentors and support them to undertake the FCW apprenticeship Stitchwise. The prisoners work autonomously in their cells for 20 hours weekly on average. A third of them also volunteer as peer mentors and class co-ordinators. They receive 36% of proceeds from sales of their products, which are sold to interior designers, private customers, museums and heritage organisations. 160 volunteers yearly also help to sell their products through private house sales, craft fairs and pop-up shops, while the FCW sales team focus on retail and online marketing. We also work with 60 prisoners in workshops, where they learn sewing-machine, upholstery and machine-embroidery skills, and with up to 10 ex-prisoners yearly who undertake work experience with FCW and have access to bursary funding for follow-on training in textile skills.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
8	4	12	120

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Rented	3 years; for renewal Sept 2015

Summary of grant request

We are requesting funding to develop resettlement support for Fine Cell Workers on release from prison. We plan to do this by establishing a Hub workshop where ex-prisoners will be able to volunteer, work with an employment mentor, and receive bursary support for further vocational training, or be employed on short-term contracts to gain experience. The "Fine Works Hub" will be on the same site and integrally linked to FCW's general office.

It is well known that offenders face enormous obstacles to reintegration on release from prison: almost half slipping back into crime. However, there is also much evidence that programmes giving employable skills and resettlement support reduce reoffending. Thus ex-prisoners who get into work within a year of release are up to 50% less likely to reoffend, and through-the-gates support reduces reoffending by to 40%.

There is also ample evidence that Fine Cell Workers are ready for this. Evaluation has shown our beneficiaries form a positive attachment to FCW in prison, gaining confidence and work-readiness as well as employable textile skills. Furthermore, our 2013 consultation at HMP Wandsworth showed 80% had a strong interest in a "joined-up" pathway from in-prison to post-prison support; and our 2014 evaluation showed that 84% of prisoners across all our programmes wished for post-release support from FCW itself.

FCW has worked with more than 5,000 prisoners in 42 prisons since beginning in 1997 and is very experienced in managing prisoners and training them to produce high quality items; and in working with skilled volunteers to help prisoners acquire new skills. We have sold prisoners' products to interior designers and national institutions. Annually we engage with 500 prisoners supported by a network of 250 volunteers.

We have also run a successful through-the-gate pilot over the past 24 months, supporting eight ex-prisoners and with a 100% non-reoffending rate. FCW's wide network of textiles contacts has been crucial to sourcing placements, with four of the eight ex-offenders moving into work in upholstery, soft furnishings, machine embroidery and costume-making. FCW helped the beneficiaries find their feet through setting up work experience placements alongside one-to-one mentoring at its office. The ex-offenders also assisted with production, sales and administration over periods ranging from 3-18 months, thereby gaining confidence and skills to undertake follow-on training and move into employment. Two of them were funded by FCW's apprenticeship awards scheme to do further training externally.

Our aim is to scale up this model so that by 2018 we can support 30 ex-prisoners yearly at the Fine Works Hub. Beneficiaries will be able to progress from expenses-paid volunteering to short-term employment contracts at the Hub, and thence to external work and training placements funded by FCW's apprenticeship scheme. We plan to extend our partnerships with external training agencies and potential employers (many of whom are trade partners or linked to our network of volunteers) to build further opportunities for ex-offenders. This will lead to long-term employment and reduced reoffending, fulfilling City Bridge's programme goal of the sustainable resettlement of offenders.

The first step in delivery will be to source, move to and equip premises with workshop space in Q4 of 2016. FCW's Managing Director and Office Manager will take the lead on this, with the Founding Director progressing the programme's staffing, volunteers, policies and procedures. New staff will include a Hub Supervisor to oversee production and probation consultancy to oversee risk management and progress audits and to train and support employment mentors.

FCW's environmental practice complies with all City Bridge's "Getting Started" and most of its "Making Progress" definitions. We have reviewed our environmental impact and implemented an environmental policy.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Provide 35 new volunteer employment mentors with in-house training and support, alongside outsourced "start-up" training from the Mentoring and Befriending Foundation. There will be FCW-based training and support on an ongoing basis alongside MBF training for 10 mentors in 2016; 10 in 2017; and 15 in 2018.

45 ex-offenders matched with new employment mentors with skills relevant to their individual needs. Most mentors will be textiles specialists. They will provide moral support; help beneficiaries develop and see through goals; provide information and guidance on CVs; help source training and work opportunities at fortnightly meetings over 3-18 months.

60 ex-offenders to volunteer at the Fine Works Hub for 3-18 months. There will be a range of roles available to suit different skills and needs: sewing-machine/ upholstery/ hand-stitching production work; stock management and recycling; and office administration. All will have basic IT skills training.

Beneficiaries will be able to complete accredited training begun in prison at the Fine Works Hub. Qualifications will include sewing machine skills (to Level 2), hand embroidery (to Level 2) and upholstery skills (to Level 1). Targets are 10 qualifications in 2017 and 15 in 2018.

We aim to give 13 bursaries for offsite training and/or living costs to facilitate work-experience or self-employment. Bursaries will encompass a wide range (to date they have included self-employment support and training in IT, upholstery and curtain-making). They will include two employment awards for paid work at the Hub.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Volunteers are better able to provide mentoring support, with improved listening and motivational skills and a solid sense of boundaries and security awareness.

Greater employment readiness amongst ex-offenders able to present well and manage disclosure, teamwork and working to set requirements.

Ex-offenders are less isolated and have developed new relationships and pastimes through volunteering, work experience and their own practice of artisanship

Acquisition of new vocational skills amongst ex-offenders in a range of proven areas including production, administration, sales and stock management.

Ex-offenders in paid work, whether self-employed or as employees.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

Yes. Our plan to ensure the sustainability of FCW's through-the-gate programme is threefold. Firstly we will broaden production to incorporate machine-made items fabricated in workshops, thereby lowering cost-of-sales and growing sales

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

20

In which Greater London borough(s) or areas of London will your beneficiaries live?

London-wide (100%)

What age group(s) will benefit?

16-24 25-44 45-64

What gender will beneficiaries be?

Male Female

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

1-10%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Rent	54,000	76,000	76,000	206,000
Office overheads	17,400	18,600	18,200	54,200
Staffing	32,621	37,503	38,624	108,748
Ex-prisoner stipends	5,000	21,600	32,400	59,000
Ex-prisoner training and employment awards	8,000	8,000	25,000	41,000
Volunteer mentor training and expenses	3,320	4,740	6,260	14,320
Ex-prisoner support staff	19,333	33,000	28,840	81,173
Social enterprise costs (materials, marketing, staff)	8,900	25,200	43,600	77,700
Evaluation/ reporting	4,000	4,000	4,000	12,000

TOTAL:	152,574	228,643	272,924	654,141
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
ASK Trust	20,000	20,000	20,000	60,000
Lady Anne Tree Fund	25,000	8,000	9,000	42,000
	0	0	0	0

TOTAL:	45,000	28,000	29,000	102,000
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
Philip King Trust	50,000	50,000	50,000	150,000
	0	0	0	0

TOTAL:	50,000	50,000	50,000	150,000
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Office (10% of cost)	3,480	3,720	3,640	10,840
Senior staff	18,821	20,703	21,324	60,848
Ex prisoner stipends (50% of total)	2,500	10,800	16,200	29,500
Volunteer expenses	1,320	2,740	4,260	8,320
Volunteer mentor training	6,000	4,000	2,000	12,000
Evaluation/ reporting	4,000	4,000	4,000	12,000
	0	0	0	0

TOTAL:	36,121	45,963	51,424	133,508
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: December	Year: 2014
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Income received from:	£
Voluntary income	514,981
Activities for generating funds	0
Investment income	2,617
Income from charitable activities	212,133
Other sources	0
Total Income:	729,731

Expenditure:	£
Charitable activities	503,349
Governance costs	8,570
Cost of generating funds	149,287
Other	0
Total Expenditure:	661,206
Net (deficit)/surplus:	68,525
Other Recognised Gains/(Losses):	4,792
Net Movement in Funds:	73,317

Asset position at year end	£
Fixed assets	208,452
Investments	0
Net current assets	242,869
Long-term liabilities	0
*Total Assets (A):	451,321

Reserves at year end	£
Restricted funds	108,698
Endowment Funds	200,641
Unrestricted funds	141,982
*Total Reserves (B):	451,321

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources? 1-10%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts: N/A

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.			
	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	11,100	10,850	13,300

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.			
Name of Funder	2012 £	2013 £	2014 £
Philip King Trust	10,000	35,230	34,227
Esmee Fairbairn Foundation	40,000	40,000	0
Monument Trust	0	33,000	33,000
Westminster Foundation	18,163	18,163	18,163
John Armitage Trust	36,000	12,000	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Katy Emck**

Role within **Founding Director**
Organisation:

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Aims of your organisation:

West London Zone (WLZ) has been developed by criminal justice charity Only Connect and inspired by the Harlem Children's Zone. WLZ aims to support disadvantaged children and young people living along the Harrow Road in Hammersmith and Fulham, Kensington and Chelsea, Westminster (together the Tri-borough) and Brent, from cradle to career, with whatever it takes to enable them to arrive safe, happy and healthy in adulthood. WLZ will coordinate the interventions of West London's social sector providers underpinned by the evidence-based collective impact strategy. Providers contribute to the shared aim by delivering their interventions to children who need their support (e.g. healthier weights, better literacy), when they need it. WLZ is developing a 'collective' impact bond (CIB) to fund joined-up social sector provision from Autumn 2016, securing sufficient capital to commission the delivery of the model to scale, reaching one in five children and young people living in the Zone.

Main activities of your organisation:

WLZ's key activity is to facilitate effective collaboration to improve whole-child outcomes through: direct support of children, young people, and their parents; joined-up social sector provision to address whole-child needs; managing shared measurement of shared outcomes; and ultimately securing and managing shared finance. There are three parts to WLZ's collaborative approach. WLZ will:

1. Identify a cohort of children/ young people (CYP) enrolled in participating schools/centres, based on educational performance, neighbourhood of residence, and professional judgement. WLZ's Link Workers will work with professionals and families to enroll CYPs to WLZ.
2. Use professional advice and data analytics to determine activities to improve outcomes for each participant, and actively integrate this support through WLZ Link Workers, for CYPs.
3. Monitor, analyse and feedback progress to frontline workers, families and schools, and reinforce participation with CYP.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
3	7	3	0

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?

Summary of grant request

WLZ is seeking a contribution of £150,000 from Stepping Stones' 'Risk Finance' strand to catalyse further investment in our Collect Impact Bond.

WLZ aims to improve outcomes for disadvantaged children and young people from birth to 25 years old, living along the Harrow Road West London. We co-ordinate the local social sector around the shared goal of improving the learning, wellbeing and character outcomes of these children, so that they arrive safe, happy and healthy in adulthood. WLZ will work through early years centres, schools and job centres, using statutory data and professional input to identify a cohort; will work directly with families and young people and coordinate social sector provision around strengths and needs; and monitor delivery, and impact on indicators of outcomes to ensure children and young people receive the support they need when they need it and are progressing.

Our analysis suggests 13,000, or one in five children and young people in the Zone are at risk of negative life outcomes. The local authorities, social sector and community are supportive of WLZ's approach to secure social investment for children services.

WLZ is piloting its operational model, having identified its first cohort of 120 participants in White City, Hammersmith. This cohort will receive joined-up social sector provision, coordinated by a designated Link Worker, underpinned by data monitoring and analysis, through school year 2015/16. WLZ is developing a 'Collective Impact Bond' (CIB), with funding Commissioning Better Outcomes Fund, to fund the delivery and scale up of the WLZ model from Autumn 2016. WLZ has received support from Children's Services in the Tri-Borough, and we expect they will be 'lead' commissioners. Children's Services and our schools/ centres have also expressed commitment. The balance of other outcome buyers will be determined from December.

We are currently in the process of building financial projections for a 10-year 'Collective Impact Bond' investment. The projections for this are predicated on commissioners paying 60% for service and 40% upon achievement of outcomes, with a maximum contribution of £3400 per child if all outcomes are met. This funds an average cost per child across the three year period of £2,500. The total cost during the first three years is £3.8m, rising to £35m over the ten year period. Revenue during the first three years from the sources earlier described would be £3.4m (including CBOF), rising to £36.4m over the ten years. Any surplus generated would be partly returned to investors and partly reinvested in the charity's activities. These figures are currently tentative -- we expect to complete financial modelling over the winter.

WLZ has a skilled management team, research, policy and development staff, Link Workers on the ground, and consultants from BWB Impact for the CIB. WLZ has a network of over 50 engaged local social sector organisations. Finally, WLZ is underpinned by a shared measurement system to evaluate impact on children, effectiveness of collaborative working and improved investment readiness of our partnership.

Key areas of risk to our delivery and financial models include their innovative nature, and ensuring continued support from stakeholders, especially commissioners, families and the social sector. Mitigation of these risks include proactive stakeholder engagement strategies led by senior staff, external evaluation and internal processes to evaluate our organisational effectiveness. WLZ has secured the evaluation services of Dartington Social Research Unit.

Our CIB investment is high-risk due the innovative nature of the WLZ model, and the Stepping Stones contribution would be used to encourage investment into the fund by acting as seed investment, as first loss capital, and as a tranche of zero-cost capital to reduce the overall cost of the loan.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **No**

What Quality Marks does your organisation currently hold?

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

WLZ will identify a cohort of children and young people at-risk of poor life outcomes, informed by statutory datasets, schools and centres, neighbourhood of residence, and professional judgement.

WLZ will facilitate joined-up social sector provision, through designated Link Workers, to address whole-child needs based on strengths and needs of each participant.

WLZ will manage a shared data management system, managing the collection and analysis of data to feedback to stakeholders including schools/centres, commissioners, social sector organisations and families.

WLZ will secure and manage shared social investment finance for its partnership of social sector organisations.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Participants in WLZ will have improved whole-child outcomes so that they are more

likely to arrive safe, happy and healthy in adulthood. Outcomes are in three areas: wellbeing (improved development, physical and mental health); learning (improved attendance, communication, and educational progress); and character (improved soft skills, relationships, and behaviour).

West London social sector organisations, delivering joined-up support through the WLZ partnership, will work more

collaboratively to achieve positive whole-child outcomes.

West London social sector organisations will be more investment ready through engaging in shared

measurement of shared outcomes, and will be more able to participate in the West London Zone Collective Impact

Bond.

As a result of WLZ, there will be system level change in reducing number of children and young people requiring reactive and/or remedial interventions.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

The Risk Finance will be used to catalyse investment into a fund, seeding the fund and performing a first-loss function. The work will be continued on an ongoing basis using money from the fund and the revenue model.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

0

In which Greater London borough(s) or areas of London will your beneficiaries live?

What age group(s) will benefit?

What gender will beneficiaries be?

What will the ethnic grouping(s) of the beneficiaries be?

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Link Worker staff costs	0	96,336	96,336	192,673
Link Worker Expenses	0	2,231	2,231	4,462
Trusted Adult Expenses	0	2,952	2,952	5,904
LW Mobiles/ SW Licenses	0	450	450	900
Programmes	0	101,969	101,969	203,939
Management	0	177,000	177,000	354,000
Other operating costs	0	39,300	39,300	78,600
	0	0	0	0
	0	0	0	0

TOTAL:	0	420,239	420,239	840,477
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Sequoia Trust	125,000	25,000	0	150,000
John Lyon's Charity	0	30,000	0	30,000
	0	0	0	0
	0	0	0	0

TOTAL:	125,000	55,000	0	180,000
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
0	0	0	0	
0	0	0	0	
0	0	0	0	
0	0	0	0	

TOTAL:	0	0	0	0
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Risk Finance	150,000	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month:	Year:
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Income received from:	£
Voluntary income	0
Activities for generating funds	0
Investment income	0
Income from charitable activities	0
Other sources	0
Total Income:	0

Expenditure:	£
Charitable activities	0
Governance costs	0
Cost of generating funds	0
Other	0
Total Expenditure:	0
Net (deficit)/surplus:	0
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	0

Asset position at year end	£
Fixed assets	0
Investments	0
Net current assets	0
Long-term liabilities	0
*Total Assets (A):	0

Reserves at year end	£
Restricted funds	0
Endowment Funds	0
Unrestricted funds	0
*Total Reserves (B):	0

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources? 0%
--

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

Until 1 April 2015, West London Zone was a project of Only Connect, and it features as a line item in Only Connect's account. The management accounts represents the cost of WLZ salaries only; all overhead costs including office space, IT, HR, and finance, were covered by Only Connect.

WLZ is recruiting new Trustees, and we are ~~and are~~ adding three trustees by December 2015.

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
City of London, local authorities & councils	0	0	0
Central government departments -----	0	0	0
Other statutory bodies -----	0	0	0
Trusts and foundations -----	0	0	111,214
Corporations -----	0	0	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Caroline Sence**

Role within **Development Manager**
 Organisation:

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The City Bridge Trust
Investing In Londoners:
Application for a grant



About your organisation

Name of your organisation: Bexley Voluntary Service Council	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Bexley	
Contact person: Mr Mark Restall	Position: Business Development Officer
Website: http://www.bvsc.co.uk	
Legal status of organisation: Charitable company	Charity, Charitable Incorporated Company or company number: 279880
When was your organisation established? 09/01/1965	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Strengthening London's Voluntary Sector		
Which of the programme outcome(s) does your application aim to achieve? More organisations with improved capabilities in monitoring, evaluation and impact reporting		
Please describe the purpose of your funding request in one sentence. "Measuring Impact to Improve Performance" project: providing training and support for Bexley voluntary sector organisations to improve their capacity to measure and demonstrate their value.		
When will the funding be required? 01/04/2016		
How much funding are you requesting?		
Year 1: £40,331	Year 2: £42,648	Year 3: £35,797
Total: £118,775		

Aims of your organisation:**BVSC's Mission:**

BVSC exists to promote voluntary and community action as a means of improving the quality of life for people in Bexley by:

- Supporting the work of voluntary organisations and volunteers
- Assisting them to promote their views on issues and decisions that affect them
- Helping them to identify and respond to unmet needs within the community

BVSC has four main strategic aims:

- Strengthening the range of advice, information, training and development services available to Bexley's voluntary and community organisations, helping them improve their effectiveness in delivering services
- Undertaking a central co-ordinating function for Bexley's voluntary sector, enable groups to come together to exchange and communicate ideas, encourage co-operation and collaboration and avoid duplication
- Promoting partnership with the public and private sectors in the formulation of policy

Main activities of your organisation:

As a Council for Voluntary Service our activities include

- Representing the local voluntary sector at strategic boards, partnership groups etc
- Influencing commissioning policy and practice, promoting recognised good practice models
- Regular updates on local and national voluntary sector issues through our newsletter
- Facilitating collaboration and supporting voluntary sector consortium working when appropriate
- Online directory of local voluntary and community services
- A Volunteer Centre to promote, support and develop volunteering
- Website with the latest news and vacancies, details of training opportunities, downloadable toolkits and links to websites of other support services and partners
- One to one development support to start a new voluntary/community group or develop an existing one, including funding advice
- Training courses designed to meet the needs of groups
- Forums for collaboration, networking and peer support
- Equipment hire, photocopying, printing and collating service

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
3	6	7	2

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	On-going occupancy agreement

Summary of grant request

Our project is intended to improve the impact measurement and reporting of voluntary organisations within Bexley. We will work intensively with 14 groups, identifying at least 6 to act as beacons, passing on their knowledge and expertise to other local organisations. Voluntary organisations -- especially smaller ones -- struggle with the ability to measure and demonstrate their value. They know what they want to achieve and why, but can lack training and expertise in some of the more technical areas. Evaluation is central to improving the performance of voluntary groups, and enabling them to secure financial support.

We believe the capacity to tell the story of what we do and what difference it makes is crucial to Bexley's voluntary sector. The local authority is implementing £50m of cuts across its budget by 2018. If groups cannot show what difference they are making then they -- and the sector as a whole - will be unable to make a good case for being funded in the future.

We will employ a Development Officer as an 'Outcomes and Impact Champion' who will work with groups in Bexley over three years to improve their monitoring and evaluation practice. They will:

- engage with 14 Bexley groups and secure their involvement in the project
- organise a programme of training courses, identifying trainers and other advisors
- provide 1-to-1 bespoke support to the organisations taking part
- develop a web-based information and learning support zone
- develop a programme of activities, events and support sessions according to the expressed needs of the organisations.
- work with small groups to develop their capacity to implement good evaluation practice
- evaluate the project and leave a legacy of guidance and good practice that other groups can follow

By the end of the project we aim to have given 14 groups the skills, knowledge and capacity to monitor, evaluate and report the impact of their work. In addition this expertise will remain within the sector as a resource to be cascaded out to other groups within Bexley.

BVSC was established 50 years ago and is the Council for Voluntary Service (CVS) for the borough of Bexley. We are the only infrastructure organisation in Bexley and the only organisation providing development support and capacity building for groups (other than Trust Thamesmead which operates in only one small part of the borough). We have a long history of providing development support including support to assist groups with their monitoring, evaluation, outcomes and impact issues. We have focussed on the needs of small groups by delivering a Small Groups Project for 11 years, and therefore have skills and experience in this area. We also have a qualified PQASSO mentor within the staff team.

BVSC has Investors in People status, and its volunteer centre has been awarded the Volunteer Centre Quality Accreditation mark. We are currently working towards PQASSO accreditation. We have been recognised as a BIG Assist Beacon for Change.

The project will meet the Trust's principles of good practice by:

- Evaluating the impact of the project on the wider voluntary service as part of the final report.
- Monitoring our work and seeking feedback through tools such as
 - Individual need assessments and progress reports
 - Participants reports on implementation of their learning
 - Training evaluation forms
 - Consultation documents and results

- Specifically targeting and working with smaller groups to both build capacity and identify at least three to act as impact beacons
- Producing a report at the end of the project to share our learning and practice, which we will disseminate through both local and national networks, such as NAVCA, the membership body for CVS's.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

Investors in People (IiP). We have previously had PQASSO at level 1, and are working towards achieving this again. We are also currently working towards the

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Fourteen groups will receive intensive support from an Impact Champion who will be employed by BVSC, and who will have technical skills and experience of supporting groups, including small groups, on monitoring, evaluation and evidencing impact.

Sixteen one-day training courses delivered over eighteen months, for fourteen voluntary groups in Bexley, which will increase their learning and knowledge of monitoring and evaluation systems and impact measuring and reporting. A further fifteen groups will receive training on specific areas of impact measurement according to their individual needs.

Follow-up support sessions and workshops with the trainer and/or Impact champion held as required and appropriate for groups on an on-going basis. These would include bite-sized training, seminars and workshops, learning sets, Peer mentoring workshops and events, and an "Impact Forum" as appropriate.

We will identify 6 groups to act as beacons -- 3 of which will be smaller organisations. Their role will be to champion work around evaluation and impact assessment both within the sector and to relevant public sector bodies, and provide peer support to other voluntary organisations

Information placed on BVSC's website, including a "learning zone" with training presentations, guides, articles, current trends, toolkits and resources, and links to other relevant websites. An "ask a question" e-mail exchange with the Impact champion established.

A separate e-mail forum established to exchange information and ideas and provide peer support.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

14 voluntary and community sector groups in Bexley, including small groups, have increased knowledge of good monitoring and evaluation practice and systems and ability to embed them throughout their organisation, and are better able to identify and measure outcomes and impact using a range of systems and tools.

14 groups in Bexley are more focused on their goals and outcomes and are more able to plan, develop and review services and interventions accordingly. Groups performance is therefore improved.

14 groups in Bexley are better able to demonstrate and report their impact to policy makers, donors, beneficiaries, staff, volunteers and funders and to show how they make changes to the lives of their beneficiaries.

14 groups in Bexley have increased capacity to make better quality, robust and evidence based funding applications, and to bid to deliver commissioned services, increasing chances of obtaining funding particularly through local funding initiatives.

An agreement with commissioners in Bexley is developed and established, so that there is a consistent model and expectations in relation to outcomes and impact, and awareness and importance of this is raised in the voluntary sector.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

We plan to leave a legacy of guidance and beacon organisations at the end of the project to create a lasting impact without requiring further funding.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

1,400

In which Greater London borough(s) or areas of London will your beneficiaries live?

Bexley (100%)

What age group(s) will benefit?

All ages

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

11-20%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Salaries incl ENI and pension	24,220	25,015	25,788	75,023
Training session costs (trainer fees etc)	5,400	10,800	1,800	18,000
Laptop, equipment for videoing presentations	1,200	0	0	1,200
Evaluation	0	0	1,500	1,500
Publicity and communication: Events, printing etc	250	250	1,000	1,500
Travel expenses	500	510	520	1,530
Web hosting for online learning zone	500	510	520	1,530
Recruitment costs	3,000	0	0	3,000
Management costs	5,261	5,563	4,669	15,492

TOTAL:	40,331	42,648	35,797	118,775
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Salaries incl ENI and pension	24,220	25,015	25,788	75,023
Training session costs (trainer fees etc)	5,400	10,800	1,800	18,000
Laptop, equipment for videoing presentations	1,200	0	0	1,200
Evaluation	0	0	1,500	1,500
Publicity and communication: Events, printing etc	250	250	1,000	1,500
Travel expenses	500	510	520	1,530
Web hosting for online learning zone	500	510	520	1,530
Recruitment costs	3,000	0	0	3,000
Management costs	5,261	5,563	4,669	15,492

TOTAL:	40,331	42,648	35,797	118,775
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2015
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Income received from:	£
Voluntary income	337,334
Activities for generating funds	62,649
Investment income	1,448
Income from charitable activities	0
Other sources	0
Total Income:	401,441

Expenditure:	£
Charitable activities	438,692
Governance costs	1,468
Cost of generating funds	0
Other	0
Total Expenditure:	440,160
Net (deficit)/surplus:	(38,719)
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	(38,719)

Asset position at year end	£
Fixed assets	9,307
Investments	0
Net current assets	345,223
Long-term liabilities	0
*Total Assets (A):	354,530

Reserves at year end	£
Endowment funds	196,636
Restricted funds	157,894
Unrestricted funds	0
*Total Reserves (B):	354,530

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?

84%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	165,176	183,989	223,600
London Councils	0	0	0
Health Authorities	123,843	135,280	61,149
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
Big Lottery	60,018	25,414	0
London & Quadrant	0	17,500	12,500
Trust Thamesmead	0	2,460	0
Star People	0	0	5,000
LVSC	0	0	20,000

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Mark Restall**

Role within Organisation: **Business Development Officer**

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Aims of your organisation:

Our mission is to strengthen and support funders and promote effective funding practices, to meet the needs of Londoners.

The three core objectives for our work are:

1. To provide the space for learning and collaboration between funders;
2. To be a voice for funders and to actively engage in policy debates;
3. To identify and promote effective funding models;

Main activities of your organisation:

London Funders is the membership network for funders and investors in London's civil society. We provide a safe place to think, share, learn and act together to meet the needs of Londoners. We aim to equip funders with the knowledge and network they need to fund a sustainable voluntary and community sector in London. At the heart of our plans is a commitment to activity which will bring solid and tangible outcomes for our members. We:

- organise and facilitate an annual programme of expert seminars, training and learning events which provide a safe space for members to think share and learn;
- facilitate collaborations and partnerships with our members and others
- publish research and publications, including a monthly e-bulletin
- manage strategic projects with (and on behalf of) our members

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
2	0	14	0

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Rented	3 years

Summary of grant request

London is a complex city and its funding landscape is changing dramatically. This change is being driven by a combination of factors including the redefining of the role of the state (both national and local), the changing profile of poverty and the needs of the population within London, and the increasingly complex governance and public policy landscape that our members operate within.

London Funders is a unique network. Our members invest in every aspect of London's life, from the arts through to welfare, and they fund across all 32 boroughs and the City of London. These funds are invested in London through a number of channels including the voluntary and community sectors, social enterprises and the private sector, as well as directly to the citizens of London.

London Funders needs to change the way that we work (and what we do) to reflect the new economic and political landscape that our members are working within. We need to combine being a safe place to think and talk (something that we do well) to become an effective place that can facilitate collaboration and action. We need to develop as the voice for funders (and funding) in London, to seek to actively use our collective knowledge to inform national and regional policy, and London's complex and multiple governance structures. We need to demonstrate our impact in supporting our members achieve their varied and diverse missions.

Our strongest asset is the diversity, creativity and reach of our members work; our biggest challenge is how we support our members to help them "do more with less"?

Our current three year strategic plan (covering 2014-2017) sets out our ambitions, focused around three core objectives for our work:

1. To provide the space for learning and collaboration between funders;
2. To be a voice for funders and to actively engage in policy debates;
3. To identify and promote effective funding models;

Our strategy is ambitious but also, we believe, achievable. It sets out both our main purpose (the space for learning and collaboration) and the core activities that support this purpose, together with new initiatives that we wish to develop, but for which additional resources may be required.

This three year strategy is underpinned by a more detailed annual workplan, both of which are regularly reviewed by the London Funders Board. The work of London Funders is undertaken by a small (two person) Executive team, supported by an active Board of trustees who meet four times a year to oversee the delivery of the London Funders strategy and the governance of the charity. During 2016 we will be reviewing our strategy and developing new plans.

Our member's interests cover every aspect of London's life. Most of London Funder's work including networking opportunities, the e-bulletin and learning seminars will remain targeted at general funding policy and practice in London. However, to increase the impact of work around collaboration and policy influence we have identified three broad policy themes that reflect the diversity of our members. These underpin the range of events, activities and outcomes.

- I. Poverty, inequality and destitution;
- II. Children and young people;
- III. Health and wellbeing.

London Funders meets the trusts 'Principles of Good Practice' through:

evaluation and impact monitoring across our annual series of event and meetings;
periodic membership surveys and forums;
a ongoing program of outreach work to funders, and others involved in the London funding

ecology, to bring them into membership and wider engagement;
sharing the outcomes and learning from our work via our website, e-bulletin and civil society engagement

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **No**

What Quality Marks does your organisation currently hold?
None

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Curating and facilitating an annual program of funder forums and learning events designed to enable funders to learn from each other and to be briefed on relevant policy and practice developments affecting their work in London

Running a number of active networks (both thematic and cross-cutting) that provide the space for members to engage in detailed consideration of issues, develop collaborative action and promote greater co-operation and shared learning. Currently these cover: Children & Young People; Assets and Investments; Research & Evaluation; Learning from Funders

Leading & facilitating collaborative projects. These develop from discussions within the networks and vary in size and scale. Currently these include: Review of the future of Civil Society Support in London; Vision for Young Londoners; pulling together all the civil society 2016 Mayoral election manifestos and calls for action.

Publication of a variety of resources including a monthly e-bulletin or relevant and timely information and resources aimed at the funding and investing community in London, reports from our events and meetings, blogs and other information.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

That funders and investors, of all shapes and sizes, make more effective funding decisions as a result of their learning and sharing at London Funders events and meetings.

That through our work a number of new partnerships, collaborations, initiatives and relationships are brokered and developed.

That funders and investors in London's Civil Society have a better understanding of the complexity of London's funding ecology, its interconnection and the way that diverse funders (across the public, private and independent sectors) are working together to maximize their collective impact on meeting th needs of Londoners.

That our events, networks and interactions with our members and other stakeholders continue to be of a high quality and fun.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

Year 4 £50,000 Year 5 £50,000

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

2,000

In which Greater London borough(s) or areas of London will your beneficiaries live?

London-wide (100%)

What age group(s) will benefit?

All ages

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

1-10%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Staff & volunteers	121,846	124,283	126,769	372,898
Networks, meetings and events	17,550	17,938	18,386	53,874
Projects	64,000	40,000	45,000	149,000
ICT	4,950	5,074	5,201	15,225
Administration	10,500	10,763	11,033	32,296
Rent & Services	12,000	12,600	13,230	37,830
Governance	1,500	1,538	1,576	4,614
	0	0	0	0
	0	0	0	0
TOTAL:	232,346	212,196	221,195	665,737

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Membership Subs	105,950	111,248	116,810	334,008
Gifts In Kind	12,000	15,000	17,000	44,000
London's Giving	40,000	0	0	40,000
	0	0	0	0
TOTAL:	157,950	126,248	133,810	418,008

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
TOTAL:	0	0	0	0

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Staff & volunteers Years 1 to 3 →	50,000	50,000	50,000	150,000
Staff & volunteers Year 4 & 5 →	50,000	50,000	0	100,000
	0	0	0	0
TOTAL:	100,000	100,000	50,000	250,000

NB - Request = 150k p.a. for 5 years.

London Funders

CB32996

Investing In Londoners: Application for a Grant

Supplementary Page Section J Funding Required

What is the total cost of the proposed activity project?

	Year 4	Year 5	Total Years 1-5
Staff & volunteers	129,304	131,890	634,092
Networks, meetings, events	18,846	19,317	92,037
Projects	50,000	55,000	254,000
ICT	5,331	5,464	26,020
Administration	11,309	11,592	55,197
Rent & Services	13,891	14,586	66,307
Governance	1,615	1,655	7,884
Total	230,296	239,504	1,135,537

What income has already been raised?

	Year 4	Year 5	Total Year 1 to 5
Membership Subs	122,650	128,782	585,440
Gifts In Kind	20,000	23,000	87,000
London's Giving	0	0	40,000
Total	142,650	151,782	712,440

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2015
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Income received from:	£
Voluntary income	242,864
Activities for generating funds	0
Investment income	274
Income from charitable activities	0
Other sources	0
Total Income:	243,138

Expenditure:	£
Charitable activities	210,250
Governance costs	4,500
Cost of generating funds	511
Other	0
Total Expenditure:	215,261
Net (deficit)/surplus:	27,877
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	27,877

Asset position at year end	£
Fixed assets	1,025
Investments	0
Net current assets	89,411
Long-term liabilities	0
*Total Assets (A):	90,436

Reserves at year end	£
Restricted funds	0
Endowment Funds	0
Unrestricted funds	90,436
*Total Reserves (B):	90,436

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
31-40%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

None

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	60,000	60,000	75,000
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	3,000

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
Cripplegate Foundation	0	0	18,627
John Lyons Charity	0	0	5,000
BBC Children In Need	0	0	2,000
	0	0	0
	0	0	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **David Warner**

Role within Organisation: **Director**

The City Bridge Trust
Investing In Londoners:
Application for a grant



About your organisation

Name of your organisation: Merton Voluntary Service Council	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Merton	
Contact person: Mr Khadiru Mahdi	Position: Centre Director
Website: http://www.mvsc.co.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1085867
When was your organisation established? 01/04/1985	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Strengthening London's Voluntary Sector		
Which of the programme outcome(s) does your application aim to achieve? More organisations with improved capabilities in monitoring, evaluation and impact reporting More equalities organisations with enhanced voice, advocacy and representation skills		
Please describe the purpose of your funding request in one sentence. To integrate and enhance VCS organisations' capabilities in governance, monitoring, impact reporting, representation and volunteer management, focusing on small and equalities groups.		
When will the funding be required? 29/01/2016		
How much funding are you requesting?		
Year 1: £59,100	Year 2: £61,659	Year 3: £64,077
Total: £184,836		

Aims of your organisation:

MVSC's charity's objects are:

-To promote any charitable purposes for the benefit of the public, principally but not exclusively in the London Borough of Merton and its environs and, in particular the advancement of education, the furtherance of health, and the relief of poverty, distress and sickness

-To build the capacity and facilitate co-operation and partnership working between third sector organisations.

Vision:

A thriving Merton community where people's lives are enriched by voluntary and community action.

Mission:

To inspire and develop an excellent voluntary and community sector in Merton

Our strategic objectives are that MVSC will:

- i) Provide support to voluntary, community, faith and social enterprise organisations
- ii) ~~Build social capital by supporting and developing volunteering and community action~~

Main activities of your organisation:

Our core service is building local organisations capacity and capability to improve their effectiveness and sustainability, particularly small, BAME and emerging organisations.

Services include:

- Organisational development
- Advice, information, guidance and training
- Funding and fundraising support
- Virtual Development-- a 24 hour online development advice service
- Promoting volunteering opportunities
- Volunteer management, training and quality accreditation for organisations working with volunteers
- Merton libraries volunteering programme and Home Visits Volunteering Scheme
- Disclosure and Baring checks
- Supported volunteering schemes for people with support needs
- Youth Action Programme to support young people (16-18years)
- Youth approved volunteering award-- supporting organisations to achieve quality mark, designed and assessed by young people
- Managing Healthwatch Merton, the consumer champion for health and social care

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
11	4	7	90

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	

Summary of grant request

The elements of the project are to improve organisations':

- Capabilities in monitoring, evaluation and impact reporting
- Volunteer management skills
- Equalities organisations' advocacy and representation skills.

We are requesting funding for our staff who will deliver the project:

- Full time Head of Development and Funding Advice. This post merges organisational development support, funding advice and good practice in volunteering and is vital to delivering capacity and capability building support to the many small equalities organisations.

- 1 day per week to sustain our Communications Officer to lead on communication and information for organisations and volunteers, maximising the use of our one stop shop website for organisational and volunteering support.

- 1 day per week for the CEO (a) to support the sector's representatives on strategic representation and influence; (b) core leadership role required to deliver our new strategic plan and oversee this project.

Merton has a large number of small community organisations. In our State of the Sector Research 2014, only 58.9% of survey respondents were registered charities, 19% were unincorporated. 45% of organisations we supported last year were new or emerging organisations, 60% BAME, 15% user led. The majority have annual income of less than £100,000 and 42% have incomes below £10,000. Last year, we provided volunteer support to 1300 individuals, with over 450 receiving a face to face individually tailored service. The changing environment calls for more development, volunteer management, brokerage and information support.

Merton Council's significant spending cuts present major sustainability challenges to many organisations that have been largely dependent on the local authority funding. One concern from our State of the Sector research was that organisations with lower incomes were less likely to seek external support. MVSC runs a number of funding programmes for the Local Authority, Circle Housing and Public Health. Monitoring evaluation and impact reporting has been a recurring weakness from grant recipients across all these funding programmes. There is increasing demand for MVSC to facilitate and support VCS representation and influence, more so for small and BAME organisations, to address council cuts and help redesign services.

MVSC has 30 years experience and expertise in supporting the development of VCS organisations, responding to changing needs of residents and organisations. We are now the only infrastructure organisation in the borough, providing development and Volunteer Centre functions. MVSC was the highest scored single source of support identified in the State of the Sector research, with 65.5% of organisations using one or more of our services.

We will meet the Trust's programme outcome by:

- (i) Provision of diagnostics health checks, specialist workshops for small and equalities groups, funding and PQASSO workshops and resource packs.
- (ii) One to one development and volunteer management, recruitment support and information
- (iii) Advocacy and representation training and support for 3 thematic forums - Mental Health, BAME and Small Groups

Meeting the Trust's Good Practice Principles:

- a) Our service beneficiaries provide examples of their progress. We share learning and best practice through our INVOLVE Network, e-bulletins and our website.

b) Service planning is informed by user feedback from our services and activities. Customer Survey seeks views on how organisations use our services, their assessment of the quality and relevance of our services, and the impact of our services on their organisations.

c) We target and promote our services to small and equalities and monitor the number and range of the organisations that use our services. 45% of organisations that received our development support last year were new and emerging, 60% were BAME and 15% user led.

We share learning through our website, e-bulletins, resources, networks and events, and disseminating research.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

NAVCA quality award, Volunteer Centre Quality Standards (VCQA), Investing in Volunteering, London Youth Quality Mark, London Living Wage employer, Positive

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Organisational health check assessments conducted for 36 small and equalities organisations, and support provided with the development, implementation and review of their action plans.

Specialists training on monitoring, evaluation, impact reporting; fundraising and quality assurance for 120 organisations - Meet the funder sessions to enable applicants to embed monitoring, evaluation and impact reporting at project development and grant application stages; PQASSO quality assurance workshops on monitoring, evaluation and results; production of resources.

Development and volunteer management support, for 36 organisations, particularly for small and equalities groups. One to one development and volunteer management support improve governance and organisational development for 36 organisations

- **E-bulletins on volunteer related issues**
- **Volunteer recruitment campaigns.**

Three thematic forums (BAME, Mental Health, Small Groups) developed and supported through 27 thematic forums meetings, induction and training for strategic representatives; briefing meetings for representatives and effective engagement with statutory partners.

Information: 12 to 15 targeted e-bulletins and resources on volunteer management and recruitment campaigns developed and distributed to the beneficiary groups.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

70% of organisations supported developed and implement action plans, and reporting improvements in governance, financial management and other target areas.

70% of organisations supported reporting improved capabilities in monitoring, evaluation and demonstrating impact.

Demonstrable improvement in volunteer management - 70% of organisations supported reporting improved volunteer management.

Equalities voice, representation and influence embedded through thematic forums. 70% of organisations surveyed reporting improved representation and influence.

Organisations better informed and knowledgeable in social policy and volunteer management issues and applying them to their activities and services. 70% of organisations surveyed in our annual survey reporting improved information and knowledge on policy and volunteer management issues.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

Yes. We will undertake a mid and end project review which will inform our plans for the future resourcing and delivery of this project. MVSC has completed a strategic review and is developing a sustainability plan, looking at new methods of income generation to be more sustainable, including charging for some services, consultancy, grant management, contract management and asset management.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

3,000

In which Greater London borough(s) or areas of London will your beneficiaries live?

Merton (100%)

What age group(s) will benefit?

16-24 25-44 45-64 65-74 75 and over

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

1-10%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Staff cost - Head of Development & Funding	41,394	43,143	44,683	129,220
Staff cost - Communications Officer (1 day per week)	7,485	7,712	7,989	23,186
Staff cost - Chief Executive (1 day per week)	13,667	14,142	14,634	42,443
Workshop costs - room hire	528	555	582	1,665
Overheads	4,026	4,107	4,189	12,322
	0	0	0	0
TOTAL:	67,100	69,659	72,077	208,836

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
MVSC	8,000	8,000	8,000	24,000
	0	0	0	0
TOTAL:	8,000	8,000	8,000	24,000

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
Not applicable	0	0	0	0
	0	0	0	0
TOTAL:	0	0	0	0

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Staff costs	59,100	61,659	64,077	184,836
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
TOTAL:	59,100	61,659	64,077	184,836

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2015
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Income received from:	£
Voluntary income	132,802
Activities for generating funds	0
Investment income	1,947
Income from charitable activities	985,485
Other sources	0
Total Income:	1,120,234

Expenditure:	£
Charitable activities	1,094,944
Governance costs	5,769
Cost of generating funds	0
Other	0
Total Expenditure:	1,100,713
Net (deficit)/surplus:	19,521
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	19,521

Asset position at year end	£
Fixed assets	17,645
Investments	0
Net current assets	255,254
Long-term liabilities	0
*Total Assets (A):	272,899

Reserves at year end	£
Endowment funds	236,812
Restricted funds	36,087
Unrestricted funds	0
*Total Reserves (B):	272,899

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?

%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	379,973	599,420	595,304
London Councils	0	0	0
Health Authorities	19,193	22,443	44,250
Central Government departments	2,172	217,079	162,415
Other statutory bodies	38,425	31,124	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
Croydon Voluntary Action	6,480	0	0
Big Lottery Fund	0	0	6,700
London Voluntary Service Council	0	0	5,000
Merton Priory Homes	3,891	2,996	20,454
South London CVS Partnership	3,563	0	1,000

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Khadiru Mahdi**

Role within **Chief Executive Officer**
Organisation:

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The City Bridge Trust
Investing In Londoners:
Application for a grant



About your organisation

Name of your organisation: Pro Bono Community	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? City	
Contact person: Mr Bill Skirrow	Position: Director
Website: http://www.probonocommunity.org.uk	
Legal status of organisation: Registered Charitable Incorporated	Charity, Charitable Incorporated Company or company number: 1153220
When was your organisation established? 02/08/2013	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Strengthening London's Voluntary Sector
Which of the programme outcome(s) does your application aim to achieve? More organisations with the skills to improve their volunteer management More people accessing debt and legal services
Please describe the purpose of your funding request in one sentence. We want to provide more free legal advice in London by training law students to work as volunteers in Law Centres and advice agencies.
When will the funding be required? 01/03/2016
How much funding are you requesting? Year 1: £36,985 Year 2: £36,985 Year 3: £36,985 Total: £110,955

Aims of your organisation:

Pro Bono Community's aim is to increase the amount and quality of pro bono legal advice available by providing structured training aimed at equipping law students, trainees and lawyers with the skills and expertise to become effective volunteers in Law Centres and advice agencies.

By training and placing volunteers in Law Centres and advice agencies we aim to prevent and relieve poverty, hardship and distress by increasing the amount and improving the quality of free legal advice in the areas of law most likely to affect those in poverty or need and who are unable to afford to pay for such advice.

In a wider context, the charity aims to play its part in relieving the burden on public resources by intervening early before legal problems spiral out of control and changing the culture towards pro bono work within the legal profession by engaging with young lawyers as or before they embark on their careers.

Main activities of your organisation:

Pro Bono Community has developed and delivered a range of training programmes aimed at equipping law students, trainees and lawyers with the knowledge and skills to become effective volunteers in Law Centres and advice agencies. Each programme begins by providing students with an introduction to advice work with an emphasis on interpersonal and practical skills before focussing on one or more of a range of specialist law topics including welfare benefits, housing, debt and employment law. PBC has also built relationships with a network of Law Centres and advice agencies to facilitate the placement of volunteers. The charity has developed a successful business model whereby we charge law firms to put trainees and lawyers through the training. However, law students represent a huge and relatively untapped source of volunteers but the same model does not work because universities and law schools are unable to pay for the training. This application is part of an initiative to address this challenge.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
1	1	6	0

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Rented	Undefined office space licence

Summary of grant request

In a financial climate which has seen Law Centres and advice agencies closing down and hundreds of thousands fewer people receiving legal advice, the need for well-trained and highly-motivated volunteers to help meet the large and growing gap between the demand for free legal advice and the capacity of Law Centres and advice agencies to deliver it has never been greater.

Law students represent a huge and relatively untapped source of volunteers because not only do the students recognise the inherent value of volunteering but also because, subject to their receiving suitable training, volunteering enhances their employability by providing them with client-facing experience, the skills for practice and the opportunity to develop their practical knowledge of legal processes. However, the business model we have used successfully with law firms does not work for law students because universities and law schools are unable to pay for the training.

The project has two principal components:

- Recruiting and training law students who wish to become volunteers
- Coordinating and administering the training programmes and volunteering placements

Pro Bono Community (PBC) has developed a range of training modules enabling us to tailor programmes to the needs of different Law Centres and advice agencies and the people who seek legal advice there. The training will comprise a general introduction to legal advice and the practical skills involved in volunteering before going on to focus on specialist legal advice topics including welfare benefits, housing, employment and debt.

PBC will train one cohort of 20 law students four times per year with attendees being expected to commit to volunteering for a minimum of one day per week for three months although, in practice, we expect many to become regular volunteers and to carry on working with the Law Centre on an ongoing basis as well as becoming evangelists for volunteering in their future careers.

PBC has developed relationships with Law Centres, advice agencies, universities and law schools in the course of providing training and placing volunteers for a variety of law firms. We have also undertaken two pilot programmes recruiting students direct from universities and law schools including BPP, City Law School and London South Bank University. The number of applications from students to the latter programmes far exceeded the places available and we are confident that we will fill the 80 places per year from amongst the most committed and well-qualified applicants.

Training and volunteer coordination and administration will include provision for recruiting the volunteers, administering the training, coordinating their volunteering placements and monitoring their activities.

We are applying to the Strengthening London's Voluntary Sector programme because we are a second-tier organisation working with frontline agencies to increase the number and quality of volunteers available to them. We believe this project also serves to meet the outcome of more people accessing debt and legal services in the Reducing Poverty programme.

One of the objectives of this project will be to generate data and learning about the most effective ways to recruit, train, manage and supervise student volunteers, and to identify the tasks that these volunteers are most suited to performing. PBC has developed a good understanding of these issues through previous experience which will inform the approach taken in the project. We will monitor the project on an ongoing basis through activity logs, focus groups, surveys and other methodologies and expect to generate new learning which will shape the project going forward. We view this project as a template for other similar projects across the country and propose to make all the data and learning we gather available through formal networks and individual relationships.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **No**

What Quality Marks does your organisation currently hold?

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

240 law students trained in general advice skills and a range of specialist legal topics including welfare benefits, housing, debt and employment law.

3120 or more volunteer days undertaken by trained law students at Law Centres and advice agencies across London.

9,000 or more vulnerable people with legal problems receiving free legal support and advice at Law Centres and advice agencies across London.

The project will support the provision of pro bono legal advice to individuals in hardship and distress at a cost of approximately £12 per person advised.

A comprehensive report based on this project providing data and learning to inform the development of other similar projects across the country.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

The clients of Law Centres and advice agencies across London benefit from increased access to pro bono work, receiving high-quality advice from well-trained volunteers.

Increased access to trained volunteers enables Law Centres and advice agencies to help more clients more quickly and thus prevent legal problems from spiralling out of control.

Earlier intervention as a result of increased access to legal advice will reduce the number of Litigants in Person, ie individuals who are representing themselves in court and posing a major challenge to the efficient running of the judicial system.

Law Centres and other advice agencies benefit from receiving access to a source of well-trained and committed volunteers, enabling them to focus on their core services.

Similar projects across the country recruiting and training law students to work as volunteers will benefit from the data and learning gained from this project.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

We will still need to seek funding for training and placing students as volunteers at the end of the period but we expect to be able to reduce the amount required to do so by subsidising it out of sales income gained from charging law firms and other clients to put their employees through the training.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

3,120

In which Greater London borough(s) or areas of London will your beneficiaries live?

London-wide (100%)

What age group(s) will benefit?

All ages

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

21-30%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Training	10,000	10,000	10,000	30,000
Materials	3,040	3,040	3,040	9,120
Training & Volunteer Coordinator (0.5)	11,900	11,900	11,900	35,700
Central overheads	12,045	12,045	12,045	36,135
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
TOTAL:	36,985	36,985	36,985	110,955

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
TOTAL:	0	0	0	0

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
TOTAL:	0	0	0	0

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Training	10,000	10,000	10,000	30,000
Materials	3,040	3,040	3,040	9,120
Training & Volunteer Coordinator (0.5)	11,900	11,900	11,900	35,700
Central overheads	12,045	12,045	12,045	36,135
	0	0	0	0
TOTAL:	36,985	36,985	36,985	110,955

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: August	Year: 2014
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Income received from:	£
Voluntary income	80,020
Activities for generating funds	0
Investment income	7
Income from charitable activities	940
Other sources	0
Total Income:	80,967

Expenditure:	£
Charitable activities	51,435
Governance costs	0
Cost of generating funds	0
Other	0
Total Expenditure:	51,435
Net (deficit)/surplus:	29,532
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	29,532

Asset position at year end	£
Fixed assets	0
Investments	0
Net current assets	29,532
Long-term liabilities	0
*Total Assets (A):	29,532

Reserves at year end	£
Restricted funds	17,677
Endowment Funds	0
Unrestricted funds	11,855
*Total Reserves (B):	29,532

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources? 0%
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Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts: We have received a new grant of £48,000 from The Legal Education Foundation payable in instalments from July 2015. We have received other grants and donations since August 2014 of approximately £20,000. From September 2014, we began generating sales income which has amounted to £59,000 to date.
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Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
Legal Education Foundation	500	41,500	33,000
Herbert Smith Freehills	0	10,000	0
Law Society Charity	0	0	5,000
Baker & McKenzie	2,000	0	0
Land Securities Fund	0	0	1,200

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Bill Skirrow**

Role within **Executive Director**
Organisation: